NOTULES VAN DIE / **MINUTES** OF THE

SPESIALE RAADSVERGADERING VAN DIE CEDERBERG MUNISIPALITEIT SOOS GEHOU OP

24 JUNIE / JUNE 2026

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SPECIAL COUNCIL MEETING OF THE CEDERBERG MUNICIPALITY, HELD ON

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MINUTES OF THE SPECIAL COUNCIL MEETING OF THE CEDERBERG MUNICIPALITY HELD ON 24 JUNE 2026 IN THE COMMUNITY HALL OF ALGERIA.

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PRESENT AND IN ATTENDANCE:

As per the attendance register:

Cllr. M Heins

Cllr. A Scheepers

Cllr. R Richards

Cllr. A Mouton

Cllr. J Van Heerden

Cllr. E Marshall

Cllr. W Farmer

Cllr. J Hayes

Cllr. Y Blaauw

Cllr. J Engelbrecht

Cllr. P Strauss

Messrs. G Matthyse, R De Ridder, F Petersen, J Booysen, M January, C Sheldon, J Goeieman, Mrs. L Sampson, Ms J Cloete

APOLOGIES:

- Geen / None

ABSENT WITHOUT APOLOGY:

- Geen / None

1. OPENING AND WELCOMING

- The Chairperson, Cllr. M Heins, extended a warm welcome to all attendees. Mr. Viljoen representing the Moravian Church was invited to open the Council

Meeting by sharing scripture, offering words of encouragement, and leading in prayer.

- The Speaker and Cllr. Mouton on behalf of Council and the Administration, expressed gratitude to Mr. Viljoen and also extended their best wishes.

2. ELECTION OF (ACTING) SPEAKER, IF NECESSARY

N/A

3. APPLICATIONS FOR LEAVE OF ABSENCE

- Geen / None

4. INTERVIEWS BY DEPUTATIONS

NATIONAL TREASURY

- **SMART METERS**
- Mr. Bazil Fink

RESOLVED

(1) Council took note of the following:

a) National Treasury has allocated approximately R2 billion over three years to support municipalities' financial sustainability and trading services.

b) Cederberg had received an initial allocation of approximately R14 million, with the possibility of further funding following review of business plans.

c) Cederberg was commended for its governance, implementation and project delivery in the previous phase.

d) The next phase includes electricity meters and water meters for electronic reading, not prepaid water.

e) Recovered conventional electricity meters are being assessed for possible reuse. Further rollout in informal settlements depends on infrastructure, including transformers.

f) Council discussed meter standards, technical assessments, monitoring and the proposed control room. The control room is intended to support smart-meter monitoring, disaster coordination, customer relations and asset surveillance.

g) A councillor asked about the timing of the three-phase meter project. No firm dates were confirmed in the transcript.

h) The SANEDI representative estimated that the programme could improve revenue collection, particularly in previously unbilled areas.

5. STATEMENTS AND COMMUNICATION BY THE SPEAKER

- Before delivering his official communication, the Speaker, on behalf of Council, thanked Ms Helena Jantjies and her team in Algeria for preparing the community hall for the Council meeting.

RB5.1/24-06-2026 REPORT TO CEDERBERG MUNICIPAL COUNCIL: INVESTIGATION INTO ALLEGATIONS OF BREACH OF THE CODE OF CONDUCT FOR COUNCILLORS LEVELLED AGAINST COUNCILLOR JOHN HAYES – SOCIAL MEDIA

- Councillor Hayes raised objections concerning the pending court case, alleged bias or conflicts, the appointment of the initiator, and the conduct of the hearing.

- Councillor Richards raised a point of order, stating that Council was not debating the merits of the disciplinary case. Councillor Farmer then objected, saying it was unfair to deny Councillor Hayes the opportunity to address Council and suggested that the Rules of Order allowed Cllr. Hayes to speak and that the Spreaker must permit Cllr. Hayes the opportunity to speak. The Speaker subsequently invited Councillor Hayes to continue.

- Councillor Hayes stated that Council had not appointed an initiator, despite the Rules of Order requiring Council to do so and alleged that Mr Sheldon had appointed the initiator instead. He said Council could proceed as it wished, but he would seek a legal review, which he expected would not be concluded before the end of the year.

- Councillor Hayes also alleged that witnesses had given false evidence under oath. He claimed that Councillor Richards, whom he identified as the complainant, had been present while the Speaker testified and had influenced the Speaker's evidence. He further alleged that Councillor Richards had made contradictory statements about the destruction of records, referring to an email to the DA. He then stated that criminal charges would follow.

- Finally, Councillor Hayes referred to the MFMA provision that payment may be made only for services rendered and alleged that Mr Sheldon had approved a payment of R60 000 to Advocate Doralingo for 11 and 12 February.

RESOLVED:

a. That Council has taken cognisance of the report from the Disciplinary Committee appointed to investigate allegations of misconduct by Councillor John Hayes as per the charges set out below;

b. That Council accepted the outcome of the investigation of the Committee and approved the charges, findings, sanction and recommendations as set out in the report:

(i) CHARGES:

CHARGE 1	*That during November 2024, you acted in a manner that was not in the best interest of the municipality and/or you acted in such a way that the credibility and integrity of the municipality were compromised.* *During November 2024, you protected a person who was allegedly involved in and/or has knowledge of the unlawful destruction of records.* *Alternatively, that during November 2024 you made false statements on social media to the effect that the municipality was unlawfully destroying records.*
CHARGE 2	*That on or about 4 March 2025, you acted in a manner that was not in the best interest of the municipality and/or you acted in such a way that the credibility and integrity of the municipality were compromised.* *On or about 4 March 2025 you made a post on your Facebook account wherein you posted a confidential letter from the then Executive Mayor to yourself.*
CHARGE 3	*That during the period of 9 May 2025 to 15 May 2025, you acted in a manner that was not in the best interest of the municipality and/or you*

	acted in such a way that the credibility and integrity of the municipality were compromised. *During the period of 9 May 2025 to 15 May 2025 you published a series of emails with the subject line "Mayor's deceitful actions" wherein you falsely accused the then Executive Mayor of being deceitful.*

(ii) FINDING:

That Councillor John Hayes is found guilty of three (3) charges of misconduct and has contravened the Code of Conduct for Councillors in that he did not act in the best interest of the Municipality and acted in a way that the credibility and integrity of the municipality were compromised.

(iii) SANCTION / RECOMMENDATION

That Council recommends that Councillor John Hayes be suspended with immediate effect until 31 October 2026.

c. That Council agrees with the Disciplinary Report which states that even though Councillor John Hayes is a second offender in terms of breaching the Code of Conduct for Councillors, removing him as a Councillor may be too harsh.

d. Council noted with concern the comments made by Councillor Johan Hayes during the submission of mitigating and aggravating procedure Councillor John Hayes said:
"That he will still be Councillor until the end of the term. There won't be an outcome before the end of the year."

e. Council authorises the Speaker to inform the MEC for Local Government in the province (Anton Bredell) within 14 days of the finding and sanction decided on by Council.

Proposed: Cllr. E Marshall
Seconded: Cllr. A Mouton
Counter Proposal: Cllr. J Engelbrecht

(Does not accept the investigation report. This is a witch-hunt)

Seconded: Cllr. Y Blaauw

Comment by **Cllr. Farmer on the PA's abstention**: Does not agree with the process that was followed regarding the outline as was done by Adv. Doralingo.

VOTE

FOR	AGAINST	ABSTAIN
CE – 4 ANC – 1 FF Plus - 1	DA - 4	PA - 1

- After the item concluded, Councillor Hayes stated that those who voted to accept it would be held liable for any related costs.

6. STATEMENTS AND COMMUNICATION BY THE EXECUTIVE MAYOR

I would like to thank the Financial Department and Administration for its good work in rolling out of the smart meters project and managing the process. This may help us secure further funding from national government to launch and implement additional projects.

We have also recently experienced flooding, and much work remains to address the damage. I sincerely thank the Western Cape Government for doing everything possible to help restore our area to normality. Several farms are still without electricity because of the floods. Eskom is working in extremely difficult conditions to restore power. Thank you to Eskom and the West Coast District Municipality for their hands-on support and assistance.

We also face the challenge of contaminated water in Clanwilliam Dam, which has led to negative comments from residents. However, the Deputy Mayor and I visited the site on Friday and saw the appointed contractor disconnecting the various pipes so that water from the Jan Dissels River could flow to the reservoir through a separate line. The work was expected to take about two weeks and was completed within that timeframe. I commend the Portfolio Committee Chairperson, Councillor Mouton.

I thank the Clanwilliam community for its patience during this situation, which is beyond our control. Finally, thank you to the Municipal Manager and the team for holding regular JOC meetings to monitor progress. I appreciate your hands-on efforts to achieve our goal of providing Clanwilliam residents with clean water.

7. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE EXECUTIVE MAYOR TOGETHER WITH THE MAYORAL COMMITTEE

- Geen / None

8. MATTERS FOR CONSIDERATION

Rules of Order for Internal Arrangement

Part Four:

2. DECISIONS AND VOTING

2.1 In the event that the Speaker enquires from the attendees at a meeting if they are in agreement with recommendation/s and there is no opposition by any member present, recommendations are adopted.

2.2 The Speaker must put every apposed motion to the vote by calling upon the members to indicate by a raising of hands unless otherwise prescribed by law, whether they are in favour of or against such motion. The result of the vote must thereafter be declared by the Speaker.

2.3 The number of members voting in favour of or against an item, is to be recorded in the minutes. Members may abstain from voting without leaving the meeting and may request that his/her abstention be recorded in the minutes of that meeting. Consequently, subsequent to the speaker's declaration of the result, a member may demand that his or her opposition or support of a decision be recorded in the minutes and the Municipal Manager must accordingly arrange for the same.

2.4 All decisions must be taken by a supporting vote of the majority of the members present at any meeting of the Council.

2.5 The Municipal Council must reconsider a decision taken if the majority of members lodge a request in writing with the Municipal Manager. This shall apply unless such reconsideration adversely affects existing rights. Motions for the reconsideration of decision must be submitted in terms of Rule 5 of the Rules of Order.

2.6 Notwithstanding the provision of this Rule, the Council may at any time following a recommendation by the Mayor, rescind or amend any resolution passed by it.

Part 5

4. Councillor to address chair

A member who speaks at a meeting must address the chair.

Part 5

16. Order of priority

16.1 The Speaker must ensure that there is maintenance of order. To this end, the Speaker may, if he / she deems it necessary, at any time in a meeting direct an office to remove or cause the removal of any person, excluding a member, from the Council Chamber. The Speaker may also direct that the public gallery be vacated.

16.2 The removal of any person or persons who refuse to carry out any reasonable instruction given by the Speaker or obstructs the carrying out of such instruction may be ordered by the Speaker.

Part 5

3. Precedence of the Speaker

Silence must be observed by all present in meeting when the Speaker addresses meetings in order for the Speaker to be heard without interruption. Whenever the speaker addresses the meeting, all members must be silent so that the speaker may be heard without any interruption. Council must be addressed by members through the Speaker.

13. Relevance

Speeches by members must address the subject or matter under discussion or to an explanation or to a point of order. In this Regard, no discussion shall be tolerated in relation to the anticipation of any matter on the agenda or in respect of any matter in respect of which a decision by a judicial or quasi-judicial body or a commission of inquiry, whether instituted in terms of legislation or not, is pending, provided that such matter may be considered with the permission of Council.

Part 5

5. Right to speak

A member is provided with an opportunity to speak with the permission of the Speaker only once for no longer than 5 (five) minutes on a matter before the meeting unless authorised by the Chairperson.

A member is entitled to speak once on any recommendation, motion or proposal, provided that the Mayor or Member may reply to conclude a debate and shall restrict himself/herself to answering previous speakers rather than the introduction of new matters.

Prior to the consideration of any item contained in the report of the mayor in reply to a specific question or during discussion of the same, the Speaker shall permit the Mayor, MMC or Chairperson of the Committee in terms of section 79 and 80 of the Local Government Municipal Structures Act 117 of 1998 who made the proposal in terms of rule 9 or rule 14 of part 5 of these Rules to make and explanatory statement.

6. Length of speeches

6.1 A member may (unless authorised otherwise by the Speaker) only speak once to-

6.1.1 the matter and any amendments to that matter that is before the council;

6.1.2 any motion before the council;

6.1.3 to a matter or an amendment proposed or be proposed by himself or herself;

6.1.4 a point of order or a question of privilege,

unless authorised by the speaker or as provided for in terms of these rules.

6.2 No new matters may be introduced by a mover that speaks to a motion and replies to previous speakers in a debate. The right of reply shall not extend to the mover of an amendment which, having been carried, has become substantive motion.

8.1 ITEMS SUBMITTED BY THE OFFICIALS OF COUNCIL

RB8.1.1/24-06-2026 AMENDMENTS TO INCOME, OPERATIONAL AND CAPITAL EXPENDITURE PROJECTIONS - ADJUSTMENTS BUDGET 2025/2026 JUNE 2026

Cllr. Hayes raised a lot of questions relating to the budget which also included that no budget allocated for tourism, legal fees which got overspend, the concern that the Capital budget is not being spent and that there will not be enough time to spend the capital budget. So, it be noted that our internal funds unspent results in R17,6 million.

Director De Ridder: the reason for the underspending on the own funding capital is that annual tenders were awarded for the provision of machinery, materials, etc. There was a delay in processes as a result of the delay in tenders being awarded. When the tenders were eventually awarded, contractors raised an objection ito the fuel prices that spiked due to the war that broke out in the Middle East and that is when negotiations started again pertaining to these concerns. R4.5 million was allocated for the 1.5 ML reservoir in Citrusdal, but the funding was only approved in the February Adjustment Budget. As a result, there was insufficient time to finalise the specifications for its supply and installation. Once the tender documents were ready, the supplier advised us that a delay was expected. We were therefore unable to implement the project in the current financial year, and it will be carried over to the next financial year.

Approximately R12 million was also allocated for the Transfer Station. We decided to locate it next to the substation and began the public participation process. However, we encountered significant opposition in Clanwilliam, particularly from the business chamber. The process has taken considerable time and is still ongoing. The required land-use change is also still being processed, which has caused further delays. We have therefore decided to carry this project over to the new financial year as well. Whilst the CFO did respond on some of the questions Cllr. Hayes also raised, he addressed the house and referred to the Rules of Order, which require questions to be submitted in writing in advance.

Cllr Hayes: The Water Management budget was underspent by R8 million. Why were the funds not used, given that money had been budgeted to address Clanwilliam's water situation?

Chief Financial Officer (CFO): Capital funding was not necessarily budgeted for specific projects. The main reason the funds could not be spent was that the various options considered for cleaning the water required an implementation waiting period of more than four months.

The CFO then addressed the Speaker, stating that questions should be submitted to the Administration in advance to allow officials to prepare. The CFO said it was unfair to be expected to attend every Council meeting, face numerous questions and follow-up questions, and provide accurate, fact-based answers without preparation. The CFO added that agendas were circulated on time and asked Council, in the CFO's capacity, to provide support, stating that the situation could not continue.

Cllr Hayes: Speaker, I take note of the CFO's comments. I would now like to ask the Mayor why Cederberg did not allocate any money in tourism for the current financial year.

Executive Mayor: Speaker, may I suggest that we defer the questions to another occasion?

Cllr Hayes responded that he had one final question, which he considered important. The **Speaker** stopped him, referring to the time limits for questions and noting that Cllr Hayes had already had more than ten minutes to speak and ask a series of questions. The Speaker added that other councillors were also waiting to ask their questions.

Cllr. Farmer called for a point of order and argued that the Executive Mayor is presenting an Adjustment Budget how can Councillors not be allowed to asked questions.

- *Cllr. Hayes asked for a caucus break which was permitted by the Speaker for 5 minutes.*

Cllr Mouton expressed frustration with the proceedings, stating that members of the public were making sarcastic remarks during the meeting. He asked the Speaker to have them removed if the behaviour continued.

Cllr Farmer raised a point of order, objecting to the language Cllr Mouton had used about members of the public. He said the language was unacceptable and asked Cllr Mouton to withdraw his remarks. He also stated that Cllr Mouton's comments could be interpreted as suggesting that the Speaker was unable to manage the meeting.

The Speaker cautioned Cllr Mouton to choose his words carefully and reminded members of the public to comply with the meeting rules or leave the meeting.

Cllr Mouton apologised and asked the Speaker to direct any members of the public who failed to comply with the rules for an orderly meeting to leave. He added that Cllr Farmer had

previously said at a Council meeting that it was their duty to make councillors look incompetent. Cllr Mouton said he believed similar conduct was now occurring, with some councillors allegedly attempting to portray other councillors and professional officials in a negative light and as incompetent and that is unacceptable.

Cllr Blaauw: If a ward councillor's allocation is not spent during the current financial year, can the unspent amount be carried over? If not, how is it dealt with?

Chief Financial Officer (CFO): The CFO is not responsible for answering questions directly in this manner. The proper procedure is for councillors to first raise questions with one another. If that is not appropriate, questions should be submitted to the Administration in advance. The Municipal Manager will respond and, if necessary, seek input from the relevant directors. The CFO said that being questioned directly without prior notice was unprofessional and placed the CFO in an uncomfortable position.

Regarding Cllr. Blaauw's question, the CFO explained that councillors had been advised at the initial workshop that each had an allocation in the budget to spend. However, the request was received too late to be processed. Provision for the allocation and expenditure has been made in the next budget. The proper procedures must be followed at all times.

Cllr Farmer: In his view, when an official submits an item to Council, the official is responsible for answering questions about it, as they are advising Council. The requirement to submit questions in advance should not be used as a reason to avoid providing clarification on an item before Council. He said that officials' inability to answer questions could suggest they were unprepared to present the item and were relying on the majority to approve it.

Cllr. Richards: Ito the Rules of Order: (15) – <u>NOTICES OF QUESTION</u>

15.1 Unless contained otherwise in these Rules, written notice must be provided of intention by a member to introduce a question. Such a notice shall be effected at least six working days before the date of the meeting on which it is intended to be introduced. It shall incorporate a motivation, signature and date, and the date of receipt must be endorsed on it

15.2 A councillor may submit a question on any matter relevant to a political office bearer or municipal employee concerning any matter related to the effective performance of the functions of the municipality and the exercise of its powers and carrying out of its duties, by giving 10 working days' notice in writing to the Speaker.

A Council meeting is not a workshop. Detailed discussion of a matter should take place at the relevant Portfolio Committee meeting, where it can be properly debated. Items are brought to Council for consideration, although requests for clarification may arise. In my view, questions should be asked in a structured manner to ensure the process remains constructive and does

not become an interrogation or unfairly expose officials to criticism. I am seeking clarification on this point.

Cllr. Farmer argued ito interpretation of the Questions clause and his view on Meetings and timeframes associated with it. He questioned how this requirement could be met when the agenda and notice periods leave little time, particularly for special- or urgent Council meetings.

Cllr. Hayes: Point 15 in the Rules of Order as referred to by Cllr Richards – That is for submitting an item- or point to the agenda. Point 23 referrs to Questions:

23. QUESTIONS
23.1 A question may be asked by any member after any motion or amendment has been made and seconded or at the conclusion of any speech thereto.

23.2 Supplementary questions may not be asked by any member other than the member asking the original question. Such supplementary questions shall be restricted to matters arising out of the reply to the original question.

23.3 The speaker may not disallow any questions pursuant to a motion or amendment being made, provided that the member to whom such question is directed may either reply thereto immediately or require that notice thereof be given in terms of rule 4 above.

23.4 Any member may submit a question(s) relating to any matter in order to solicit views, opinions, intentions, explanations or information, which is related to and/or relevant to Council business and/or matters and member submitting the question shall have to right to reply to any discussion of such question.

The Speaker alluded to the fact that it is a matter of interpretation and read out the following:

23. QUESTIONS
23.1 A question may be asked by any member after any motion or amendment has been made.

Then he stated: a Motion and Amendment, part 15.

Cllr Blaauw: Speaker, I do not think it is appropriate to say, as Cllr Richards and Cllr Mouton have, that officials are being "thrown under the bus" simply because councillors ask questions. Questions serve an important purpose, and I do not believe that any councillor around this table intends to undermine or unfairly expose members of the Administration. That is not the intention, and I want the Administration to understand this.

Speaker: I will ask the Municipal Manager to respond, after which I will make the following ruling:

RULING: No further questions seeking clarification or addressing uncertainty will be entertained under the item "Questions". The meeting will proceed with the agenda.

The MM acknowledged a mismatch between the Rules of Order and current practice. The practical protocol and best practice to follow is as as follows:
Councillors should submit questions to the Administration in advance so that accurate responses can be prepared and suggested that the relevant portfolio chair provide the response at the meeting. He confirmed that a workshop with the Provincial Rules of Order specialists had been proposed to review Cederberg's Rules and align them with practical requirements, including for ordinary, special and urgent Council meetings.

The MM also addressed the **Rebate for Ward 3 residents Council Resolution** that had been issued with an incorrect RB number. He described this as a human error and said it would be corrected when the minutes were finalised for approval.

RESOLVED:

1. That Council approved the Adjustments Budget for 2025/26 financial year, amendments to income, operational and capital expenditure projections as set out in the following:

    - Municipal Budget tables B1 – B10
    - Municipal Budget Supporting Documentation SB1 – SB19

2. That Council noted that the Service Delivery Budget Implementation Plan be amended in line with these adjustments.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: None
DA Component Abstained

RB8.1.2/24-06-2026 PROPOSED AMENDMENTS TO THE ACCOUNTING POLICY 2026/27

RESOLVED:

1. That Council approved the amendments to the 2026/2027 Accounting Policy.

2. That Council approved the amendments to the policy effective 01 July 2026.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

RB8.1.3/24-06-2026 WRITE-OFFS OF IMMOVABLE PROPERTY

RESOLVED:

1. Council took note of the list of assets to be disposed.
2. Council approved the write-off of assets contained in the report.
3. Council mandated the CFO to permanently remove the assets from the asset register.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

RB8.1.4/24-06-2026 DEVIATION FROM AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES

RESOLVED:

1. Council, in terms of Section 36 of the Supply Chain Management regulations, took cognisance of the transactions for the month of May 2026.

RB8.1.5/24-06-2026 DELEGATION OF SUPPLY CHAIN MANAGEMENT FUNCTIONS IN TERMS OF SECTION 82 OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003)

RESOLVED:

1. That Council noted the provisions of Section 82 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).

2. That Council confirmed that the Supply Chain Management Unit shall operate under the direct supervision of the Chief Financial Officer, as contemplated in Regulation 7 of the Municipal Supply Chain Management Regulations, 2005.

3. That the Chief Financial Officer was authorised to sub-delegate Supply Chain Management administrative duties and functions to suitably qualified officials within the Budget and Treasury Office in accordance with Section 82 of the MFMA and the Municipality's SCM Policy.

4. That all such sub-delegations shall be in writing and subject to any limitations and conditions determined by the Chief Financial Officer.

5. That the Chief Financial Officer shall remain accountable for the performance of all duties delegated in terms of Section 82 of the MFMA.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

RB8.1.6/24-06-2026 PROGRESS ON THE ELECTRICITY SMART METERS PROJECT IMPLEMENTATION OF CEDERBERG MUNICIPALITY

RESOLVED:

1. Council took note of the progress on the smart meter project;
2. Council took note of the process of completing the BIP;
3. Council took note of the transfer of these assets;
4. Council approved the transfer of the smart meters to be capitalised and included in the asset register;
5. Council mandated the CFO to update the asset register and to ensure it is adequately insured.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Mouton
Counter Proposals: **None**

RB8.1.7/24-06-2026 PROGRESS ON THE WATER SMART METERS PROJECT IMPLEMENTATION OF CEDERBERG MUNICIPALITY

RESOLVED:

1. Council took note of the progress on the smart meter project.
2. Council took note of the deviation in the installation process to focus on Elands Bay;
3. It be noted that Council also raised a lot of concerns pertaining to the water smart meters.

RB8.1.8/24-06-2026 WRITE-OFF OF DIVERSE DEBTORS ACCOUNTS AND PROPERTY RATES UNCORRECTED MISSTATEMENT

RESOLVED:

1) Council took note of the report for write-off
2) Council approved the total amount of **R 775 267.27** of Diverse Debtors Accounts to be written off.
3) Council approved the Property Rates Uncorrected Misstatement for the total amount of **R 70 265.09** to be written off.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

RB8.1.9/24-06-2026 WRITE-OFF OF INDIGENT REBATES INCORRECTLY RECEIVED FOR THE 2024/2025 FINANCIAL YEAR

RESOLVED:

1. Council took note of the indigent write-offs.
2. Council approved the indigent correction with total amount of **R 3 178 021.46** to be written off.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

- It was noted that the RB8.1.10/24-06-2026 was moved to the In-Committee.

RB8.1.11/24-06-2026 WRITE-OFF OF TRAFFIC FINES AND WITHDRAWALS IN TERMS OF UNIFORM NATIONAL INSTRUCTIONS ISSUED BY NATIONAL PROSECUTION SERVICES

RESOLVED:

1. Council took cognisance of the National Prosecution Services Circular 10/2/12/3 – 223/2017.
2. Council approved that these unpaid traffic fines amounting to R 25 760 784.00 be written off against the provision relating to traffic infringements older than 18 months;
3. Additionally, it be resolved that Councillors are not held accountable if they cast their votes while they have outstanding fines.

Proposed: Cllr. J Hayes
Seconded: Cllr. J Engelbrecht
Counter Proposals: **None**

RB8.1.12/24-06-2026 WRITE-OFF CONSIDERED FOR SELF SUSTAINED TOWNS – VERLORENVLEI & DOORNSPRING

RESOLVED:

1. Council took note of the report highlighting the 75% and interest calculation considered for write-off between July 2022 and June 2025.

2. Council approved the write-off of debt as of 30 June 2025 for all affected customers of Verlorenvlei.Council noted and approved that no credit created as a result of the write-off will be refunded to any customer.

3. The total amount of debt that was written off is contained in the attached annexure and amounts to **R 166 746.06**

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Scheepers
Counter Proposals: **None**

RB8.1.13/24-06-2026 QUARTERLY & ANNUAL REPORTS OF THE AUDIT & PERFORMANCE AUDIT COMMITTEE

RESOLVED:

1. Council took note of the following reports:
   a) Quarterly report – 1 April 2026 - 30 June 2026
   b) Annual report - 01 July 2025 – 30 June 2026

RB8.1.14/24-06-2026 INTERNAL AUDIT, AUDIT AND PERFORMANCE AUDIT COMMITTEE CHARTERS

RESOLVED:

1. That Council considered and approved the Internal Audit Committee Charter, Audit & Performance Audit Committee Charters.

Proposed: Cllr. A Scheepers
Seconded: Cllr. R Richards
Counter Proposals: **None**

RB8.1.15/24-06-2026 DISCIPLINARY BOARD FOR FINANCIAL MISCONDUCT CHARTER

RESOLVED:

(a) That Council considered and approved the Disciplinary Board for Financial Misconduct Charter.

Proposed: Cllr. A Scheepers
Seconded: Cllr. R Richards
Counter Proposals: **None**

RB8.1.16/24-06-2026 & RB8.2.1/24-06-2026 CONSIDERATION OF MUNICIPAL LAND IDENTIFIED FOR POSSIBLE DISPOSAL OPPORTUNITIES

RESOLVED:

a. Council took note of the recommendations regarding municipal-owned properties identified for possible disposal to stimulate economic growth, broaden the municipal revenue base and empower communities through improved access to land.

b. Council approved in principle that the municipal properties identified in these reports, mentioned in RB8.1.16/24-06-2026 and RB8.2.1/24-06-2026, be considered for future disposal and development purposes.

c. That all identified properties be subjected to the necessary technical investigations, market valuations, engineering service assessments, town-planning processes and statutory approvals prior to any disposal.

d. Council confirmed that no property shall be disposed of unless Council is satisfied that such property is not required to provide the minimum level of basic municipal services in accordance with section 14 of the Municipal Finance Management Act, 56 of 2003.

e. Council authorised the Municipal Manager to undertake the necessary investigations and to submit further reports to Council regarding the feasibility, market value, servicing costs and proposed disposal methods applicable to each property.

f. Council additionally noted the properties identified for potential disposal as mentioned in point b:

PROPERTIES IDENTIFIED FOR POTENTIAL DISPOSAL

- **CLANWILLIAM**

Portions of Erf 279, Clanwilliam

Property Description	Connection to Services	Extent (m²)	Zoning
Portion 2	No	1 900	Transport Zone II
Portion 3	No	2 650	Transport Zone II
Portion 4	No	4 304	Transport Zone II

- **CITRUSDAL – SANDKAMP**

Erven 1669 and 1427

Property Description	Connection to Services	Extent	Zoning
Erven 1669 and 1427	No	12.3 ha	Mixed Use

Unregistered Residential Erven

Property Description	Connection to Services	Extent (m²)	Zoning
Erven 3448–3478	No	±450	Single Residential Zone I
Erven 3534, 3537–3544, 3549–3556	No	220–400	Single Residential Zone I
Erven 3683–3704	No	300–370	Single Residential Zone I

LAMBERT'S BAY

Property Description	Connection to Services	Extent (m²)	Zoning
Erven 2522–2568, 2570–2572 and 2574–2689	No	600–1 100	Single Residential Zone I
Erven 2637 and 2638	No	2 980 and 3 151	Business Zone I
Erven 1665–1680 (Malkopbaai)	No	±770	Single Residential Zone I
Erf 168 (South of Malkopbaai)	No	32 400 (3.24 ha)	Undetermined Zone

GRAAFWATER

Property Description	Connection to Services	Extent	Zoning
Erf 37	No	11.29 ha	Undetermined
Erf 233	No	2.88 ha	Undetermined

ELANDSBAY

Property description	Connection to services	Extent (m²)	Zoning
Erf 50	No	128 400 (12.84 ha)	Undetermined
Portion 24 of the Farm Bonteheuvel No. 1	No	1540 200 (154.02 ha)	Agricultural Zone I

Erven 606-613	No	247 (average erf size)	Single Residential Zone I

Proposed: Cllr. A Scheepers

Seconded: Cllr. E Marshall

Counter Proposals: **None**

RB8.1.17/24-06-2026 COASTAL MANAGEMENT PROGRAMME (CMP)

RESOLVED:

a) That Council noted and supported the content of the report;

b) Council approved the Cederberg Municipality Coastal Management Programme (CMP).

Proposed: Cllr. R Richards

Seconded: Cllr. E Marshall

Counter Proposals: **None**

RB8.1.18/24-06-2026 ADOPTION OF THE ENVIRONMENTAL MANAGEMENT: AIR QUALITY MANAGEMENT PLAN (AQMP)

RESOLVED:

1. That Council noted and supported the content of the report;

2. That Council approved the final Cederberg Municipality Air Quality Management Plan (AQMP).

Proposed: Cllr. R Richards

Seconded: Cllr. E Marshall

Counter Proposals: **None**

RB8.1.19/24-06-2026 ADOPTION OF THE AMENDED RECORDS MANAGEMENT POLICY

RESOLVED:

a) That the Cederberg Municipality Records Management Policy in terms of section 11 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as a policy of Council was approved, which is now aligned with the recommendations from the Western Cape Archives and Records Services, Department of Cultural Affairs and Sport

Proposed: Cllr. R Richards
Seconded: Cllr. E Marshall
Counter Proposals: **None**

RB8.1.*20*/24-06-2026 DISTRICT DEVELOPMENT MODEL CIRCULAR NO. 2 OF 2026

RESOLVED:

a) That Council noted the Development Model Circular no. 2 of 2026, which details the Institutional Arrangements for the Effective Implementation of the District Development Model (DDM) and clarification of roles, responsibilities and Accountability of Accounting Officers and Functionaries in the DDM Ecosystem

RB8.1.21/24-06-2026 AMENDMENT OF MIG DPIP (MUNICIPAL INFRASTRUCTURE GRANT DETAILED PROJECT IMPLEMENTATION PLAN)

RESOLVED:

a) That Council approved the amendment of the "DPIP" for the financial years 2025/2026 and 2026/2027.

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Mouton
Counter Proposals: **None**

RB8.1.22/24-06-2026 APPOINTMENT OF MUNICIPAL PLANNING TRIBUNAL MEMBERS

RESOLVED:

1. That Council took note and supported the report.

2. That Council approved and appointed the selected candidates for the Cederberg Municipal Planning Tribunal. The new term of office for the selected candidates starts from 11 September 2026 for five years:

Internal MPT Members	**External MPT Members**
Dmitri Frantz (Chairperson)	Johan de Jongh
Jaques Kotze (Duty Chairperson)	Keenin Abrahams
Danne Joubert	

Proposed: Cllr. J Van Heerden
Seconded: Cllr. A Mouton
Counter Proposals: **None**

RB8.1.23/24-06-2026 UPDATE ON WATER SITUATION IN CLANWILLIAM

RESOLVED:

1. That Council noted the status update on the water quality situation in Clanwilliam following the May 2026 floods.

2. That Council took note that immediate action was taken to supply potable drinking water through the use of water tankers.

3. That Council took note that the Municipality is currently implementing a short-term project to reroute the supply pipelines from the Jan Dissels River directly to the 1.5 megalitre reservoir and the two 0.4 megalitre reservoirs.

4. That Council took note that the purpose of the rerouting project is to separate water from the Jan Dissels River and the Clanwilliam Dam in order to improve water quality management.

5. That Council approved/condoned the actions of the administration to proceed with the process of procuring a 3 ML/d Water Treatment Package Plant to treat water from the Clanwilliam Dam.

6. That Council took note that the Water Treatment Package Plant is regarded as a long-term and permanent solution for improving water treatment capacity in Clanwilliam.

7. That Council took note that the procurement, installation and commissioning of the package plant is expected to take approximately 5 to 8 months.

8. That Council mandated the Administration to continue with the required technical, procurement and implementation processes to address the water quality situation.

9. That Council mandated the Administration to continue communicating with the community where required, particularly where public health precautionary measures may be necessary.

10. That further reports to be submitted to Council, if required.

11. Additionally, that official communication, inclusive of Council's consensus pertaining to this item be put in place and shared with all relevant parties.

Proposed: Cllr. A Mouton
Seconded: Cllr. R Richards
Counter Proposals: **None**

RB8.1.24/24-06-2026 OFFICE OF THE MUNICIPAL MANAGER - APPOINTMENT OF THE MUNICIPAL ELECTORAL OFFICER (MEO)

RESOLVED:

1. Council noted the resignation of Mr Andries Titus as Municipal Electoral Officer for the Cederberg Municipal area with effect from 5 June 2026;

2. Council recommended to the Independent Electoral Commission (IEC) that the Director Corporate and Strategic Services, Mr. Mondè January be appointed as Municipal Electoral Officer (MEO) for the Cederberg Municipal area;

3. That Council authorised the Municipal Manager to communicate Council's recommendation to the IEC and to provide any further information required to facilitate the appointment process.

Proposed: Cllr. R Richards
Seconded: Cllr. E Marshall
Counter Proposals: **None**

RB8.1.25/24-06-2026 DELAY IN THE ACQUISITION OF THE WASTE CONVEYANCE SYSTEM FOR THE CLANWILLIAM REFUSE TRANSFER STATION / REGIONAL WASTE OPERATIONS

RESOLVED:

1. That Council took note of the delay in the acquisition of the Waste Conveyance System required for the interim waste transfer operations.
2. That Council took note that the delay is due to delays experienced by the West Coast District Municipality.
3. That Council took note that the Waste Conveyance System will only be acquired in the 2026/2027 financial year.
4. That Council took note that the Waste Conveyance System remains a critical component of the interim waste transfer solution linked to the Regional Waste Disposal Facility operations.
5. That Council mandated the Administration to continue engagements with the West Coast District Municipality to confirm the revised implementation programme and acquisition process.
6. That Council took note that the required financial provision must be aligned to the 2026/2027 financial year, subject to the final confirmed cost and applicable approval processes.
7. That further progress reports to be submitted to Council, if required.

Proposed: Cllr. R Richards
Seconded: Cllr. E Marshall
Counter Proposals: **None**

RB8.1.26/24-06-2026 DESIGNATION / APPOINTMENT OF WASTE MANAGEMENT OFFICER

RESOLVED:

a) That Therese Luyt was appointed as the Waste Management Officer with immediate effect in order for the Cederberg Municipality to comply with the National Environment Management Waste Act, 2008 (Act 59 of 2008);

Proposed: Cllr. R Richards
Seconded: Cllr. E Marshall
Counter Proposals: **None**

RB8.1.27/24-06-2026 CEDERBERG BULK WATER SERVICES

RESOLVED:

1. That Council took note of the progress update on Council Resolution RB9.1.9/27-11-2025 regarding the Request for Proposals process for the Bulk Water Supply Services to Citrusdal.
2. That Council took note that the Municipal Manager, Director: Technical Services and Chief Financial Officer engaged with Overberg Water on 23 February 2026 regarding the submission of a proposal to Cederberg Municipality.
3. That Council took note that Overberg Water has submitted a draft Bulk Water Services Agreement, attached as an annexure to this item.
4. That Council took note that Cederberg Municipality has supplied Overberg Water with all technical information requested.
5. That Council took note that the Municipality is awaiting an updated proposal from Overberg Water.
6. That Council took note that no final agreement has been concluded at this stage.
7. That Council mandated the Administration to continue engagements with Overberg Water and also WCDM and to evaluate the updated proposals once received.

8. That a further report be submitted to Council once the updated proposal has been received and assessed, including the technical, financial, legal and institutional implications.

Proposed: Cllr. A Mouton

Seconded: Cllr. R Richards

Counter Proposals: None

RB8.1.28/24-06-2026 FORMALISATION AND DEVELOPMENT INITIATIVE: PALEISHEUWEL

RESOLVED:

a) That Council authorised the Administration to proceed with the required and necessary processes; and

b) Report back to Council on matters concluded.

Proposed: Cllr. R Richards

Seconded: Cllr. A Mouton

Counter Proposals: None

RB8.1.29/24-06-2026 ADJUSTED/ REVIEW OF THE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) 2025/2026

RESOLVED:

1. That Council approved the Adjustment/Review Top Layer Service Delivery Budget Implementation Plan (SDBIP) 2025/2026

2. That the proposed changes be made on the Web based performance system; and

3. That copies of the Adjustment/Review Top Layer Service Delivery Budget Implementation Plan (SDBIP) 2025/2026 be made available on the Municipal Website
- Copies sent to the Provincial Treasury, National Treasury and Department of Local Government.

Proposed: Cllr. R Richards

Seconded: Cllr. E Marshall

Counter Proposals: None

8.2 URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER

- Geen / None

8.3 MATTERS FOR NOTIFICATION

RB8.1.10/24-06-2026 IN-COMMITTEE: WRITE-OFF OF IRRECOVERABLE DEBT

RESOLVED:

a) Council took note of the request and background for write-off;

b) Council approved the total amount of **R 246 678.57** as irrecoverable debt to be written off.

Proposed: Cllr. W Farmer

Seconded: Cllr. R Richards

Counter Proposals: None

RB8.1.30/24-06-2026 IN-COMMITTEE: DISCIPLINARY BOARD FOR FINANCIAL MISCONDUCT REPORT

RESOLVED:

1. Council took note of the Disciplinary Board for Financial Misconduct report;

2. Council considered and resolved the following recommendations by the Disciplinary Board for Financial Misconduct:

2.1 The Board took cognisance of the forensic investigation report dated 16 April 2026 and the report dated 18 May 2026 by Wesley Pretorius & Associates and its findings were noted and accepted;

2.2 That Council ensured that all the recommendations are implemented as stipulated in the report;

2.3 That appropriate disciplinary action is taken against the relevant officials of the municipality;

2.4 The municipality should ensure strict compliance with its Contract management Policy and its obligations under section 116 (2) of the MFMA to properly and effectively enforce the terms of the contracts;

2.5 Proper monitoring of the performance of suppliers of such contracts;

2.6 Written warnings to be issued to the officials that caused Council to incur an irregular expenditure relating to fuel & oil.

Proposed: Cllr. R Richards

Seconded: Cllr. J Hayes

Counter Proposals: None

8.4 CONSIDERATION OF NOTICES OF MOTIONS

RB8.4.1/24-06-2026 MOTION OF NO CONFIDENCE AGAINST THE DEPUTY EXECUTIVE MAYOR, CLLR. R RICHARDS

RESOLVED:

1. It was noted that:

a. The Motion of No Confidence (MONC) against Deputy Executive Mayor, Cllr. R Richards was introduced by Cllr. J Engelbrecht and seconded by Cllrs. Hayes, Strauss, Blaauw and Farmer.

b. That the Deputy Executive Mayor Cllr. R Richards provided Council with his response regarding the MONC against him.

c. Council voted on whether to accept or reject the MONC against the Deputy Executive Mayor, Cllr. Richards.

2. That Council rejected the MONC against the Deputy Executive Mayor, Cllr. R Richards and voted against the acceptance thereof.

VOTE

FOR the Acceptance of the Motion	**Against the Acceptance of the Motion**	**Abstain**
DA – 4 PA - 1	CE – 4 ANC – 1 FF Plus - 1	

09. CLOSURE

- Meeting Adjourned

VOORSITTER/CHAIRPERSON **DATUM/DATE**