

Memorandum in terms of Regulation 3(2)(A) of the Municipal Planning and Performance Regulations, 2001.

Amendments to the Integrated Development Plan  
2025/26

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## **1. Purpose**

The memorandum has reference to regulation 3 of the Local Government Municipal Planning and Performance Management Regulations.

## **2. Legislative and regulatory framework**

Municipal Systems Act 32 of 2000

Section 25: Adoption of integrated development plans

(2) An integrated development plan adopted by council in terms of subsection (1) may be amended in terms of section 34 and remains in force until an integrated development plan is adopted by the next council.

Section 34: Annual review and amendment of integrated development plan

A municipal council-

(a) must review its integrated development plan-

(i) annually in accordance with an assessment of its performance measurements in terms of section 41; and

(ii) to the extent that changing circumstances so demand; and

(b) may amend its integrated development plan in accordance with a prescribed process.

Section 37: Regulations and Guidelines

(1) The minister may for the purpose of this Chapter make regulations or issue guidelines in terms of section 120 to provide for or to regulate the following matters:  
€ a process for the amendment of integrated development plans;

Under section 120, read with section 37, 43 and 49 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) the Local Government: Municipal Planning and Performance Management Regulations, 2001 determine the following:

Local Government: Municipal Planning and Performance Regulations, 2001

Section 3: Process for amending integrated development plans

(1) Only a member or committee of a municipal council may introduce a proposal for amending the municipality`s integrated development plan in the council,

(2) Any proposal for amending a municipality`s integrated development plan must be-

- (a) accompanied by a memorandum setting out reasons for the proposal; and
  - (b) aligned with the framework adopted in terms of section 27 of the Act.
- (3) An amendment to a municipality`s integrated development plan is adopted by a decision taken by a municipal council in accordance with the rules and orders of the council.
- (4) No amendment to a municipality`s integrated development plan may be amended by the municipal council unless-
- (a) all the members of the council have been given reasonable notice;
  - (b) the proposed amendment had been published for public comment for a period of at least 21 days in a manner that allows the public an opportunity to make representations with regard to the proposed amendment;
- © the municipality, if it is a district municipality, has complied with sub-regulation (5); and
- (d) the municipality, it is a local municipality, has complied with sub-regulation 6
- (5) A district municipality that considers an amendment to its integrated development plan must-
- (a) consult all local municipalities in the area of the district municipality on the proposed amendment; and
  - (b) take all comments submitted to it by the local municipalities in that area into account before it takes a final decision on the proposed amendment
- (6) A local municipality that considers an amendment to its integrated development plan must-
- (a) consult the district municipality in whose area it falls on the proposed amendment; and
  - (b) take all comments submitted to it by the district municipality into account before it takes a final decision on the proposed amendment.

### **3. Reasons for proposal to amend Integrated Development Plan**

The 2025-2026 for Cederberg Municipality, in terms of section 34 of the Municipal Systems Act (MSA), serves as an IDP amendment because of the amendments to the Spatial Development Framework, changes in circumstances, strengthen alignment between municipal, district, provincial and national planning and budgeting as well as updating of targets in line with budget.

The following sections set out the areas where amendments have been made in terms of new content, or replacement of previous or existing content. Reasons for said amendments have also been included.

| Heading                                 | Replacement/<br>New Content | Reason  |
|---|-----------------------------|---|
| National Policy Directives              |                             | Included the MTDP 2024/29   |
| State of the Nation Address             |                             | Updated with the 2025 SONA  |
| Operation Vulindlela                    |                             | New Included  |
| Provincial Policy Directives            |                             | Updated the Western Cape Provincial Strategic Plan 2025/2030  |
| State of Province address               |                             | Updated with the 2025 SOPA  |
| Purpose of the IDP Process Plan         |                             | Update with the new dates of process plan approval for  |
| The IDP Process                         |                             | Update with the new approved process plan. Updated preparation process for the IDP  |
| Chapter 2                               |                             | Updated with latest Socio- Economic profile (SEP-2024)  |
| Joint district metro approach           |                             | Updated: Focus areas of the One West Coast 2025/50 was included.  |
| POLITICAL STRUCTURE                     |                             | Updated with the new political structure  |
| Management Team                         |                             | Updated with the new political structure  |
| Organisational Design Project           |                             | Updated   |
| PROCESS TO FILL FUNDED VACANT POSITIONS |                             | Updated with new content and replacements   |
| MUNICIPAL WORKFORCE                     |                             | Table: Post in the Organisation, Number of Employees, Employee distribution and Positions per functional level in the organisation were updated with new statistics |

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| SKILLS DEVELOPMENT                               |  | Table: Post of the Employees training in the organisation was updated with new statistics |
| Technical Integrated Municipal Engagement (TIME) |  | Update with February  |
| Information and Communication Technology (ICT)   |  | Updated: ICT Operations and Strategic Section   |

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| Water  |  | Updated: Access to Service Delivery amended with Socio Economic Profile 2024.  |
| Electricity                                      |  | Updated: Access to Service Delivery amended with Socio Economic Profile 2024.  |
| Sanitation                                       |  | Updated: Access to Service Delivery amended with Socio Economic Profile 2024.  |
| Waste Management                                 |  | Updated: Access to Service Delivery amended with Socio Economic Profile 2024.  |
| Roads  |  | Section updated: Service Level statistics updated  |
| Stormwater                                       |  | Section updated: Service Level statistics updated  |
| Mechanisms and Processes of Public Participation |  | Section updated. Public engagements were updated to the new dates  |
| Ward Priorities                                  |  | Updated: Ward needs have been updated.   |
| Housing  |  | Housing Pipeline replaced with new Pipeline. Housing section updated. Including new statistics and housing maps per town |
| Libraries  |  | No change  |
| Thusong  |  | Updated  |
| Agriculture                                      |  | Demographics updated   |
| MIG Funded Projects                              |  | Updated.   |
| Finance (chapter 5)                              |  | Updated and included   |



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| Score cards |  | Draft Score card for 2025/26 was included |
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