

CEDERBERG MUNICIPALITY
TENDER NUMBER: CED 11/2018-2019
NOTICE NO: 13/2019



**APPOINTMENT OF A SUITABLE &
EXPERIENCED TRAVEL AGENCY TO
ADMINISTER TRAVEL ARRANGEMENTS**

Tenders are hereby invited for the abovementioned services to the Municipality for a contract period ending 30 June 2022.

Tender documents, in English, are obtainable from Monday, 25 February 2019, between 08:00 and 16:00, at the offices of Cederberg Municipality's Supply Chain Management Unit, Plein Street, Clanwilliam, from Ms Melanie Koopman (tel. 027 482 1694), upon payment of a tender participation fee of **R749.00** per set.

Sealed tenders, clearly endorsed on the envelope with: **TENDER NO. CED 11/2018-2019: APPOINTMENT OF A SUITABLE QUALIFIED AND EXPERIENCED TRAVEL AGENCY TO ADMINISTER THE TRAVEL ARRANGEMENTS OF THE MUNICIPALITY**, must be deposited in the Tender Box at the offices of the Cederberg Municipality, 2A Voortrekker Street, Clanwilliam. Bids may only be submitted on the bid documentation issued by Cederberg Municipality.

The closing date and time of the tender is on **25 March 2019 at 12:00** and tenders will be opened in public immediately thereafter in the Supply Chain Management Committee Room, Clanwilliam Administration.

Tenders must be valid for a period of 90 days after the closing date. The tender will be evaluated according to the 80/20 Preference Points System, as prescribed by the Preferential Procurement Regulations, 2017.

The Cederberg Municipality does not bind itself to accept the highest or any tender and reserves the right to accept any or none of the tenders submitted, as it may deem expedient. Tenders are subject to the Supply Chain Management Policy of the Cederberg Municipality.

Please refer enquiries to Mr H Slimmert on telephone number: 027 482 8000.

PL VOLSCHENK
MUNICIPAL MANAGER
Cederberg Municipality
Private Bag X2
CLANWILLIAM 8135