

# **CEDERBERG MUNICIPALITY**

## **Quarterly Budget Statement OCTOBER - DECEMBER 2023**



In-Year Report of the Municipality

Prepared in terms of the Local Government Municipal Finance Management Act (No 56 of 2003), Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

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## Glossary

Adjustments budget	Prescribed in section 28 of the MFMA. The formal means by which a municipality revises its annual budget during the year.
Allocations	Money received from Provincial or National Government or other municipalities.
Equitable share	The equitable share is an unconditional allocation from National Treasury. Its purpose is to provide basic services and perform the functions allocated to it
Budget	The financial plan of the Municipality.
Budget related policy	Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.
Capital expenditure	Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.
Cash flow statement	A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it will not be paid in the same period.
DORA	Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable share	A grant paid to municipalities to subsidise free basic services.
Fruitless and wasteful expenditure	Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS	Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
GRAP	Generally Recognised Accounting Practice. The new standard for municipal accounting.
IDP	Integrated Development Plan. The main strategic planning document of the Municipality
MBRR	Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.
MFMA	Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.
MTREF	Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Mscosa	Means a multi-dimensional classification framework providing the method and format for recording and classifying financial transaction information in the general ledger forming part of the books of account containing a standard list of all available accounts.
Operating expenditure	Spending on the day to day expenses of the Municipality such as salaries and wages.
Rates	Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
SDBIP	Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic objectives	The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives
Unauthorised expenditure	Generally, is spending without, or in excess of, an approved budget.
Virement	A transfer of budget.
Virement policy	The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.
Vote	One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality and which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

## **Legislative Framework:**

This report has been prepared in terms of the following enabling legislation.

### **The Municipal Finance Management Act No. 56 of 2003 – Section 52d: Quarterly Budget Statements**

The Mayor of a municipality:

(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality;

### **Municipal budget and reporting regulations (MBRR) – Section 31 to 32**

Quarterly Reports on Implementation of Budget

(31) (1) The mayor's quarterly report on the implementation of the budget and financial state of affairs of the municipality as required by section 52(d) of the Act must be (a) in the format specified in Schedule C and include all the tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1); and (b) consistent with the monthly budget statements for September, December, March and June as applicable; and (c) submitted to National Treasury within five days of tabling the report in the council.

Publication of Quarterly reports on implementation of budget

(32) When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including (a) summaries of quarterly reports in alternate languages predominant in the community; and (b) information relevant to each ward in the municipality.

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# **1 Part 1: In-Year Report**

## **1.1 Mayor's Report**

In terms of the MBRR section 3:

3. The Mayor's report accompanying an in-year monthly budget statement must provide-
  - (a) a summary of whether the municipality's budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;
  - (b) a summary of any financial problems or risks facing the municipality or any such entity; and
  - (c) any other information considered relevant by the Mayor.

### **1.1.1 Implementation of budget in terms of SDBIP**

The Municipal Manager should ensure that the budget is implemented in terms of the SDBIP.

### **1.1.2 Financial problems or risks facing the Municipality**

The Cederberg Municipality is currently facing financial difficulties. It has approved a revised budget funding plan for implementation.

Expenditure is being monitored closely whilst Revenue is being maximized as far as possible. Cost containment measures has been implemented and credit control operating procedures are implemented and being enforced.

### **1.1.3 Other information**

None

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## 1.2 Council Resolutions

In terms of the MBRR section 5:

5. If an in-year report is tabled in the municipal council, resolutions dealing with at least the following matters must be prepared and presented as part of the documentation, as may be relevant -

(a) noting the monthly budget statement and any supporting documents;

(b) noting the quarterly report on the implementation of the budget and the financial affairs for the municipality referred to in section 52(d) of the Act;

(c) noting the mid-year budget and performance assessment referred to in section 72 of the Act;

(d) noting the in-year reports of any municipal entities; and

(e) any other resolutions that may be required.

It is recommended that:

1. The Council takes note of the Quarterly Budget Statement and supporting documentation for the quarter ending 31 December 2023.

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## 1.3 Executive Summary

### 1.3.1 Introduction

In accordance with section 52(d) of the Municipal Finance Management Act, the Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and

### 1.3.2 Consolidated Performance

**Table 1: Consolidated Overview of the 2023/2024 MTREF**

Description	2022/23	Budget Year 2023/24						
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance
Total Operating Revenue	363 415 885.00	371 702 086.00	374 260 587.00	44 398 828.58	206 758 509.60	188 123 666.00	18 634 843.60	9.91%
Total Operating Expenditure	358 604 350.78	394 800 236.00	396 551 115.00	25 771 626.85	176 198 007.45	196 203 182.00	-20 005 174.55	-10.20%
<i>Surplus/(Deficit)</i>	<b>4 811 534.22</b>	<b>23 098 150.00</b>	<b>22 290 528.00</b>	<b>18 627 201.73</b>	<b>30 560 502.15</b>	<b>8 079 516.00</b>	<b>38 640 018.15</b>	<b>-478.25%</b>
Capital Transfers and Subsidies (Monetary allocations)	29 924 776.32	71 079 623.00	79 819 000.00	1 833 732.44	12 805 497.27	34 249 898.00	-21 444 400.73	-62.61%
Capital Transfers and Subsidies (Allocations in-kind)	-	-	-	-	-	-	-	
<i>Surplus/(Deficit) for the year</i>	<b>34 736 310.54</b>	<b>47 981 473.00</b>	<b>57 528 472.00</b>	<b>20 460 934.17</b>	<b>43 365 999.42</b>	<b>26 170 382.00</b>		
Total Capital Expenditure	34 834 818.16	85 994 625.00	93 272 001.00	2 553 765.95	14 797 021.15	44 324 751.00	-29 527 729.85	-66.62%

Actuals for operating revenue and expenditure were above and below YTD budget respectively. Variances for revenue was 9.91% above whilst the variance for operating expenditure was 10.20% below YTD budget.

The operating revenue realised is R 18.635 million above YTD budget while operating expenditure was R 20.005 million below year to date budget.

The capital budget is R 29.528 million below YTD budget. The total budget has been adjusted to R 93.272 million and R 14.797 million expenditure has been incurred. The year to date budget for capital projects are highly dependent on timelines set by user departments in compiling the original budget. Should there be material deviations in timelines and in effect expenditure, the actuals will differ from the year to date projections.

#### 1.3.2.1 Revenue by Source against Annual Budget

The statement of financial performance compares the revenue and expenditure against budget for the period ended 31 December 2023.

**Table 2: Revenue by Source**

WC012 Cederberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December									
Description	2022/2023		Budget Year 2023/24						
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
<b>R thousands</b>									
<b>Revenue</b>									
<b>Exchange Revenue</b>									
Service charges - Electricity	110 017	110 746	110 746	9 438	61 926	56 590	5 336	9.43%	110 746
Service charges - Water	29 642	31 298	31 298	2 722	15 037	15 649	(612)	-3.91%	31 298
Service charges - Waste Water Management	12 937	14 660	14 660	1 231	7 707	7 330	377	5.14%	14 660
Service charges - Waste management	14 151	15 272	15 272	1 061	6 606	7 636	(1 030)	-13.49%	15 272
Sale of Goods and Rendering of Services	4 443	4 240	4 240	534	2 746	2 194	552	25.15%	4 240
Agency services	3 782	3 841	3 841	59	1 997	1 921	77	3.99%	3 841
Interest	-	-	-	-	-	-	-	-	-
Interest earned from Receivables	9 964	10 876	10 876	531	3 260	5 438	(2 178)	-40.06%	10 876
Interest earned from Current and Non Current Assets	1 893	1 269	1 269	3	1 469	635	834	131.48%	1 269
Dividends	-	-	-	-	-	-	-	-	-
Rent on Land	-	-	-	-	-	-	-	-	-
Rental from Fixed Assets	747	941	941	48	423	471	(48)	-10.18%	941
Licence and permits	2	-	-	1	1	-	1	#DIV/0!	-
Operational Revenue	946	704	704	84	4 003	377	3 626	960.53%	704
<b>Non-Exchange Revenue</b>									
Property rates	70 382	73 339	73 339	5 384	41 677	36 669	5 007	13.66%	73 339
Surcharges and Taxes	33	1	1	-	-	1	(1)	-100.00%	1
Fines, penalties and forfeits	10 177	11 555	11 555	348	1 052	5 779	(4 727)	-81.80%	11 555
Licence and permits	-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	86 232	89 549	92 108	22 603	56 864	45 729	11 135	24.35%	92 108
Interest	-	-	-	351	1 991	-	1 991	#DIV/0!	-
Fuel Levy	-	-	-	-	-	-	-	-	-
<b>Operational Revenue</b>									
Gains on disposal of Assets	-	2 500	2 500	-	-	1 250	(1 250)	-100.00%	2 500
Other Gains	8 068	910	910	-	-	455	(455)	-100.00%	910
Discontinued Operations	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>363 416</b>	<b>371 702</b>	<b>374 261</b>	<b>44 399</b>	<b>206 759</b>	<b>188 124</b>	<b>18 635</b>	<b>9.91%</b>	<b>374 261</b>

Variations for 10% above and below YTD budget have been identified. The variations were due to the following:

**Service Charges – Waste Management:** The variance is 13.49% above YTD budget. This is due to an increase in the indigent subsidy granted.

**Sale of Goods and Rendering of Services:** This category of revenue is 25.15% above YTD budget. This is mainly due to the increased revenue from recreational facilities the past festive season.

**Interest earned from Receivables:** The variance is 40.06% below YTD budget. This is due to write-offs which was approved and implemented also continued implementation of credit control.

**Interest earned from Current and Non-Current Assets:** The variance is 131.48% above YTD budget. The interest earned on the investment account is more than anticipated. Interest earned is as result of grant funds that are ring-fenced.

**Rental from fixed assets:** The variance is 10.18% below YTD budget. This is mainly due decrease in seasonal income such as hire of sport fields.

**Operational Revenue:** The variance is 960.53% above YTD budget. This is due to an additional amount received for sale of land. A call for proposal was set out for the remainder of erf 279, Clanwilliam.

Proposals were received and awarded. A settlement discount from WCDM was also received, leading to increased revenue.

**Property Rates:** The variance is 13.66% above YTD budget due to consumers who were billed annually for property rates.

**Surcharges and Taxes:** No transactions to date

**Fines, penalties and forfeits:** Fines issued is 81.80% below YTD budget. The Municipality has concluded the tender process. The service provider is on site and operational. Cameras are operational. The number of fines issued (per camera) has increased from November to December. Revenue is expected to increase during the course of the year.

**Transfers and subsidies - Operational:** The variance is 24.35% above YTD budget. This is mostly due to Equitable Share tranche received in December 2023.

**Gains on disposal of Assets:** No transactions to date

**Other Gains:** No transactions to

### 1.3.2.2 Operating Expenditure by Type

**Table 3: Operating Expenditure by Type**

WC012 Cederberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December									
Description	2022/2023			Budget Year 2023/24					
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
<b>Expenditure By Type</b>									
Employee related costs	124 857	144 683	144 596	11 214	68 638	72 510	(3 872)	-5.34%	144 596
Remuneration of councillors	5 697	6 139	6 139	498	3 199	2 954	245	8.28%	6 139
Bulk purchases - electricity	92 504	95 123	95 123	21	41 936	47 561	(5 626)	-11.83%	95 123
Inventory consumed	10 542	12 291	12 860	1 227	5 089	6 283	(1 194)	-19.00%	12 860
Debt impairment	30 702	30 239	30 239	2 520	15 120	15 120	-		30 239
Depreciation and amortisation	25 213	29 617	29 617	2 468	14 805	14 809	(4)	-0.02%	29 617
Interest	13 042	15 789	13 621	876	5 743	5 727	17	0.29%	13 621
Contracted services	31 392	33 651	34 764	2 235	8 212	16 295	(8 083)	-49.60%	34 764
Transfers and subsidies	358	30	30	-	3	15	(13)	-83.33%	30
Irrecoverable debts written off	-	-	-	-	-	-	-		-
Operational costs	24 162	26 328	28 652	4 713	13 454	14 475	(1 021)	-7.05%	28 652
Losses on Disposal of Assets	135	-	-	-	-	-	-		-
Other Losses	-	910	910	-	-	455	(455)	-100.00%	910
<b>Total Expenditure</b>	<b>358 604</b>	<b>394 800</b>	<b>396 551</b>	<b>25 772</b>	<b>176 198</b>	<b>196 203</b>	<b>(20 005)</b>	<b>-10.20%</b>	<b>396 551</b>

**Bulk Purchases – electricity:** The variance is 11.83% below YTD budget. This is due to the credit on the Eskom accounts. Payments were made in terms of the previous arrangement; however the Municipality is taking part in the Debt Relief Program.

**Inventory Consumed:** Inventory consumed is 19.00% below YTD budget. This is due to various factors, however decreased use in fuel is more dominant. Due to the decrease in frequency of load-shedding, the municipality incurred less expenditure on fuel. Expenditure is expected to increase during the course of the year. Cost containment measures are also implemented.

**Contracted Services:** The expenditure for contracted services is 49.60% below YTD budget. This is due to tender processes that are still work in progress. Cost Containment measures are implemented and less expenditure on legal services and security services.

**Transfers and Subsidies:** Expenditure for this category is 83.33% below YTD budget. Only one transaction took place to date. This is subject to availability of funds.

**Other Losses:** No transactions to date.

### 1.3.2.3 Capital Expenditure

The breakdown for capital expenditure is as follows:

	Original Budget (R'000)	Adjustment Budget (R'000)	Actual (R'000)	% Expenditure
Grants	71 080	79 819	13 088	16.40%
Internally Generated Funds	14 915	13 453	1 709	12.70%
<b>Total</b>	<b>85 995</b>	<b>93 272</b>	<b>14 797</b>	<b>29.10%</b>

#### Figure 1: Capital Sources of funding & Expenditure

The capital expenditure is 66.62% below YTD budget.

**Grants:** The major projects funded by grants are MIG, INEP, RBIG, WSIG and ISUPG.

MIG WWTW Clanwilliam: Request for tender has been completed by user department. BSC was held on 24 August 2023. Tender was advertised on 31 August 2023 and closed on 9 Oct 2023. The tender is now in its evaluation phase. Tender prices for the Refurbishment of Clanwilliam WWTW came in significantly higher than the pre-tender estimates. A budget maintenance application was submitted to the Province to increase both the MIG as well as own funding components.

MIG Construction of Multi-Purpose Centre: Due to poor performance, the Municipality terminated the contract on 18 August 2023. BSC was held on 24 August 2023. Tender was advertised on 31 August 2023 closed on 02 Oct 2023. The tender is in evaluation period, the BEC completed on 13 Nov 2023 and award made on 08 December 2023. The contractor is expected to be on site 05 February 2024.

MIG Graafwater Roads: Project (Phase 1) is completed.

RBIG: The adjudication process was completed in the previous financial year. No new claims submitted or received. The Municipality is awaiting feedback from National Treasury with regards to budget allocation.

ISUPG: The first claims have been received and submitted to Provincial Department. Funds have been received. Payment to reflect in January 2024.

WSIG - WWTW Clanwilliam: the project is in design phase. The design is 80% complete. Tender to be advertised 23 November 2023 and closes 14 December 2023. To be appointed 25 January 2024.

INEP: The overall project status is at 40%. Construction of the Overhead line is at 83% and the construction of the 66/11kV substation is at 24%.

**Internally generated funds:** The major projects funded from own funding are purchase of refuse trucks, machinery and equipment for Electricity department and upgrade of the electricity network. The tender for the refuse truck closed. Technical evaluation completed. Awards made in December and provisional appointment letters were issued. Tenders for the electricity department are waiting on the awarding of consultant tender.

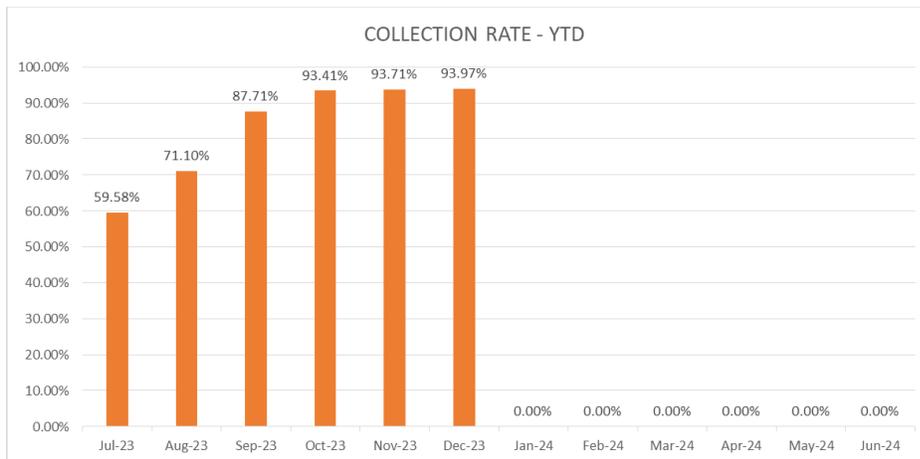
**Borrowing:** No projects are funded by means of borrowing.

### 1.3.2.4 Cash Flow

The Municipality is continuously implementing cost containment measures. Strict credit control procedures are implemented. Delegations for approval of requisitions and orders have been reviewed for the new financial year. The Cash Committee has been re-established and meets on a weekly basis.

As stated, the municipality continues to make strides in improving the effectiveness and efficiency in the credit control & debt collection unit. The Municipality is also managing and monitoring expenditure closely.

### 1.3.2.5 Collection Rate



**Figure 2: Collection Rate**

Cederberg Local Municipality - WC012 - 2023/2024 Collection rate										
Average collection rate (MFMA Circular 124 condition 6.7)										
Total average collection	Previous Month actual Collection %	Current Month actual collection %	Rand value of Current Month Billing NOT COLLECTED per ward (R)	Quarter 1 actual Collection %	Quarter 2 actual Collection %	Quarter 3 actual Collection %	Quarter 4 actual Collection %			
1. The total average collection of all revenue excluding Equitable Share and conditional grants	96%	95%	899 459	88%	93%	0%	0%			
1A. The total average collection of all revenue in 1. above - <i>excluding the Eskom</i>	97%	97%	469 934	92%	96%	0%	0%			
2. The total average collection of municipal property rates	104%	92%	407 244	81%	88%	0%	0%			
3. The total average collection of Electricity	106%	105%	-	98%	104%	0%	0%			
4. The total average collection of Water	91%	102%	-	110%	107%	0%	0%			
5. The total average collection of Wastewater	80%	84%	187 469	68%	74%	0%	0%			
4. The total average collection of Solid Waste	85%	89%	105 896	80%	84%	0%	0%			
<b>MFMA Circular 124 - condition 6.7.2</b>										
<b>COLLECTION RATE - per ward - rates and per service - (December 2023)</b> <i>**Note - the municipality to add rows below to facilitate reporting on all wards within the demarcation</i>										
Wards / Services	Municipal supplied/ Eskom supplied/ Partial Eskom and municipal supplied	Previous Month actual Collection %	Total Movement / Billing for the Month (R)	Total Settlements / Payment for the month (R)	Current Month - actual Collection %	Rand value of Current Month Billing NOT COLLECTED per ward (R)	Quarter 1 actual Collection %	Quarter 2 actual Collection %	Quarter 3 actual Collection %	Quarter 4 actual Collection %
<b>Ward 1</b>		<b>100%</b>	<b>715 031</b>	<b>820 901</b>	<b>115%</b>	<b>168 949</b>	<b>67%</b>	<b>77%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		99%	400 266	306 403	77%	93 863	45%	62%	0%	0%
Electricity	Eskom/Municipal supplied	134%	186 009	417 839	225%	-	112%	116%	0%	0%
Water		65%	9 080	17 901	197%	-	121%	97%	0%	0%
Refuse		96%	6 493	5 501	85%	992	86%	82%	0%	0%
Sewerage		649%	12 220	3 886	32%	8 334	88%	92%	0%	0%
VAT		127%	32 319	66 487	206%	-	111%	113%	0%	0%
Interest		4%	68 644	2 884	4%	65 760	11%	13%	0%	0%
<b>Ward 2</b>		<b>104%</b>	<b>4 176 142</b>	<b>4 818 733</b>	<b>115%</b>	<b>73 738</b>	<b>100%</b>	<b>105%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		97%	851 740	859 253	101%	-	93%	96%	0%	0%
Electricity	Eskom/Municipal supplied	113%	1 727 155	2 245 912	130%	-	103%	110%	0%	0%
Water		100%	511 792	611 966	120%	-	122%	122%	0%	0%
Refuse		93%	250 474	237 056	95%	13 417	90%	93%	0%	0%
Sewerage		94%	312 969	294 412	94%	18 557	77%	85%	0%	0%
VAT		107%	512 607	512 492	121%	-	104%	109%	0%	0%
Interest		49%	99 405	57 642	58%	41 764	42%	48%	0%	0%
<b>Ward 3</b>		<b>94%</b>	<b>5 587 301</b>	<b>5 258 956</b>	<b>94%</b>	<b>415 093</b>	<b>89%</b>	<b>92%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		98%	1 322 289	1 238 932	94%	83 357	90%	93%	0%	0%
Electricity	Eskom/Municipal supplied	98%	2 039 361	1 845 764	91%	193 597	92%	95%	0%	0%
Water		105%	804 527	891 275	111%	-	108%	106%	0%	0%
Refuse		79%	316 874	307 072	97%	9 802	78%	83%	0%	0%
Sewerage		81%	392 871	359 898	92%	32 973	72%	77%	0%	0%
VAT		95%	537 877	512 509	95%	24 368	91%	94%	0%	0%
Interest		29%	173 503	102 508	59%	70 995	35%	37%	0%	0%
<b>Ward 4</b>		<b>87%</b>	<b>2 187 552</b>	<b>1 566 814</b>	<b>72%</b>	<b>620 738</b>	<b>79%</b>	<b>82%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		119%	695 229	628 340	90%	66 889	85%	92%	0%	0%
Electricity	Eskom/Municipal supplied	88%	319 006	234 126	73%	84 880	103%	101%	0%	0%
Water		83%	446 738	304 906	68%	141 832	96%	90%	0%	0%
Refuse		71%	171 704	123 676	72%	48 028	67%	72%	0%	0%
Sewerage		59%	165 577	103 314	62%	62 263	45%	49%	0%	0%
VAT		80%	167 804	117 183	70%	50 620	80%	80%	0%	0%
Interest		32%	221 493	55 268	25%	166 226	38%	37%	0%	0%
<b>Ward 5</b>		<b>102%</b>	<b>3 939 290</b>	<b>3 404 374</b>	<b>86%</b>	<b>534 916</b>	<b>83%</b>	<b>92%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		122%	1 344 308	1 241 439	92%	102 870	76%	87%	0%	0%
Electricity	Eskom/Municipal supplied	109%	885 010	686 726	78%	198 285	92%	103%	0%	0%
Water		74%	732 598	729 157	100%	3 441	106%	105%	0%	0%
Refuse		101%	246 994	219 483	89%	27 511	85%	89%	0%	0%
Sewerage		73%	240 753	194 130	81%	46 623	67%	75%	0%	0%
VAT		91%	321 079	282 665	88%	38 414	93%	99%	0%	0%
Interest		143%	168 547	50 775	30%	117 772	36%	48%	0%	0%
<b>Ward 6</b>		<b>72%</b>	<b>862 966</b>	<b>684 232</b>	<b>79%</b>	<b>178 734</b>	<b>80%</b>	<b>81%</b>	<b>0%</b>	<b>0%</b>
Property Rates Tax		80%	739 561	671 782	91%	67 779	84%	88%	0%	0%
Electricity	Eskom supplied	100%	817	817	100%	-	100%	100%	0%	0%
Water		104%	264	243	92%	20	138%	115%	0%	0%
Refuse		12%	7 076	933	13%	6 144	18%	16%	0%	0%
Sewerage		68%	24 427	5 709	23%	18 719	70%	66%	0%	0%
VAT		-131%	5 141	(2 961)	-58%	8 101	375%	130%	0%	0%
Interest		19%	85 680	7 709	9%	77 971	22%	18%	0%	0%

**Figure 3: Collection rate per ward**

The collection rate has increased to 93.97% for December 2023. The collection rate has gradually increased since July when consumers were also billed annually for property rates. Stricter credit control measures on consumers were implemented and will continue to be implemented. Overall, the credit control measures have improved from the previous financial year.

### 1.3.2.6 Monthly Financial Ratios

Cederberg Local Municipality Financial Ratios Financial year: 2023/24								
Ratio	Norm	YEAR Jun 2023	YTD Jul 2023	YTD Aug 2023	YTD Sep 2023	YTD Oct 2023	YTD Nov 2023	YTD Dec 2023
1 Capital expenditure to Total expenditure	10% - 20%	12.0%	1.4%	3.5%	3.3%	6.7%	7.5%	7.7%
2 Repairs and maintenance to PPE	8%	1.6%	0.0%	0.2%	0.4%	0.6%	0.7%	0.9%
3 Annual collection rate	95%	91.3%	59.6%	71.1%	87.7%	93.4%	93.7%	94.0%
4 Bad debts written off vs bad debt provision	100%	32.4%	0.2%	0.4%	2.3%	2.4%	2.3%	2.4%
5 Net debtors days	30 days	37	681	284	168	118	95	79
6 Cash/Cost coverage ratio	1 - 3 months	0	1.57	1.14	0.72	1.20	0.17	1.01
7 Current ratio	1.5 - 2:1	0.40	1.22	1.03	0.99	0.98	0.94	1.12
8 Capital cost as % of total operating expenditure	6% - 8%	1.6%	1.1%	1.1%	1.0%	0.8%	1.1%	1.0%
9 Debt (total borrowings) as a % of Revenue	< 45%	2.5%	1.4%	4.9%	3.6%	3.1%	2.1%	1.8%
10 Net operating surplus margin	0%	-10.2%	12.6%	38.4%	24.4%	15.3%	7.3%	14.8%
11 Electricity distribution losses	7% - 10%	6.15%	Annual Ratio					
12 Water distribution losses	15% - 30%	27.52%	Annual Ratio					
13 Revenue growth %	CPI	Annual Ratio						
14 Revenue growth % excl capital grants	>5%	Annual Ratio						
15 Creditors payment period	30 days	148	3282	961	461	339	152	147
16 Irregular, fruitless and wasteful unauthorised exp.	0%	Annual Ratio						
17 Remuneration as % of total operating expenditure	25% - 40%	37.4%	47.1%	38.6%	37.2%	37.3%	40.0%	40.8%
18 Contracted services as a % of total operating expenditure	2% - 5%	13.4%	0.0%	2.0%	2.5%	3.0%	4.0%	4.7%
19 Capital budget implementation indicator	95% - 100%	65.1%	5.6%	15.5%	21.3%	30.3%	33.6%	33.4%
20 Operating expenditure budget implementation indicator	95% - 100%	91.5%	70.8%	86.3%	89.3%	88.5%	92.0%	89.8%
21 Operating revenue budget implementation indicator	95% - 100%	96.2%	92.9%	140.7%	120.4%	107.9%	104.2%	109.9%
22 Billed revenue budget implementation indicator	95% - 100%	100.0%	149.8%	129.2%	118.3%	109.8%	107.6%	105.3%

**Figure 4: Monthly Ratios**

Overall the major ratio's indicates a slight positive increase; however the municipality is still very much focused on decreasing the Net Debtor Days and Creditor payment period.

### **1.3.2.7 Progress in terms of Budget Funding Plan**

The budget funding plan comprises of five pillars against which the Municipality is monitored. In its assessment of the Draft Budget, Provincial Treasury has indicated that the Municipality has complied with three of the five pillars and it is commended for that. Their concern however remains with the implementation of the remaining two pillars as well as the slow implementation of the funding plan.

There are a number of activities the Municipality has set out to achieve in effort to get the budget from an unfunded to a funded budget. The progress below indicates that which has been made to date to improve the unfunded position.

Pillar	Activity	Responsible Official	Due date	Progress	Impact on Cashflow & Budget	COMMENTS BY THE MFIP ADVISOR
<b>Pillar 1: Positive cash flows with a focus on revenue from trading services</b>						
Positive cash flows with a focus on revenue from trading services	Developing and approve a new Long Term Financial Plan (10 - 15 years which will link to the Strategy of the Municipality)	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	Adverse	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Predicting future municipal revenue (Part of LTFF)	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	Adverse	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Estimating future operational expenditure (Part of LTFF)	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	Adverse	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Determining future capital demand by:	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	Adverse	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Liquidity and ratio management (Part of LTFF)	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	Adverse	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Review and amend the creditors' payment policy and perform creditor classification and prioritization.	Accountant Expenditure	Daily	Daily activity	High	On going
	Institutionalise pre-determined creditors payment dates and implement expenditure and creditors management.	Accountant Expenditure	Monthly	Done for November 2023.	High	Implemented
	Determine cash requirements through the Long Term Financial Plan	Chief Financial Officer	30-Aug-23	Current LTFF effective until 2026. Service Provider already appointed. Reviewed. LTFF to be workshop in Nov 2023 with council and to be implemented.	High	The LTFF was prepared and submitted to the municipality, it was more of current status than future projected revenues the municipality anticipate to collect. The SP to revise and add revenue projections
	Daily management and monitoring of cash-flow with weekly reporting	Chief Financial Officer, Manager Revenue & Accountant Expenditure	Daily	Done on a daily basis - Done for December 2023	Adverse	Implemented
Review long-term debt and restructure where economic benefits can be attained	Chief Financial Officer	Finalised		Low	Implemented	
<b>Pillar 2: Implementation of cost containment measures and a reduction of expenditure</b>						
Implementation of cost containment measures and a reduction of expenditure	Review all pending litigation and determine settlement based on success vs. future projected costs	Manager Legal Services & Manager Human Resources		Finalised	Low	Implemented
	Review all legal contracts with service providers to reduce costs	Manager Legal Services		Finalised	Low	Implemented
	Appoint consultant to conduct recommended Electricity Tariff investigation and implement recommendations	Manager Electro Technical Services	31-Dec-23	COS study finalised. Nersa to approve our COS application	High	Waiting for Nersa approval
	Finalise and agree on the Notified Maximum Demand rate to reduce penalties.	Manager Electro Technical Services	30-Sep-23	Application has been lodged for NMD increase. To be completed by Sept. 2023. Eskom informed us that application can take up to 2 years, to be completed/approved.	High	Implementation stage
	Renegotiate the Eskom payment agreement on the arrears	Municipal Manager & Chief Financial Officer	31-Dec-22	Meeting was held with ESKOM during September 2022. Assistance has been sought from Provincial Treasury.	Low	Payment arrangements concluded
	NERSA increases for Eskom vs. Municipal increases	Manager Electro Technical Services & Manager Revenue		Finalised	Low	implemented
	Illegal connections	Manager Electro Technical Services	Monthly	Ongoing weekly and monthly inspections. Electrician disconnects as inspections are performed.	Adverse	Disconnections are edone on regular basis
	Contracted services	Accountant Budget and Reporting		Finalised	Low	implemented, requires monitoring
	Operational expenditure	Accountant Budget and Reporting		Finalised	High	implemented, requires monitoring
	Reduce water and electricity losses	Manager Water, Manager Electro Technical Services & Manager Revenue	Ongoing	Municipality appointed a consultant to compile a Water conservation and demand management plan. The draft report has been issued to the Municipality in October 2022. Final report will be issued. Further actions - the municipality will approach PT with a Business Plan to perform a War on Leaks Project as identified by CFO.	Adverse	The business plan for electricity smart meters installations has been prepared and submitted to Provincial Treasury for funding request. This will be implemented in the informal settlement area of clarwilliam.
	Installing grids at all network stations	Manager PMU	Ongoing	An application was lodged to the Department of Local Government for a support grant to fund this project. The application was unsuccessful. Time has now become limited to complete the project in this year, therefore the user department will request provision in the 2023-24 draft budget for this project.	High	To be implemented in 2024/25 due to budget constraints
	Cost benefit analysis of training vs appointing contractors	Manager Electro Technical Services	Ongoing	Request has been submitted to HR department	High	Capacity building of staff to implements internally without utilisation of contractors

Pillar 3: Realistic debtors' collection rate with incremental improvements year on year						
Debt Collection						
Realistic debtors' collection rate with incremental improvements year on year	Accurate calculations and timeous reporting of revenue due and outstanding debtors on a monthly basis, thereby enabling appropriate monitoring and oversight of debt collection practices and timely action with regards to debt impairment	Manager Revenue & Accountant Service Charges	Monthly	Done for December 2023.	Adverse	Implemented
	Allocating sufficient staff/ capacity to proactively drive the revenue management and debt collection functions and policies, in order to intensify revenue collections.	Manager Revenue, Accountant Credit Control & Debt Collection	31/01/2024	Organogram review in process for restructuring. Organogram to be finalised end of Jan 2024, then to be aligned with new budget process end of March 2024 and implemented July 2024, however critical positions as credit control officials to be filled ASAP. Work in Progress. Credit Control Official for Clanwilliam appointed and will start on 1 November 2023	High	Organogram was reviewed and the inputs submitted to the CFO. The post for Accountant Credit Control and Debt Collection need to be prioritised and be filled immediately. This will assist with improving revenue generation for the municipality.
	Start with the highest outstanding debt, handover to attorneys and attach assets where necessary	Accountant Service Charges	28/02/2024	Handover done in December 2022. Final list submitted.	High	Implementation of debt collection and credit control policy. Fast track the appointment of Accountant Credit control and Debt collection
	Dedicated person to be assigned to manage the legal collection process	Manager Revenue & Accountant Credit Control & Debt Collection	31/01/2024	Organogram review in process for restructuring. Organogram to be finalised end of Jan 2024, then to be aligned with new budget process end of March 2024 and implemented July 2024, however critical positions as credit control officials to be filled ASAP. Work in Progress. Credit Control Official for Clanwilliam appointed and will start on 1 November 2023	High	Finance organogram was reviewed and the inputs submitted to the CFO. The post for Accountant Credit Control and Debt Collection need to be prioritised and be filled immediately. This will assist with improving revenue generation for the municipality.
	Resources to be made available to reconcile the funds received from attorneys performing the legal collection	Manager Revenue & Accountant Credit Control & Debt Collection	31/01/2024	Organogram review in process for restructuring. Organogram to be finalised end of Jan 2024, then to be aligned with new budget process end of March 2024 and implemented July 2024, however critical positions as credit control officials to be filled ASAP. Work in Progress. Credit Control Official for Clanwilliam appointed and will start on 1 November 2023	High	Finance organogram was reviewed and the inputs submitted to the CFO. The post for Accountant Credit Control and Debt Collection need to be prioritised and be filled immediately. This will assist with improving revenue generation for the municipality.
	A dedicated person to be identified to manage and recover Government Debt	Accountant Credit Control & Debt Collection	31/12/2023	Organogram review in process for restructuring. Organogram to be finalised end of Jan 2024, then to be aligned with new budget process end of March 2024 and implemented July 2024, however critical positions as credit control officials to be filled ASAP. Work in Progress. Credit Control Official for Clanwilliam appointed and will start on 1 November 2023	Medium	Finance organogram was reviewed and the inputs submitted to the CFO. The post for Accountant Credit Control and Debt Collection need to be prioritised and be filled immediately. This will assist with improving revenue generation for the municipality. To check with the PT regarding Provincial Government Debt Forum
	Electricity to be cut primary residence where account holders are in arrears with property rates and service charges (for those residents who reside in the Cederberg Municipal area)	Accountant Credit Control & Debt Collection	Monthly	Done for December 2023.	Adverse	Implemented. On going
	Staff debt to be deducted from salary and current arrangements to be reviewed.	Accountant Service Charges & Accountant Credit Control & Debt Collection	Monthly	Done for December 2023.	Adverse	Implemented. On going
	Personnel to be tasked for tracing Municipal Account to PayDay system	Accountant Service Charges & Accountant Credit Control & Debt Collection	31/12/2023	Done quarterly.	Low	Implemented. Quarterly report to be produced
	Review all existing arrangements with outstanding debtors and monitor stringently on a monthly basis	Accountant Credit Control & Debt Collection	Monthly	Done for December 2023.	High	Implemented. On going
	Compile an arrangement register to be monitored and updated on a monthly basis	Accountant Credit Control & Debt Collection	Monthly	Done for December 2023.	Adverse	Implemented. On going
	Indigent usage to be reassessed to determine whether they are indigent	Accountant Credit Control & Debt Collection	31/01/2024	Finalised for the new financial year. Perform verification each quarter. Application for funds for system to the necessary assessment for indigents. Tender has been adjudicated for vetting system. Service provider appointed and inception meeting to commence in November. This process to be implemented on a quarterly basis. Process to start as soon as Accountant Credit Control position as been filled.	High	Quarterly verifications of indigent to be implemented
	Person to be tasked to monitor the indigent register	Accountant Credit Control & Debt Collection	31/01/2024	Organogram review in process for restructuring. Organogram to be finalised end of Jan 2024, then to be aligned with new budget process end of March 2024 and implemented July 2024, however critical positions as credit control officials to be filled ASAP. Work in Progress. Credit Control Official for Clanwilliam appointed and will start on 1 November 2023	High	Finance organogram was reviewed and the inputs submitted to the CFO. The post for Accountant Credit Control and Debt Collection need to be prioritised and be filled immediately. This will assist with improving revenue generation for the municipality. To check with the PT regarding Provincial Government Debt Forum
	No unblocking after hours	Accountant Service Charges	Ongoing	Instruction was sent to employees to only unblock during office hours. Notice was also given to the public.	High	The municipality should have the special tariff for unblocking after hours. This will assist in reducing the health hazards to the communities
	Electricians should not take any instructions from clients	Manager Electro Technical Services & Electricians	Finalised	Already communicated as such to electricians.	Adverse	On going. There should be clear communication strategy in place, to ensure effective communication between the municipality and the consumers
	Political interference with credit control measures should not be tolerated – related queries to be directed to the CFO	Chief Financial Officer	Ongoing	Ongoing	Adverse	MFIP Advisor has assisted with the revision of Credit control and debt collection Policy to include the responsibilities of political parties in the policy. The policy to be approved by council and implementation for 2024/25 FY
	Warrants to be reviewed for outstanding traffic fines	Manager Protection Services	31-Oct-23	Discussions took place with magistrates office and they informed us that they are under staffed and do not have enough resources.	Adverse	Capacity Challenges within the magistrate office
	Discussions to be held with prosecutor regarding reduction of fines	Manager Protection Services	31-Oct-23	The prosecutor informed us of the discretion being used according to the plea letters submitted.	High	The discretion to be provided by the prosecutor
	Resources to be aligned with the timing of cutting electricity	Manager Electro Technical Services	Ongoing	Resources remains a challenge. Timing is of the essence and the Finance and Technical Management is working closely together.	High	To determine the resources required
	Cut electricity on a Bi- weekly basis	Accountant Service Charges & Accountant Credit Control & Debt Collection	Monthly	Blocklist prepared and implemented for December 2023.	Adverse	Implemented. On going
Inspect prepaid meter report to identify where there was no purchases for 3 months	Chief Financial Clerk: Revenue Service Charges	Monthly	Done for December 2023.	Adverse	Implemented. On going	
Investigation to be lodged with results from the above activity to establish whether the meter is faulty or whether it has been by-passed.	Manager Revenue & Accountant Service Charges, Manager Electro Technical Services	Monthly	Done for December 2023.	High	Implemented. On going	
Accelerate integration between Phoenix and Contour to automate debt collection on outstanding prepaid clients	Manager Revenue & Accountant Service Charges	31/03/2024	Project 93% completed.	High	Implemented. On going	
Team to be established to attend to account queries and accelerate debt collection	Accountant Service Charges & Chief Clerk Service Charges	Monthly	Team established. Customer Care module to be implemented to properly manage progress on account queries. Training were received for Customer care Module in August 2023. On site and Final training on 31 October 2023	Adverse	To be Implemented. On going	
Complaint register to be integrated with collaborator to be properly managed	Communication Officer, Manager Revenue & Customer Care Clerk	31-Dec-23	Training Received in August 2023. On site and Final training on 31 October 2023.	High	To be Implemented. On going	
Consolidate property rates and service charges accounts to address tenants bills overdue and owner does not take responsibility for the outstanding account.	Accountant Service Charges & Chief Clerk Service Charges	31-Mar-24	Project 45% completed.	High	Implementation stage. On going	

Revenue Enhancement							
Realistic debtors' collection rate with incremental improvements year on year	Performing a complete meter audit of metered services	Manager Revenue, Accountant Service Charges & Chief Clerk Service Charges	31-Mar-24	In Progress		Adverse	Implementation stage. On going
	Physical verification of unreadable meters, meters to be replaced.	Manager Revenue, Accountant Service Charges & Chief Clerk Service Charges	31-Oct-23	Identification completed. Meters has been bought and delivered. List has been completed and has been sent to Technical Department for installation. For the water meter replacement Citrusdal is 71% complete, Clanwilliam 81% complete, Graafwater 80% complete and Lambertsbay 81% complete.		Adverse	Implementation stage. On going
	Performing a verification of all services and service connection points	Manager Revenue, Accountant Service Charges & Chief Clerk Service Charges	30-Jun-23	Finalised		Adverse	Implemented
	Perform supplementary valuations on a quarterly basis	Manager Revenue & Property Rates and Valuations Officer	Quarterly	Draft SV2 batch 1 submitted to The Municipal Valuer end of October 2023.		Adverse	Implementation stage. On going
	Performing debtor data analysis and cleansing	Manager Revenue & Accountant Service Charges	30-Jun-24	In Progress		Adverse	Implemented
	Performing a complete indigent verification process	Accountant Credit Control & Debt Collection	30-Oct-23	Ongoing: Service provider for Vetting System appointed and inception meeting commence in November 2023		Adverse	Implementation stage. On going
	TID PREPAID METER ROLL OVER PROJECT TO BE CONDUCTED ASAP	All TID meters to be completed by June 2024 with roll over	30-Jun-24	Project 68% completed		Adverse	Implementation stage. On going
	Analysing electricity losses and draft a loss control program	Manager Electro Technical Services, Manager Revenue, Accountant Service Charges, Accountant Budget & Reporting	Ongoing	Loss control program to be completed end of June 2024		High	The business plan for electricity smart meters installations has been prepared and submitted to Provincial Treasury for funding request. This will be implemented in the informal settlement area of clanwilliam.
	Apply cost-reflective tariff modelling	Chief Financial Officer & Manager Revenue	Annually	Cost reflective tariff study has been completed for Water, sanitation & electricity. Cost reflective tariffs for water has been implemented. Sanitation has been put on hold until revenue enhancement is completed. Electricity Cost of supply tariffs has been submitted to Nersa in March 2022. In October 2023 Nersa requested Ced Mun To Populate and submit 2022 data of cost tool. Property Rates remodelling has been implemented.		High	MFIP Advisor has done a report for Refuse removal tariff modelling, which requires a huge increase in order for the services to be cost reflective. The required increase indicates a huge percentage and it will have negative impact on the consumer's affordability
	Formal tender process to be followed to appoint a service provider to realise revenue from traffic fines	Manager Protection Services	30-Aug-23	Procurement complete. SLA signed.		Adverse	Implementation stage. On going
	Tariffs on penalties and fines to be reviewed	Chief Financial Officer & Manager Revenue	Annually	To be reviewed with draft budget 2024-2025		High	This will be reviewed during preparation of budget for the new financial year, 2024/25
	Illegal usage of electricity in informal settlements to be mitigated.	Manager Electro Technical Services	Ongoing	Ongoing weekly and monthly inspections. Electrician disconnects as inspections are performed.		Adverse	Implementation stage. On going
	Industrial effluent program to be implemented	Manager PMU & Manager Rural Development	30-Nov-23	Meetings to be set up with major effluent customers. Testing has been done with two of the 10 major customers. Tariff was approved with Annual Budget & policy updated		High	Implementation stage. On going
	Revenue enhancement to be done for resorts	Manager Resorts	31-Oct-23	Meeting has been held where alternative ideas were discussed for additional income		Adverse	Implementation stage. On going
Handheld meter devices to be purchased to improve billing integrity	Manager Revenue & Accountant Budget and Reporting	30-Jun-24	Handheld meters has been procured. Implementation to commence.		Medium	Implementation stage. On going	
Customer Care							
Realistic debtors' collection rate with incremental improvements year on year	Improve community access points	Manager Revenue & Accountant Service Charges	Ongoing	Ongoing		High	Implementation stage. More access points should be established to avoid consumers having to travel for a longer distance
	Set benchmarks for activities relating to complaints	Manager Revenue, Accountant Service Charges & Chief Clerk Service Charges & Customer Care Clerk	30-Jun-24	Team established. Customer Care module to be implemented to properly manage progress on account queries. Training were received for Customer care Module in August 2023. On site and Final training on 31 October 2023		High	Implementation stage. On going
	Set service level standards for customer responses	Manager Revenue, Accountant Service Charges & Chief Clerk Service Charges & Customer Care Clerk	Annually	Done for 2023-2024 Financial year. To be reviewed with Final Budget 2024-2025		High	Implemented
Pillar 4: Creditors payment rates that ensure that all fixed obligations, including objectives for bulk purchases, are met							
Creditors payment rates that ensure that all fixed obligations, including objectives for bulk purchases, are met	Daily management of cash-flow with weekly reporting	Chief Financial Officer, Manager Revenue & Accountant Expenditure	Daily	Done on a daily basis - Done for December 2023		Adverse	Implementation stage. On going
Pillar 5: Ring fencing of conditional grants and ensuring that conditional grant funding is cash backed							
Ring fencing of conditional grants and ensuring that conditional grant funding is cash backed	All future payments to be made directly to the service providers.	Chief Financial Officer	Ongoing	Where the Municipality acts as agents, discussions should be held with department to make payments directly to service providers		Adverse	Implementation stage. On going

Assets Management, SCM, Organisational Review	Draft Review and implement Asset Procedure Manual.	Accountant Assets	31-Mar-24	Ongoing		High	Implementation stage. On going
	Draft asset maintenance plans for all asset categories.	Director Technical Services & Accountant Assets	31-Mar-24	Ongoing		High	Implementation stage. On going
	Perform a municipal strategic asset assessment programme.	Chief Financial Officer & Accountant Assets	31-Mar-24	Ongoing		High	Implementation stage. On going
	Update master plans for all Infrastructure assets.	Manager Water and Sanitation, Manager Civil Services, Manager Town Planning & Manager Solid Waste	31-Mar-24	Appointments were made to update master plans. Meetings has been held with consultants. SDF to be completed by 30 June 2023. The master plan for solid waste has ben received and will go out on a public participation process. The Water and Waste Water Master plan is expected to be received in Feburary 2024, after which it also has to go out on a public participation process. Service Provider has started with roads master plan.		High	Implementation stage. On going
	Perform a land audit to identify all municipal assets.	Manager Administration & Accountant Assets	30-Mar-24	The asset department is currently busy with the reconciliation of the asset register and the Cape Farming mapping system. To be completed by end of September 2023. Service provider to be appointed to perform land audit, once reconcillation is completed.		Medium	Implementation stage. Service provider still to be appointed to perform land audit.
	Perform performance assessment of all municipal properties.	Manager Administration & Accountant Assets	30-Sep-23	The asset department is currently busy with the reconciliation of the asset register and the Cape Farming mapping system. To be completed by end of September 2023. Service provider to be appointed to perform land audit, once reconcillation is completed.		Medium	Implementation stage. Service provider still to be appointed to perform land audit.
	Draft a municipal asset management strategy inclusive of a performance and disposal framework.	Chief Financial Officer & Accountant Assets	Annually	Asset Management Policy was aligned with the SCM policy and Asset Transfer Regulations		Medium	Implemented
	Review and Implement electronic Contract Management system	Manager Supply Chain	Annually	Implemented for the current year		Medium	Implemented
	Develop and centralise online Procurement and Record Management System with a document checklist for each bid.	Manager Supply Chain	Annually	Implemented for the current year.		High	Implemented
	Organise training for all Bid Committees	Manager Supply Chain	Annually	Training done - 22 AUGUST 2023		High	Implemented
	Develop standard operating procedures for all procurement cycles	Manager Supply Chain	Annually	Implemented for the current year		High	Implemented
	Finalize placement of staff	Manager Human Resources	30-Apr-24	Department Local Government to assist with new staff establishment. Estimated implementation will be 2023-24 financial year.		High	on going
	Draft and amend Job descriptions	Manager Human Resources	30-Apr-24	Amended as duties changes		High	on going
	Send post/Job description for job evaluation	Manager Human Resources	Quarterly	Done on quarterly basis if applicable.		High	Implemented. On going
	Fill critical vacancies – Municipal Manager, Director Engineering Services, Director Finance and key management staff	Municipal Manager & Manager Human Resources	30-Oct-23	Position for DTS has been filled		Adverse	Positions filled

COLOUR CODE	
URGENT/ OVERDUE	
WIP	
COMPLETED	
ONGOING	

Figure 5: Progress on Budget Funding Plan

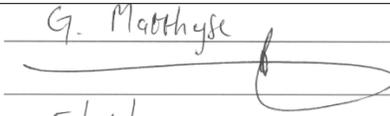
### 1.3.3 Compliance in terms of Municipal Debt Relief

Annexure A2 - Monthly			Notes/Comments
 <b>National Treasury</b> <b>Municipal Debt Relief</b> <b>MFMA Circular No. 124</b> <b>Municipal Finance Management Act No. 56 of 2003</b>			
Select Assessor <input type="text"/>			
Certificate of Compliance: Municipal Debt Relief Conditions for Application			
Period	<input type="text" value="Dec'23"/>		
National Financial Year	<input type="text" value="2023/24"/>		
Demarcation Code of Municipality being assessed	<input type="text" value="WC012"/>		
District	<input type="text" value="#NAME?"/>		
Demarcation Description	<input type="text" value="#NAME?"/>		
<p><u>Mr G.F. Matthyse</u>, hereby certify that the provincial treasury monitored the compliance against the conditions of Municipal Debt Relief as set-out in <b>MFMA Circular No. 124</b> and that the Provincial Treasury is satisfied and certifies that the said municipality fully complies with the conditions as set-out in the table below:</p>			
<b>Municipal Debt Relief Conditions (Monthly reporting)</b> <span style="float: right;">Choose from drop down list</span>			
Condition	6.3 + 6.1.2 Maintaining the Eskom and bulk water current account – (current account for the purpose of this exercise means the account for a single month's consumption)		
1	6.1.2.2 - Has the municipality paid its <b>bulk water current account</b> within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - refer condition 6.1.2.2</i>	<input type="text" value="No"/>	No invoices were received for October, November or December
2	6.1.2.2 - Has the municipality submitted the supporting evidence of the bulk water current account payment to the National Treasury, the Water Board and/ or Water Trading Entity within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal <a href="https://iguploadportal.treasury.gov.za">https://iguploadportal.treasury.gov.za</a> ?	<input type="text" value="No"/>	No invoices were received for October, November or December
3	6.1.2.2 - Does the amount of the bulk water current account payment as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of the Water Board and/ or Water Trading Entity?	<input type="text" value="No"/>	No invoices were received for October, November or December
4	6.3.1 - Has the municipality paid its <b>Eskom bulk current account</b> within 30 days of receiving the relevant invoice (this applies to all municipalities, including metros)? <i>Note - current account in terms of municipal debt relief approval means the total Eskom charges for the billing period plus VAT plus any component that may be due in terms of a payment arrangement of "New arrears" (March 2023 and / or subsequent current account(s) up to the date of NT approval of the application.</i>	<input type="text" value="Yes"/>	Because of the payment arrangement the Municipality had with Eskom, two of its Eskom account are in credit. Invoice on ageing will be corrected during January 2024.
5	6.3.2 - Has the municipality submitted the supporting evidence of the bulk Eskom current account payment to the National Treasury and Eskom within 1 day of making any such payment (in PDF format) via the GoMuni Upload Portal <a href="https://iguploadportal.treasury.gov.za">https://iguploadportal.treasury.gov.za</a> ?	<input type="text" value="Yes"/>	
6	6.3.4 - Does the amount as per the proof of payment reconcile to the amount recorded on the financial system as per the mSCOA data string and the section 41(2) MFMA statement of Eskom?	<input type="text" value="Yes"/>	
6.4 Compliance with a funded MTREF – (choose from drop down list the MTREF assessed)			
7	6.4.1 - Is the municipality's MTREF funded and aligning to the National Treasury's Budget Funding Guidelines - <a href="http://mfma.treasury.gov.za/Guidelines/Pages/Funding.aspx">http://mfma.treasury.gov.za/Guidelines/Pages/Funding.aspx</a> ?	<input type="text" value="No"/>	The Municipality has adopted a budget funding plan
8	6.4.1 - Has the municipality budgeted for any operating surplus on the A1 Schedule (Table A4 – Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	<input type="text" value="No"/>	
9	6.4.1 - Has the municipality made adequate provision for debt impairment (considering the actual collection of revenue and property rates during the 12 months immediately preceding the tabling of the budget) on the A1 Schedule (Table A4 - Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	<input type="text" value="Yes"/>	
<i>Note - For example, if the municipality during the preceding 12 months only managed to collect 80 per cent of its revenue (also property rates), the provision for debt impairment aligning with the historic collection trend should align to 40 per cent of the 2023/24 MTREF revenue projections (also property rates). If the municipality merely used the debt impairment to "balance" the budget and there is no real alignment between the provision for such with the actual collection of revenue, the Provincial Treasury must respond to this item as: "No".</i>			
10	6.4.1 - Has the municipality made adequate provision for depreciation and asset impairment (considering its asset register and physical state of assets) on the A1 Schedule) Table A4 - Budgeted Financial Performance) of the Municipal Budget- and Reporting Regulations?	<input type="text" value="Yes"/>	
<i>Note - If the municipality merely used the depreciation and asset impairment to "balance" the budget and there is no real alignment between the provision for such with the state of assets/asset register, the Provincial Treasury must respond to this item as: "No".</i>			
11	6.4.2 - If the municipality's MTREF is not funded, has it tabled and adopted a credible Budget Funding Plan as part of the MTREF budget (refer item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)?	<input type="text" value="Yes"/>	
<i>Note - If the municipality has an FRP, a separate budget funding plan is not necessary. However, the PT / NT must assesses whether the existing FRP incorporates / will give effect to a funded MTREF. If not, the FRP requires strengthening.</i>			
12	6.4.2 - If the municipality's MTREF is not funded and it has an FRP per the legislative framework, does the existing FRP incorporate a credible Budget Funding Plan (will the FRP give effect to a funded MTREF over the period of the FRP) - aligning with the principles of a budget funding plan as envisaged in item 9.3 of MFMA Budget Circular no. 122, 09 December 2022)? <i>Note - only if the municipality does not have an FRP may "N/A" be selected from the dropdown list.</i>	<input type="text" value="N/A"/>	
13	6.4.2 - Does the municipality's annual and monthly cashflow projections included on the A1 Schedule (Table A7 - Budgeted Cash Flows and Supporting Table SA 30 – Budgeted Monthly Cash Flows) of the Municipal Budget and Reporting Regulations aligns with and gives effect to the municipality's Budget Funding Plan strategy (or the FRP strategy) and related seasonal trends (for example higher winter Eskom tariffs, lower January collection rates, etc.?)	<input type="text" value="Yes"/>	
14	6.5 Cost reflective tariffs – (excluding metros) has the municipality included its completed tariff tool (refer MFMA Circular no. 98 and item 5.2 of MFMA Budget Circular no. 122) as part of the municipality's annual tabled and adopted MTREF submissions with effect the tabling of the 2023/24 MTREF?	<input type="text" value="Yes"/>	

6.6	Electricity and water as collection tools – has the municipality, with effect from the tabling of the 2023/24 MTREF, demonstrated, through its by-laws and budget related policies that:		
15	6.6.1 - the municipality issues a consolidated monthly bill to all consumers/property owners in terms of which all partial payments received are allocated in the following order of priority: firstly, to property rates, thereafter to water, wastewater, refuse removal and lastly to electricity?	Yes	The priorities have been changed on the financial system to the requirements of debt relief circular.
16	6.6.2 - the municipality disconnects electricity services and/or block the purchasing of pre-paid electricity of any defaulting consumer/property owner unless the defaulter already registered as an indigent consumer with the municipality?	Yes	Indigent customers are included. They are also placed on auxiliary until account is settled.
17	6.6.3 - the municipality is restricting and/or interrupting the supply of water of any defaulting consumer/ property owner unless the defaulter already registered as an indigent consumer with the municipality? Note: In terms of this condition the municipality must undertake such restriction/ interruption of water together with the municipal engineer(s) to ensure a minimum supply of waste water.	Yes	Indigent customers are included. They are also placed on auxiliary until account is settled.
18	6.6.4 - If the defaulting consumer/property owner is registered as an indigent consumer with the municipality, is the monthly supply of electricity and water to that consumer/property owner physically restricted to the monthly national basic free electricity- and water limits of 50 Kilowatt electricity and 6 Kilolitres water, respectively? Note – the municipality's monthly MFMA s.71 statement must include as part of the narratives the Indigent Information in the required NT format.	No	Indigents are not restricted to national free electricity and water limits. The municipality does not have flo meters installed to block water usage. A business plan has been submitted to PT to apply for funding for flo meters. Funding has been allocated, awaiting final Gazette to include in adjustment budget.
6.6	Supporting evidence - The National Treasury and/ or provincial treasury's related budget assessment confirms the municipality's relevant MTREF's related budget policies and by-laws demonstrate compliance with paragraph 6.6.		
6.7	Maintain a minimum average quarterly collection of property rates and services charges –		
19	6.7.1 - Has the municipality achieved a minimum of 80 per cent average quarterly collection of property rates and service charges with effect from 01 April 2023 and 85 per cent average quarterly collection with effect from 01 April 2024 during any quarter - demonstrated in the MFMA s.71 monthly and quarterly statement(s) and mSCOA data strings uploaded via the GoMuni Upload Portal?	Yes	The average collection rate for December is reported at 93.97%. This is reported in the monthly s71 statements.
	Note - although the norm and standard for collection (MFMA Circular No. 71) is a 95 per cent threshold, municipalities under the debt relief support will be exempted for the first two years from adhering to this norm.		
	6.7.2 - If the response in 6.7.1 is "No" and the municipality is unable to achieve the minimum average quarterly collection as per paragraph 6.7.1, has the municipality demonstrated to the satisfaction of the National Treasury that –		
20	6.7.2.1 * the underperformance directly relates to Eskom supplied areas where the municipality does not have electricity as a collection tool and that the average quarterly collection of the municipality (excluding Eskom supplied areas) equals the required quarterly average collection set-out in paragraph 6.7.1;	6.7.1 = Yes	Achieved required minimum of 80%
21	6.7.2.2 * the municipality for technical engineering reasons is unable to physically restrict and/or limit the supply of water in the Eskom supplied area(s)?	6.7.1 = Yes	Achieved required minimum of 80%
22	6.7.2.3 * the municipality before 01 February 2024 attempted to enter into a service delivery agreement with Eskom for purposes of municipal revenue collection in the Eskom supplied area(s) as envisaged in sections 76 to 78 of the Municipal Systems Act, 2000 and that such failed and the reason(s) for the failure?	6.7.1 = Yes	Achieved required minimum of 80%
23	6.7.3 - The municipality has progressively installed smart pre-paid meters in the municipality supplied areas to improve its collection and only then, on an individual case-by-case basis, considered writing off the debt of its customers, within its normal credit control process?	No	The municipality does not have smart meters yet. A business plan has been submitted to PT to apply for funding. Awaiting the final government gazette
24	6.7.4 - Has the municipality adopted a policy to install any new electricity connection in the demarcated area with effect the 2023/24 MTREF with a smart pre-paid meter?	No	The municipality does not have a policy relating to smart prepaid meters yet.
25	6.7.5 - Has the municipality's 2023/24, 2024/25 and 2025/26 tabled and adopted capital budgets and MFMA section 71 statements reflected the approach set-out in 6.7.3 and 6.7.4?	No	No provision has been made for prepaid meters yet. Allocations to be revised with adjustment budget.
6.8	Municipality's Completeness of the revenue base –		
26	6.8.1 - Has the municipality demonstrated through the National Treasury property rates reconciliation tool that the municipality's billing system perfectly aligns to its Council approved General Valuation Roll (GVR) and/ or any subsequent supplementary GVR compiled by the registered municipal valuer?	Yes	Tool submitted with this report
27	6.8.1 - If the response in 6.8.1 is "No", has the municipality demonstrated the steps taken to correct the variances identified? Note - monthly progress against the action plan to address variances to be included as part of the municipality's debt relief compliance reporting in the MFMA s.71 statement	Na	
28	6.8.2 - For the latest ending Quarter -Has the municipality submitted its completed billing system, GVR and/or interim GVR reconciliations required in terms of paragraph 6.8.1 to the National Treasury quarterly (refer MFMA Circulars no. 93, 98, 107 and 108) to the upload portal on <a href="https://fguploadportal.treasury.gov.za">https://fguploadportal.treasury.gov.za</a> ?	Yes	Quarter 2 information submitted.
6.9	Monitor and report on implementation –		
29	6.9.1 - MFMA section 71 reporting – has the municipal council and senior management team instituted processes to monitor and enforce accountability for the implementation of the municipality's funded budget and Budget Funding Plan where relevant?	Yes	The progress is reported in the S71 report on a monthly basis
30	6.9.2 - If progress is slow in terms of paragraph 6.9.1, is the active intervention evident from the narratives supporting the municipality's monthly MFMA section 71 reporting and recorded on the financial system as per the mSCOA data string? Note - condition 6.9.2 has a typing error and must refer to 6.9.1	6.9.1 = Yes	The progress is reported in the S71 report on a monthly basis
31	6.9.3 - Municipalities with financial recovery plans (FRP) – if the municipality has a FRP as envisaged in the prevailing local government legislative framework, is the municipality reporting monthly its progress in implementing its FRP to the Provincial Executive?	No FRP	
32	6.9.4 - If the municipality has an FRP, with effect from 01 April 2023, parallel to submitting its monthly FRP progress report to the Provincial Executive, has the municipality also submitted the FRP progress report to the National Treasury: Municipal Financial Recovery Service (MFRS) timeously via the GoMuni Upload Portal <a href="https://fguploadportal.treasury.gov.za">https://fguploadportal.treasury.gov.za</a> ?	No FRP	
	Note - a municipality with a FRP may only benefit from the Municipal Debt Support programme if the FRP progress report was submitted to both the Provincial Executive and MFRS.		
6.10	Provincial Treasury Note - Provincial Treasury certification of municipal compliance – in terms of section 5 and 74 of the MFMA, with effect from 01 April 2023, a delegated municipality may not benefit from Municipal Debt Relief, unless:		
33	6.10.1 - has the relevant Provincial Treasury (delegated) / National Treasury (non-delegated) monthly monitored the municipality's compliance in terms of these conditions?	Yes	
34	6.10.2 - has the Head of the relevant Provincial Treasury (delegated) monthly certified the municipality's compliance to these conditions, to the National Treasury's satisfaction as envisaged in the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.5 of MFMA Circular no. 124) and timeously uploaded the compliance certificate via the GoMuni Upload Portal <a href="https://fguploadportal.treasury.gov.za">https://fguploadportal.treasury.gov.za</a> ? Note - in the case of a non-delegated municipality the National Treasury to issue the compliance certificate.	Yes	
35	6.10.3 - has the Provincial Treasury failed to rectify any provincial treasury non-compliance with any of the conditions for provincial treasuries (refer paragraph 4.1.1 to 4.1.6 of MFMA Circular no. 124) within one month of the non-compliance occurring?	No	
	Note - if the PT failed to address its failure such non-compliance will be considered as non-compliance by the municipality in terms of paragraph 6.1.1.		
36	6.11 Limitation on municipality borrowing powers - has the municipality borrowed since its initial or any subsequent benefit in terms of this municipal debt support programme?	No	
	Note - there is a prohibition on municipal borrowing for three consecutive municipal financial years from the date of the municipality's initial or any subsequent benefit in terms of this municipal debt support programme. NT confirms that MFMA Circular No. 124 condition 6.11 (Limitation on municipality borrowing powers) will only be enforced in relation to new long term loans (entered into after the effective date of debt relief approval) as envisaged in MFMA section 46. Short term borrowing, including making use of an overdraft for in-year bridging purposes are not considered within the ambit of this condition.		

6.12		For the duration of the Municipal Debt Relief (to ensure proper management of resources):		
37	6.12.1	- has the municipality apportioned and ring-fenced in a sub-account to its primary bank account – (a) all electricity, water and sanitation revenue the municipality collects in any month; and (b) the component of the Local Government Equitable Share (LGES) the municipality earmarked to provide free basic electricity, water and sanitation?	<input type="checkbox"/> Yes	The Municipality has a separate account in which consumers are able to pay their monthly accounts. This account sweeps daily to the Primary Bank Account from which payments are made.
38	6.12.2	- has the municipality during the month first applied the revenue in the sub-account (required per paragraph 6.12.1) to pay its current Eskom account and then secondly its bulk water current account before it applied the revenue in the sub-account for any other purpose?	<input type="checkbox"/> No	The municipality meets its commitment to settle current account for Eskom.
<p><i>Note: Only if relevant in the specific circumstances, will a request be made to the Minister of Finance upon the municipality's request to exempt the municipality from MFMA s.83.</i></p>				
39		<b>Supporting evidence:</b> Has the municipality submitted a copy of the monthly bank statement of its ring-fenced bank account to the National Treasury and provincial treasury aligning to its MFMA s.71 statement collected revenue.	<input type="checkbox"/> Yes	Submitted with this report
40	6.13	<b>Accounting Treatment</b> - has the municipality fully accounted for and correctly reported on the write-off of its Eskom arrear debt (debt existing as on 31 March 2023) as per any written instruction of the National Treasury: Office of the Accountant General issued for Municipal Debt Relief to date? <i>Note - to include accounting for any related benefit (e.g. interest suppression, etc.) and alignment with mSCOA.</i>	<input type="checkbox"/> Yes	No debt written off to date. Debt has been accounted for under long term liabilities.
41	6.14	NERSA License - has the municipality during the month failed to comply with any condition of the Municipal Debt Relief?	<input type="checkbox"/> No	
<p><i>Note: By applying for Municipal Debt Relief as set-out in paragraph 3 of MFMA Circular no. 124, the council of a municipality that during the duration of the Municipal Debt Relief programme fails to comply with any condition of the Relief, agrees to apply to NERSA to revoke the municipality's license in terms of section 17 of the Electricity Regulation Act, 2006 (Act no. 4 of 2006). Any such application must be preceded by the relevant processes for appointing an external mechanism as envisaged in Chapter 8 of the Municipal Systems Act, 2000, including the necessary service delivery agreement aligning with the Municipal Systems Act, 2000 and Electricity Regulation Act, 2006, in terms of the conditions of government's wider support to Eskom. Eskom will once again have to enforce its credit control and debt collection policies also in relation to the municipality's arrears that are the subject of municipal debt relief, etc.</i></p>				

PT: HOD/ NT / MM Name: G. Matthyse

Signature of HOD/ NT/ MM: 

Date: 15/01/2024

\*\*Note – if the official is signing on behalf of the Head of the Provincial Treasury (HOD) / Municipal Manager, the written procural of the HOD / MM must be attached as an Annexure to this Certificate of Compliance.

Figure 6: Compliance Certificate Municipal Debt Relief

Property Rates Reconciliation						
Province	WC					
District	West Coast District					
Type	LM					
Municipal Name	Cederberg					
GV Period	01/07/2022 - 30/06/2027					
Financial Year	2023/2024					
Reconciliation Period	Dec-23					
Reconciliation Overview						
High Level Reconciliation						
Property Categories	# of Properties			Market Values		
	GV	MFS	Variance	GV Market Values	MFS Market Values	Variance
Residential	6636	6636	0	3 344 576 000.00	3 344 576 000.00	-
Industrial	3	3	0	3 467 000.00	3 467 000.00	-
Business and Commercial	577	577	0	1 071 270 000.00	1 071 270 000.00	-
Agricultural	1524	1524	0	4 344 426 000.00	4 344 426 000.00	-
Mining	0	0	0	-	-	-
State Owned for Public Purpose	0	0	0	-	-	-
PSI	576	576	0	307 552 000.00	307 552 000.00	-
PBO	15	15	0	17 380 000.00	17 380 000.00	-
Multi Use	0	0	0	-	-	-
Vacant	937	937	0	165 783 000.00	165 783 000.00	-
POW	38	38	0	75 503 000.00	75 503 000.00	-
Municipal	29	29	0	5 904 000.00	5 904 000.00	-
Other	157	157	0	129 210 000.00	129 210 000.00	-
	<u>10492</u>	<u>10492</u>	<u>0</u>	<u>9 465 071 000.00</u>	<u>9 465 071 000.00</u>	<u>-</u>
Detailed Reconciliation						
Property Categories	Monthly Billing			Quarterly		
	GV	MFS	Variance	GV	MFS	Variance
Residential	3 434 526	3 057 365	377 161	10 303 577.06	9 172 094.46	1 131 482.60
Industrial	5 268	5 268	0	15 805.40	15 805.41	-0.01
Business and Commercial	1 627 909	1 219 160	408 749	4 883 727.10	3 657 479.55	1 226 247.55
Agricultural	1 276 600	1 040 501	236 099	3 829 799.61	3 121 501.59	708 298.02
Mining	-	-	-	-	-	-
State Owned for Public Purpose	-	-	-	-	-	-
PSI	63 262	71 768	-8 506	189 787.34	215 304.90	-25 517.56
PBO	5 107	2 997	2 110	15 321.47	8 991.87	6 329.60
Multi Use	-	-	-	-	-	-
Vacant	194 863	92 102	102 761	584 588.57	276 306.06	308 282.51
POW	88 747	-	88 747	266 240.75	-	266 240.75
Municipal	-	-	-	-	-	-
Other	-	5 030	-5 030	-	15 091.08	-15 091.08
<b>Total</b>	<b>R6 696 282.44</b>	<b>R5 494 191.64</b>	<b>R1 202 090.80</b>	<b>20 088 847.32</b>	<b>16 482 574.92</b>	<b>3 606 272.40</b>

Figure 7: Property Rates Reconciliation

### **1.3.4 Material variances from SDBIP**

Kindly refer to section 2.11 on the Top Layer KPI report.

### **1.3.5 Remedial or Corrective Steps**

Kindly refer to section 2.11 on the Top Layer KPI report. Corrective measures have been indicated where targets have not been met.

## **1.4 In-year Budget Statement Tables**

As per section 9 of the MBRR Schedule C attachment, the in-year budget statement tables must consist of the tables in the Attachments to this Schedule, namely -

- (a) Table C1 s71 Monthly Budget Statement Summary
- (b) Table C2 Monthly Budget Statement - Financial Performance (standard classification)
- (c) Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)
- (d) Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)
- (e) Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)
- (f) Table C6 Monthly Budget Statement - Financial Position
- (g) Table C7 Monthly Budget Statement - Cash Flow

Section 11 states that Supporting information, charts and explanations of trends anomalies must be presented for each table where such presentation will assist with understanding the information contained in the tables.

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**Table 4: C1 Quarterly Budget Statement Summary**

WC012 Cederberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter									
Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	70 382	73 339	73 339	5 384	41 677	36 669	5 007	14%	73 339
Service charges	166 746	171 976	171 976	14 453	91 276	87 205	4 071	5%	171 976
Investment revenue	1 893	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	1 893	1 269	1 269	3	1 469	635	834	131%	1 269
Other own revenue	122 502	125 118	127 676	24 559	72 336	63 614	8 722	14%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>363 416</b>	<b>371 702</b>	<b>374 261</b>	<b>44 399</b>	<b>206 759</b>	<b>188 124</b>	<b>18 635</b>	<b>10%</b>	<b>374 261</b>
Employee costs	124 857	144 683	144 596	11 214	68 638	72 510	(3 872)	-5%	144 596
Remuneration of Councillors	5 697	6 139	6 139	498	3 199	2 954	245	8%	6 139
Depreciation and amortisation	25 213	29 617	29 617	2 468	14 805	14 809	(4)	-0%	29 617
Interest	13 042	15 789	13 621	876	5 743	5 727	17	0%	13 621
Inventory consumed and bulk purchases	103 046	107 414	107 983	1 248	47 025	53 844	(6 820)	-13%	107 983
Transfers and subsidies	358	30	30	-	3	15	(13)	-83%	30
Other expenditure	86 391	91 128	94 565	9 468	36 785	46 344	(9 559)	-21%	94 565
<b>Total Expenditure</b>	<b>358 604</b>	<b>394 800</b>	<b>396 551</b>	<b>25 772</b>	<b>176 198</b>	<b>196 203</b>	<b>(20 005)</b>	<b>-10%</b>	<b>396 551</b>
<b>Surplus/(Deficit)</b>	<b>4 812</b>	<b>(23 098)</b>	<b>(22 291)</b>	<b>18 627</b>	<b>30 561</b>	<b>(8 080)</b>	<b>38 640</b>	<b>-478%</b>	<b>(22 291)</b>
Transfers and subsidies - capital (monetary allocations)	29 925	71 080	79 819	1 834	12 805	34 250	(21 444)	-63%	79 819
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>	<b>17 196</b>	<b>66%</b>	<b>57 528</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>	<b>17 196</b>	<b>66%</b>	<b>57 528</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>34 835</b>	<b>85 995</b>	<b>93 272</b>	<b>2 554</b>	<b>14 797</b>	<b>44 325</b>	<b>(29 528)</b>	<b>-67%</b>	<b>93 272</b>
Capital transfers recognised	29 925	71 080	79 819	1 834	13 088	35 847	(22 760)	-63%	79 819
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	4 910	14 915	13 453	720	1 709	8 477	(6 768)	-80%	13 453
<b>Total sources of capital funds</b>	<b>34 835</b>	<b>85 995</b>	<b>93 272</b>	<b>2 554</b>	<b>14 797</b>	<b>44 325</b>	<b>(29 528)</b>	<b>-67%</b>	<b>93 272</b>
<b>Financial position</b>									
Total current assets	78 895	43 804	51 949		91 988				51 949
Total non current assets	744 916	826 464	808 208		746 348				808 208
Total current liabilities	116 544	124 008	72 439		82 226				72 439
Total non current liabilities	102 849	103 202	125 771		108 326				125 771
Community wealth/Equity	<b>604 418</b>	<b>643 057</b>	<b>661 947</b>		<b>647 784</b>				<b>661 947</b>
<b>Cash flows</b>									
Net cash from (used) operating	56 336	86 434	67 255	24 730	41 212	69 171	27 959	40%	67 255
Net cash from (used) investing	(35 904)	(83 495)	(90 772)	(2 998)	(16 236)	(32 777)	(16 541)	50%	(90 772)
Net cash from (used) financing	(3 470)	(1 735)	(1 721)	(33)	(950)	(831)	119	-14%	(1 721)
<b>Cash/cash equivalents at the month/year end</b>	<b>28 778</b>	<b>1 233</b>	<b>3 540</b>	<b>-</b>	<b>52 803</b>	<b>64 340</b>	<b>11 537</b>	<b>18%</b>	<b>3 540</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	13 982	7 906	5 548	4 485	3 997	6 544	22 230	62 026	126 718
<b>Creditors Age Analysis</b>									
Total Creditors	14	6 154	-	-	1 117	-	-	-	7 284

**Table 5: C2 Statement of Financial Performance (Functional Classification)**

WC012 Cederberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		147 037	148 543	149 101	28 175	101 521	74 351	27 170	37%	149 101
Executive and council		50 960	53 413	53 713	21 279	49 220	26 749	22 471	84%	53 713
Finance and administration		96 077	95 130	95 388	6 896	52 301	47 602	4 700	10%	95 388
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		29 500	30 086	33 630	1 292	9 407	16 188	(6 781)	-42%	33 630
Community and social services		7 067	9 536	12 890	474	6 074	5 886	188	3%	12 890
Sport and recreation		2 960	2 839	2 839	468	2 161	1 419	741	52%	2 839
Public safety		9 617	11 487	11 487	349	1 008	5 743	(4 735)	-82%	11 487
Housing		9 855	6 224	6 414	-	163	3 139	(2 976)	-95%	6 414
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		16 931	11 938	10 161	275	6 655	5 391	1 265	23%	10 161
Planning and development		2 474	2 419	2 419	146	1 148	1 309	(161)	-12%	2 419
Road transport		14 457	9 520	7 742	129	5 508	4 082	1 426	35%	7 742
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		199 874	252 215	261 188	16 491	101 980	126 444	(24 464)	-19%	261 188
Energy sources		130 887	148 915	151 015	10 293	67 847	74 027	(6 180)	-8%	151 015
Water management		34 692	53 300	61 300	2 722	15 039	27 793	(12 754)	-46%	61 300
Waste water management		18 490	33 808	30 100	1 810	9 907	15 668	(5 761)	-37%	30 100
Waste management		15 805	16 192	18 773	1 666	9 188	8 956	231	3%	18 773
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	393 341	442 782	454 080	46 233	219 564	222 374	(2 810)	-1%	454 080
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		114 357	120 159	121 217	11 627	52 072	59 946	(7 874)	-13%	121 217
Executive and council		11 790	14 487	14 787	1 135	6 844	6 906	(62)	-1%	14 787
Finance and administration		101 523	104 466	105 224	10 403	44 648	52 436	(7 789)	-15%	105 224
Internal audit		1 044	1 207	1 207	90	580	603	(23)	-4%	1 207
<i>Community and public safety</i>		51 618	52 818	53 008	4 087	23 492	26 436	(2 944)	-11%	53 008
Community and social services		8 850	13 366	13 248	695	4 545	6 565	(2 020)	-31%	13 248
Sport and recreation		12 034	13 741	13 741	1 109	6 747	6 870	(123)	-2%	13 741
Public safety		18 474	22 080	22 198	2 073	10 745	11 158	(413)	-4%	22 198
Housing		12 260	3 631	3 821	210	1 455	1 843	(388)	-21%	3 821
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		24 157	28 742	28 997	2 033	14 181	14 624	(443)	-3%	28 997
Planning and development		10 160	12 465	12 468	867	6 000	6 233	(233)	-4%	12 468
Road transport		13 997	16 277	16 529	1 165	8 181	8 391	(210)	-2%	16 529
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		168 473	193 082	193 329	8 025	86 453	95 198	(8 745)	-9%	193 329
Energy sources		107 653	121 419	121 919	1 938	52 262	60 781	(8 519)	-14%	121 919
Water management		26 655	33 566	33 566	2 661	16 059	16 018	42	0%	33 566
Waste water management		18 402	21 188	20 936	1 721	9 566	10 342	(776)	-8%	20 936
Waste management		15 763	16 909	16 909	1 706	8 566	8 057	509	6%	16 909
<i>Other</i>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Functional</b>	3	358 604	394 800	396 551	25 772	176 198	196 203	(20 005)	-10%	396 551
<b>Surplus/ (Deficit) for the year</b>		34 736	47 981	57 528	20 461	43 366	26 170	17 196	66%	57 528

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions. The main functions are Governance and administration; Community and public safety; Economic and environmental services; and Trading

services. It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

**Table 6: C3 Financial Performance (Revenue and Expenditure by Municipal Vote)**

WC012 Cederberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter										
Vote Description	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - Executive and Council	1	50 960	53 413	53 413	21 279	49 220	26 706	22 514	84.3%	53 413
Vote 2 - Office of Municipal Manager		-	-	300	-	-	43	(43)	-100.0%	300
Vote 3 - Financial Administrative Services		93 166	92 287	92 287	6 278	49 493	46 144	3 349	7.3%	92 287
Vote 4 - Community Development Services		9 004	11 911	15 264	980	4 902	7 073	(2 172)	-30.7%	15 264
Vote 5 - Corporate and Strategic Services		804	460	576	111	1 689	246	1 443	585.5%	576
Vote 6 - Planning and Development Services		2 632	2 419	2 561	146	1 148	1 329	(181)	-13.6%	2 561
Vote 7 - Public Safety		13 411	15 337	15 337	409	5 298	7 668	(2 371)	-30.9%	15 337
Vote 8 - Electricity		130 887	148 915	151 015	10 293	67 847	74 027	(6 180)	-8.3%	151 015
Vote 9 - Waste Management		15 805	16 192	18 773	1 666	9 188	8 956	231	2.6%	18 773
Vote 10 - Waste Water Management		18 490	33 808	30 100	1 810	9 907	15 668	(5 761)	-36.8%	30 100
Vote 11 - Water		34 692	53 300	61 300	2 722	15 039	27 793	(12 754)	-45.9%	61 300
Vote 12 - Housing		9 855	6 224	6 414	-	163	3 139	(2 976)	-94.8%	6 414
Vote 13 - Road Transport		10 675	5 678	3 901	70	3 510	2 161	1 349	62.4%	3 901
Vote 14 - Sports and Recreation		2 960	2 839	2 839	468	2 161	1 419	741	52.2%	2 839
<b>Total Revenue by Vote</b>	<b>2</b>	<b>393 341</b>	<b>442 782</b>	<b>454 080</b>	<b>46 233</b>	<b>219 564</b>	<b>222 374</b>	<b>(2 810)</b>	<b>-1.3%</b>	<b>454 080</b>
<b>Expenditure by Vote</b>										
Vote 1 - Executive and Council	1	8 171	9 114	9 114	739	4 603	4 177	426	10.2%	9 114
Vote 2 - Office of Municipal Manager		13 730	18 423	18 723	1 598	8 026	9 254	(1 228)	-13.3%	18 723
Vote 3 - Financial Administrative Services		66 993	65 641	65 641	7 194	30 602	32 820	(2 219)	-6.8%	65 641
Vote 4 - Community Development Services		10 431	11 384	11 384	1 165	5 231	5 692	(460)	-8.1%	11 384
Vote 5 - Corporate and Strategic Services		23 597	25 111	25 227	1 541	8 245	12 572	(4 328)	-34.4%	25 227
Vote 6 - Planning and Development Services		8 572	11 224	11 869	824	5 160	5 800	(640)	-11.0%	11 869
Vote 7 - Public Safety		22 233	29 185	29 185	2 340	12 430	14 592	(2 162)	-14.8%	29 185
Vote 8 - Electricity		107 653	121 419	121 919	1 938	52 262	60 781	(8 519)	-14.0%	121 919
Vote 9 - Waste Management		15 763	16 909	16 909	1 706	8 566	8 057	509	6.3%	16 909
Vote 10 - Waste Water Management		16 958	19 539	19 539	1 609	8 984	9 769	(785)	-8.0%	19 539
Vote 11 - Water		26 655	33 566	33 566	2 661	16 059	16 018	42	0.3%	33 566
Vote 12 - Housing		12 260	3 631	3 821	210	1 455	1 843	(388)	-21.1%	3 821
Vote 13 - Road Transport		13 556	15 914	15 914	1 137	7 828	7 957	(129)	-1.6%	15 914
Vote 14 - Sports and Recreation		12 034	13 741	13 741	1 109	6 747	6 870	(123)	-1.8%	13 741
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>358 604</b>	<b>394 800</b>	<b>396 551</b>	<b>25 772</b>	<b>176 198</b>	<b>196 203</b>	<b>(20 005)</b>	<b>-10.2%</b>	<b>396 551</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>	<b>17 196</b>	<b>65.7%</b>	<b>57 528</b>

The operating expenditure budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality which is made up of the following directorates: Council, Municipal Manager, Corporate Services, Financial Services and Engineering Services. Unauthorised expenditure by year end would occur either for the municipality as a whole if the adjusted budget for 'Total Expenditure by Vote' or if any of the individual budgets for any specific vote/s were overspent.

**Table 7: C4 Financial Performance (Revenue and Expenditure)**

WC012 Cederberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		110 017	110 746	110 746	9 438	61 926	56 590	5 336	9%	110 746
Service charges - Water		29 642	31 298	31 298	2 722	15 037	15 649	(612)	-4%	31 298
Service charges - Waste Water Management		12 937	14 660	14 660	1 231	7 707	7 330	377	5%	14 660
Service charges - Waste management		14 151	15 272	15 272	1 061	6 606	7 636	(1 030)	-13%	15 272
Sale of Goods and Rendering of Services		4 443	4 240	4 240	534	2 746	2 194	552	25%	4 240
Agency services		3 782	3 841	3 841	59	1 997	1 921	77	4%	3 841
Interest		-	-	-	-	-	-	-	-	-
Interest earned from Receivables		9 964	10 876	10 876	531	3 260	5 438	(2 178)	-40%	10 876
Interest earned from Current and Non Current Assets		1 893	1 269	1 269	3	1 469	635	834	131%	1 269
Dividends		-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		747	941	941	48	423	471	(48)	-10%	941
Licence and permits		2	-	-	1	1	-	1	#DIV/0!	-
Operational Revenue		946	704	704	84	4 003	377	3 626	961%	704
<b>Non-Exchange Revenue</b>										
Property rates		70 382	73 339	73 339	5 384	41 677	36 669	5 007	14%	73 339
Surcharges and Taxes		33	1	1	-	-	1	(1)	-100%	1
Fines, penalties and forfeits		10 177	11 555	11 555	348	1 052	5 779	(4 727)	-82%	11 555
Licence and permits		-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational		86 232	89 549	92 108	22 603	56 864	45 729	11 135	24%	92 108
Interest		-	-	-	351	1 991	-	1 991	#DIV/0!	-
Fuel Levy		-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		-	2 500	2 500	-	-	1 250	(1 250)	-100%	2 500
Other Gains		8 068	910	910	-	-	455	(455)	-100%	910
Discontinued Operations		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>363 416</b>	<b>371 702</b>	<b>374 261</b>	<b>44 399</b>	<b>206 759</b>	<b>188 124</b>	<b>18 635</b>	<b>10%</b>	<b>374 261</b>
<b>Expenditure By Type</b>										
Employee related costs		124 857	144 683	144 596	11 214	68 638	72 510	(3 872)	-5%	144 596
Remuneration of councillors		5 697	6 139	6 139	498	3 199	2 954	245	8%	6 139
Bulk purchases - electricity		92 504	95 123	95 123	21	41 936	47 561	(5 626)	-12%	95 123
Inventory consumed		10 542	12 291	12 860	1 227	5 089	6 283	(1 194)	-19%	12 860
Debt impairment		30 702	30 239	30 239	2 520	15 120	15 120	-	-	30 239
Depreciation and amortisation		25 213	29 617	29 617	2 468	14 805	14 809	(4)	0%	29 617
Interest		13 042	15 789	13 621	876	5 743	5 727	17	0%	13 621
Contracted services		31 392	33 651	34 764	2 235	8 212	16 295	(8 083)	-50%	34 764
Transfers and subsidies		358	30	30	-	3	15	(13)	-83%	30
Irrecoverable debts written off		-	-	-	-	-	-	-	-	-
Operational costs		24 162	26 328	28 652	4 713	13 454	14 475	(1 021)	-7%	28 652
Losses on Disposal of Assets		135	-	-	-	-	-	-	-	-
Other Losses		-	910	910	-	-	455	(455)	-100%	910
<b>Total Expenditure</b>		<b>358 604</b>	<b>394 800</b>	<b>396 551</b>	<b>25 772</b>	<b>176 198</b>	<b>196 203</b>	<b>(20 005)</b>	<b>-10%</b>	<b>396 551</b>
<b>Surplus/(Deficit)</b>		<b>4 812</b>	<b>(23 098)</b>	<b>(22 291)</b>	<b>18 627</b>	<b>30 561</b>	<b>(8 080)</b>	<b>38 640</b>	<b>(0)</b>	<b>(22 291)</b>
Transfers and subsidies - capital (monetary allocations)		29 925	71 080	79 819	1 834	12 805	34 250	(21 444)	(0)	79 819
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>			<b>57 528</b>
Income Tax		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after income tax</b>		<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>			<b>57 528</b>
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>			<b>57 528</b>
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>34 736</b>	<b>47 981</b>	<b>57 528</b>	<b>20 461</b>	<b>43 366</b>	<b>26 170</b>			<b>57 528</b>

The income and expenditure categories are classified by source and by type respectively.

**Table 8: C5 Capital Expenditure (Municipal Vote, Functional Classification and Funding)**

WC012 Cederberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter										
Vote Description	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Office of Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Administrative Services		-	-	-	-	-	-	-	-	-
Vote 4 - Community Development Services		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate and Strategic Services		-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development Services		9 356	4 938	3 001	61	3 334	1 823	1 511	83%	3 001
Vote 7 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		-	1 800	1 200	-	-	164	(164)	-100%	1 200
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Water		731	13 177	13 177	-	-	4 400	(4 400)	-100%	13 177
Vote 12 - Housing		-	5 731	5 731	-	-	1 731	(1 731)	-100%	5 731
Vote 13 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 14 - Sports and Recreation		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>10 086</b>	<b>25 645</b>	<b>23 108</b>	<b>61</b>	<b>3 334</b>	<b>8 119</b>	<b>(4 784)</b>	<b>-59%</b>	<b>23 108</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Office of Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Administrative Services		225	-	60	-	-	14	(14)	-100%	60
Vote 4 - Community Development Services		1 204	2 576	5 492	-	484	2 520	(2 036)	-81%	5 492
Vote 5 - Corporate and Strategic Services		239	1 165	1 165	-	51	582	(531)	-91%	1 165
Vote 6 - Planning and Development Services		16	-	1 273	-	-	182	(182)	-100%	1 273
Vote 7 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		21 396	37 691	36 682	801	5 326	22 895	(17 569)	-77%	36 682
Vote 9 - Waste Management		3	5 000	7 245	1 165	3 646	3 748	(102)	-3%	7 245
Vote 10 - Waste Water Management		262	12 618	9 824	509	1 918	4 431	(2 513)	-57%	9 824
Vote 11 - Water		1 241	700	7 907	3	3	1 377	(1 375)	-100%	7 907
Vote 12 - Housing		117	-	-	-	-	-	-	-	-
Vote 13 - Road Transport		43	600	416	-	19	424	(405)	-96%	416
Vote 14 - Sports and Recreation		-	-	100	16	16	33	(17)	-51%	100
<b>Total Capital single-year expenditure</b>	4	<b>24 748</b>	<b>60 350</b>	<b>70 164</b>	<b>2 493</b>	<b>11 463</b>	<b>36 206</b>	<b>(24 744)</b>	<b>-68%</b>	<b>70 164</b>
<b>Total Capital Expenditure</b>		<b>34 835</b>	<b>85 995</b>	<b>93 272</b>	<b>2 554</b>	<b>14 797</b>	<b>44 325</b>	<b>(29 528)</b>	<b>-67%</b>	<b>93 272</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		<b>465</b>	<b>1 165</b>	<b>1 225</b>	<b>-</b>	<b>51</b>	<b>596</b>	<b>(545)</b>	<b>-91%</b>	<b>1 225</b>
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		465	1 165	1 225	-	51	596	(545)	-91%	1 225
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		<b>1 322</b>	<b>8 307</b>	<b>11 323</b>	<b>16</b>	<b>501</b>	<b>4 284</b>	<b>(3 784)</b>	<b>-88%</b>	<b>11 323</b>
Community and social services		1 204	2 576	5 492	-	484	2 520	(2 036)	-81%	5 492
Sport and recreation		-	-	100	16	16	33	(17)	-51%	100
Public safety		-	-	-	-	-	-	-	-	-
Housing		117	5 731	5 731	-	-	1 731	(1 731)	-100%	5 731
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>9 415</b>	<b>5 538</b>	<b>4 690</b>	<b>61</b>	<b>3 353</b>	<b>2 429</b>	<b>924</b>	<b>38%</b>	<b>4 690</b>
Planning and development		9 372	4 938	4 274	61	3 334	2 005	1 329	66%	4 274
Road transport		43	600	416	-	19	424	(405)	-96%	416
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>23 633</b>	<b>70 985</b>	<b>76 034</b>	<b>2 477</b>	<b>10 892</b>	<b>37 015</b>	<b>(26 123)</b>	<b>-71%</b>	<b>76 034</b>
Energy sources		21 396	39 491	37 882	801	5 326	23 059	(17 733)	-77%	37 882
Water management		1 972	13 877	21 083	3	3	5 777	(5 775)	-100%	21 083
Waste water management		262	12 618	9 824	509	1 918	4 431	(2 513)	-57%	9 824
Waste management		3	5 000	7 245	1 165	3 646	3 748	(102)	-3%	7 245
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>34 835</b>	<b>85 995</b>	<b>93 272</b>	<b>2 554</b>	<b>14 797</b>	<b>44 325</b>	<b>(29 528)</b>	<b>-67%</b>	<b>93 272</b>
<b>Funded by:</b>										
National Government		29 919	65 349	65 349	1 834	13 088	32 603	(19 515)	-60%	65 349
Provincial Government		5	5 731	14 470	-	-	3 244	(3 244)	-100%	14 470
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>29 925</b>	<b>71 080</b>	<b>79 819</b>	<b>1 834</b>	<b>13 088</b>	<b>35 847</b>	<b>(22 760)</b>	<b>-63%</b>	<b>79 819</b>
<b>Borrowing</b>	6	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internally generated funds</b>		<b>4 910</b>	<b>14 915</b>	<b>13 453</b>	<b>720</b>	<b>1 709</b>	<b>8 477</b>	<b>(6 768)</b>	<b>-80%</b>	<b>13 453</b>
<b>Total Capital Funding</b>		<b>34 835</b>	<b>85 995</b>	<b>93 272</b>	<b>2 554</b>	<b>14 797</b>	<b>44 325</b>	<b>(29 528)</b>	<b>-67%</b>	<b>93 272</b>

Table C5 consists of three distinct sections:

- Appropriations by vote:
    - Which are the budget allocations that are approved by Council in the annual and adjustment budgets (similar to the expenditure by vote in Table C3)
    - If any of these annual budgets (either for Council as a whole or any individual vote) are overspent then unauthorised expenditure will have occurred. There was no unauthorised expenditure on any vote.
  - Standard classification:
    - Similar to Table C2 this portion reflects the capital budget in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.
  - Funding portion:
    - This section reflects how the capital budget has been funded by the different sources of capital revenue.
    - It is very important that national government grants are fully spent by year end otherwise they will have to be repaid to the national revenue fund.
    - Provincial grants should also be utilised but should any unspent portion remain then the provincial departments do not at this time require repayment.
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**Table 9: C6 Financial Position**

WC012 Cederberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter						
Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		28 778	1 233	3 540	52 803	3 540
Trade and other receivables from exchange transactions		22 976	21 813	26 571	102 696	26 571
Receivables from non-exchange transactions		8 068	11 014	12 104	(78 432)	12 104
Current portion of non-current receivables		–	–	363	–	363
Inventory		1 047	1 454	1 047	1 214	1 047
VAT		4 111	8 290	8 323	817	8 323
Other current assets		13 916	0	0	12 890	0
<b>Total current assets</b>		<b>78 895</b>	<b>43 804</b>	<b>51 949</b>	<b>91 988</b>	<b>51 949</b>
<b>Non current assets</b>						
Investments		–	–	–	–	–
Investment property		74 313	74 292	74 260	74 287	74 260
Property, plant and equipment		669 324	751 485	733 237	669 342	733 237
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		–	–	–	–	–
Intangible assets		844	687	639	844	639
Trade and other receivables from exchange transactions		435	–	72	1 875	72
Non-current receivables from non-exchange transactions		–	–	–	–	–
Other non-current assets		–	–	–	–	–
<b>Total non current assets</b>		<b>744 916</b>	<b>826 464</b>	<b>808 208</b>	<b>746 348</b>	<b>808 208</b>
<b>TOTAL ASSETS</b>		<b>823 812</b>	<b>870 268</b>	<b>860 157</b>	<b>838 335</b>	<b>860 157</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Financial liabilities		1 942	1 984	1 984	1 029	1 984
Consumer deposits		2 920	2 970	3 016	3 124	3 016
Trade and other payables from exchange transactions		84 612	103 203	53 610	33 723	53 610
Trade and other payables from non-exchange transactions		11 849	510	–	28 284	–
Provision		12 615	15 340	13 828	12 656	13 828
VAT		2 606	–	–	3 409	–
Other current liabilities		–	–	–	–	–
<b>Total current liabilities</b>		<b>116 544</b>	<b>124 008</b>	<b>72 439</b>	<b>82 226</b>	<b>72 439</b>
<b>Non current liabilities</b>						
Financial liabilities		2 444	445	459	2 203	459
Provision		86 320	102 758	97 553	92 038	97 553
Long term portion of trade payables		14 085	–	27 759	14 085	27 759
Other non-current liabilities		–	–	–	–	–
<b>Total non current liabilities</b>		<b>102 849</b>	<b>103 202</b>	<b>125 771</b>	<b>108 326</b>	<b>125 771</b>
<b>TOTAL LIABILITIES</b>		<b>219 394</b>	<b>227 210</b>	<b>198 210</b>	<b>190 551</b>	<b>198 210</b>
<b>NET ASSETS</b>	2	<b>604 418</b>	<b>643 057</b>	<b>661 947</b>	<b>647 784</b>	<b>661 947</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		604 418	643 057	661 947	647 784	661 947
Reserves and funds		–	–	–	–	–
Other		–	–	–	–	–
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>604 418</b>	<b>643 057</b>	<b>661 947</b>	<b>647 784</b>	<b>661 947</b>

**Table 10: C7 Cash Flow**

WC012 Cederberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		63 298	70 435	70 435	4 743	35 621	30 780	4 841	16%	70 435
Service charges		165 332	158 525	158 525	14 195	92 086	84 070	8 016	10%	158 525
Other revenue		12 386	11 043	11 043	2 065	14 542	5 333	9 209	173%	11 043
Transfers and Subsidies - Operational		90 619	89 549	90 069	22 685	57 682	69 240	(11 559)	-17%	90 069
Transfers and Subsidies - Capital		29 925	71 080	70 845	3 128	28 422	45 316	(16 894)	-37%	70 845
Interest		1 893	8 010	8 010	840	3 627	2 106	1 521	72%	8 010
Dividends		-	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		(302 850)	(316 673)	(336 137)	(22 906)	(190 164)	(165 307)	24 858	-15%	(336 137)
Interest		(3 907)	(5 504)	(5 504)	(19)	(601)	(2 367)	(1 766)	75%	(5 504)
Transfers and Subsidies		(358)	(30)	(30)	-	(3)	(1)	2	-153%	(30)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>56 336</b>	<b>86 434</b>	<b>67 255</b>	<b>24 730</b>	<b>41 212</b>	<b>69 171</b>	<b>27 959</b>	<b>40%</b>	<b>67 255</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		70	2 500	2 500	-	-	-	-		2 500
Decrease (increase) in non-current receivables		(563)	-	-	(444)	(1 439)	(468)	(971)	208%	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
<b>Payments</b>										
Capital assets		(35 411)	(85 995)	(93 272)	(2 554)	(14 797)	(32 309)	(17 512)	54%	(93 272)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(35 904)</b>	<b>(83 495)</b>	<b>(90 772)</b>	<b>(2 998)</b>	<b>(16 236)</b>	<b>(32 777)</b>	<b>(16 541)</b>	<b>50%</b>	<b>(90 772)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		256	221	221	(5)	204	200	4	2%	221
<b>Payments</b>										
Repayment of borrowing		(3 726)	(1 956)	(1 942)	(28)	(1 154)	(1 031)	123	-12%	(1 942)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(3 470)</b>	<b>(1 735)</b>	<b>(1 721)</b>	<b>(33)</b>	<b>(950)</b>	<b>(831)</b>	<b>119</b>	<b>-14%</b>	<b>(1 721)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>										
Cash/cash equivalents at beginning:		11 815	28	28 778	21 700	24 025	28 778	28 778		28 778
Cash/cash equivalents at month/year end:		28 778	1 233	3 540	21 700	52 803	64 340	64 340		3 540

**Table 11: SC9 Actuals and Revised Targets for Cash Receipts**

WC012 Cederberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q2 Second Quarter														2023/24 Medium Term Revenue & Expenditure Framework		
Description	Ref	Budget Year 2023/24												Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		July Outcome	August Outcome	Sept Outcome	October Outcome	Nov Outcome	Dec Outcome	January Budget	Feb Budget	March Budget	April Budget	May Budget	June Budget			
<b>R thousands</b>																
<b>Cash Receipts By Source</b>																
Property rates		4 725	5 414	9 848	5 483	5 408	4 743	5 152	5 161	5 144	5 142	5 141	9 075	70 435	73 885	77 358
Service charges - Electricity revenue		11 355	11 998	11 508	9 044	9 763	9 665	6 930	8 661	7 873	8 711	7 511	4 218	107 236	118 604	129 280
Service charges - Water revenue		3 032	2 620	3 935	2 332	2 211	2 666	2 326	2 186	2 236	2 429	2 220	(2 347)	25 949	27 111	28 385
Service charges - Waste Water Management		670	795	1 867	863	888	955	901	1 023	917	1 035	1 079	1 112	12 106	13 217	14 431
Service charges - Waste Management		719	893	1 622	923	855	909	1 096	1 121	1 110	1 118	1 123	1 848	13 337	14 417	15 585
Rental of facilities and equipment		48	54	53	134	85	48	78	78	78	78	78	78	941	987	1 034
Interest earned - external investments		168	407	293	302	296	3	106	106	106	106	106	(729)	1 269	1 400	1 543
Interest earned - outstanding debtors		(624)	(516)	(793)	2 858	395	837	562	562	562	562	562	1 775	6 741	7 368	8 054
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		101	102	106	171	224	348	107	107	105	106	104	(265)	1 316	1 366	1 416
Licences and permits		-	-	-	-	-	1	-	-	-	-	-	(1)	-	-	-
Agency services		302	450	376	400	410	59	358	369	307	235	205	370	3 841	4 030	4 219
Transfers and Subsidies - Operational		41 640	2 546	2 245	(9 739)	(1 695)	22 685	1 318	6 451	17 447	1 772	1 640	2 839	89 148	97 258	100 702
Other revenue		417	(768)	2 426	4 061	3 326	1 608	148	310	541	926	191	(8 241)	4 945	5 188	5 433
<b>Cash Receipts by Source</b>		<b>62 554</b>	<b>23 994</b>	<b>33 484</b>	<b>16 832</b>	<b>22 166</b>	<b>44 527</b>	<b>19 062</b>	<b>26 136</b>	<b>36 426</b>	<b>22 221</b>	<b>19 959</b>	<b>9 780</b>	<b>337 161</b>	<b>364 830</b>	<b>387 439</b>
<b>Other Cash Flows by Source</b>																
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		16 144	-	-	1 739	7 411	3 128	3 487	692	11 501	10 461	8 182	7 293	70 036	48 620	86 660
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets		-	-	-	-	-	-	-	-	-	-	-	2 500	2 500	1 000	1 000
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		62	64	38	5	40	(5)	18	18	18	18	18	(75)	221	221	221
Decrease (increase) in non-current receivables		(9)	(459)	(564)	39	(2)	(444)	-	-	-	-	-	1 439	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Receipts by Source</b>		<b>78 751</b>	<b>23 999</b>	<b>32 958</b>	<b>18 615</b>	<b>29 614</b>	<b>47 206</b>	<b>22 588</b>	<b>26 846</b>	<b>47 945</b>	<b>32 701</b>	<b>28 160</b>	<b>20 937</b>	<b>409 922</b>	<b>414 671</b>	<b>475 320</b>
<b>Cash Payments by Type</b>																
Employee related costs		10 171	10 193	10 077	10 084	16 277	11 221	11 716	11 716	11 716	11 212	11 445	16 791	142 616	150 723	160 370
Remuneration of councillors		481	479	479	479	783	498	487	520	486	465	460	522	6 136	6 587	7 062
Interest		222	311	7	8	35	19	459	459	459	459	459	2 610	5 504	5 539	5 635
Bulk purchases - Electricity		26 230	10 224	25 494	3 862	29 634	(3 422)	6 147	7 683	6 984	7 727	6 663	(20 389)	106 836	107 204	118 782
Acquisitions - water & other inventory		63	947	1 197	866	859	1 324	964	1 509	1 023	1 209	1 091	1 511	12 563	12 845	13 399
Contracted services		(0)	1 103	1 044	1 256	2 574	2 235	1 880	4 298	4 525	3 230	4 163	14 160	40 456	39 628	39 326
Transfers and subsidies - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - other		-	-	-	3	-	-	3	0	10	2	2	11	30	31	33
Other expenditure		809	1 695	1 814	(90)	(1 524)	11 051	2 197	1 019	3 442	779	3 275	2 098	26 263	27 991	29 680
<b>Cash Payments by Type</b>		<b>37 676</b>	<b>24 952</b>	<b>40 110</b>	<b>16 467</b>	<b>48 637</b>	<b>22 926</b>	<b>23 853</b>	<b>27 204</b>	<b>28 644</b>	<b>25 083</b>	<b>27 557</b>	<b>17 314</b>	<b>340 423</b>	<b>350 549</b>	<b>374 287</b>
<b>Other Cash Flows/Payments by Type</b>																
Capital assets		324	1 666	930	5 278	4 045	2 554	8 286	10 684	6 919	6 739	6 919	33 851	88 196	48 620	86 659
Repayment of borrowing		26	26	268	27	779	28	-	-	489	-	-	299	1 942	1 984	445
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Payments by Type</b>		<b>38 026</b>	<b>26 644</b>	<b>41 309</b>	<b>21 772</b>	<b>53 461</b>	<b>25 507</b>	<b>32 139</b>	<b>37 888</b>	<b>36 053</b>	<b>31 822</b>	<b>34 476</b>	<b>51 465</b>	<b>430 561</b>	<b>401 153</b>	<b>461 391</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>40 725</b>	<b>(3 045)</b>	<b>(8 351)</b>	<b>(3 157)</b>	<b>(23 846)</b>	<b>21 700</b>	<b>(9 551)</b>	<b>(11 042)</b>	<b>11 893</b>	<b>878</b>	<b>(6 316)</b>	<b>(30 528)</b>	<b>(20 640)</b>	<b>13 519</b>	<b>13 929</b>
Cash/cash equivalents at the month/year beginning:		28 778	69 503	66 458	58 107	54 950	31 103	52 803	43 252	32 211	44 103	44 982	38 665	28 778	8 138	21 657
Cash/cash equivalents at the month/year end:		69 503	66 458	58 107	54 950	31 103	52 803	43 252	32 211	44 103	44 982	38 665	8 138	21 657	35 586	

This supporting table gives a detailed breakdown of information summarised in Table C7.

## 2 Part 2: Supporting Documentation

### 2.1 Debtors' Analysis

**Table 12: SC3 Aged Debtors**

WC012 Cederberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter													
Description	NT Code	Budget Year 2023/24									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
<b>R thousands</b>													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	3 020	1 432	1 003	904	698	652	4 451	14 284	26 444	20 988		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	5 783	1 660	633	457	329	313	1 722	7 668	18 565	10 489		
Receivables from Non-exchange Transactions - Property Rates	1400	5 043	2 280	1 762	1 255	1 121	4 007	5 871	21 284	42 623	33 538		
Receivables from Exchange Transactions - Waste Water Management	1500	1 327	885	717	616	572	484	2 673	7 658	14 932	12 003		
Receivables from Exchange Transactions - Waste Management	1600	1 164	691	509	444	410	340	2 191	3 917	9 666	7 302		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	65	65	65		
Interest on Arrear Debtor Accounts	1810	835	861	903	788	862	745	5 226	6 763	16 983	14 384		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-		
Other	1900	(3 192)	97	21	21	6	2	96	388	(2 561)	513		
<b>Total By Income Source</b>	<b>2000</b>	<b>13 982</b>	<b>7 906</b>	<b>5 548</b>	<b>4 485</b>	<b>3 997</b>	<b>6 544</b>	<b>22 230</b>	<b>62 026</b>	<b>126 718</b>	<b>99 282</b>	-	-
<b>2022/23 - totals only</b>		<b>13 191</b>	<b>8 333</b>	<b>5 063</b>	<b>4 310</b>	<b>4 320</b>	<b>6 898</b>	<b>19 192</b>	<b>62 552</b>	<b>123 858</b>	<b>97 271</b>		
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	219	173	95	67	61	348	169	204	1 336	849		
Commercial	2300	4 848	1 813	955	813	640	673	3 558	11 150	24 450	16 834		
Households	2400	8 916	5 919	4 498	3 605	3 296	5 523	18 504	50 672	100 932	81 599		
Other	2500	(1)	-	-	-	-	-	-	-	(1)	-		
<b>Total By Customer Group</b>	<b>2600</b>	<b>13 982</b>	<b>7 906</b>	<b>5 548</b>	<b>4 485</b>	<b>3 997</b>	<b>6 544</b>	<b>22 230</b>	<b>62 026</b>	<b>126 718</b>	<b>99 282</b>	-	-

The outstanding debtors amount to R126.718 million for December 2023. Of the total outstanding debtors, R94.797 million is over 120 days. R100.932 million (76.65%) of the outstanding amounts are owed by Households. Most of Cederberg's population falls within the low category income group, which lead to the high outstanding amount for this category. Stringent credit control measures are however applied. Electricity is cut once per month and arrear accounts are also put on auxiliary.

#### 2.1.1 Monthly Debts Raised

The percentages below represent the actual billing year to date in terms of the budget

- Property Rates, 109% has been levied.
- Electricity, 112% has been levied.
- Refuse, 94% has been levied.
- Sewerage, 97% has been levied.
- Water, 94% has been levied.

#### 2.1.2 Indigent Consumers

- The total applications approved for all services by the end of December 2023 were 2 227
- 2 150 Consumers receive Free Basic Electricity only
- Number receives free 6 kl water: 2 078
- Total number receives free sewerage: 2 032
- Total number receives Rates Indigent Grant: 1 436
- The outstanding amount for Indigent consumers is R9 765 752, of which R8 495 901 is in arrears.

Subsidies were allocated for the following services by December 2023

- Refuse : R 1 466 164.51
- Rates : R 413 646.38
- Sewerage : R 2 253 821.86
- Electricity : R 22 751.30
- Water : R 1 414 380.68

### **2.1.3 Debt Collection**

The Municipality has the following debt collection initiatives in place:

#### **2.1.3.1 Disconnection of Electricity & Auxiliary**

Consumers with conventional meters get disconnected if they are in arrears whereas consumers with pre-paid electricity meters, the municipality applies the 60/40 auxiliary if they are in arrears in terms of the policy. Where a customer has made arrangement and failed to keep up with the arrangements than the municipality blocks their electricity for both pre-paid- and conventional electricity meters.

The following statistics were applicable at end of December 2023

- Total Number of Pre-paid meters in December 2023: 8 530
- Number of Final letters indicating restriction and cut of electricity and water: None
- Number Pre-paid electric meters were blocked: 865
- Total number of meters on auxiliaries: 2222
- Value of Prepaid Revenue transactions: December 2023: R4 728 229
- R600 683 (aux) was recovered through pre-paid electricity restriction.

Electricity disconnections/blocking cannot take place in Eskom electricity supplied areas namely:

- Algeria
- Wupperthal
- Farms

#### **2.1.3.2 Legal Collections**

The Municipality appointed a panel of attorneys to do collections of debt above 90 days and legal collections on Monday 04 July 2021.

#### **2.1.3.3 Staff Collections**

There are 38 employees who are in arrears with their municipal account with a total outstanding amount of R 515 479.10. The ageing of the debt is shown below:

---

Dec-23							
Sum of 30 Days	Sum of 60 Days	Sum of 90 Days	Sum of 120 Days	Sum of 150 Days	Sum of 180 Days	Sum of 360plus Days	Sum of TOTAL
60 386,78	46 258,87	34 774,71	26 493,28	22 707,15	114 366,18	210 492,13	515 479,10

Table 13: Ageing of outstanding employee debt

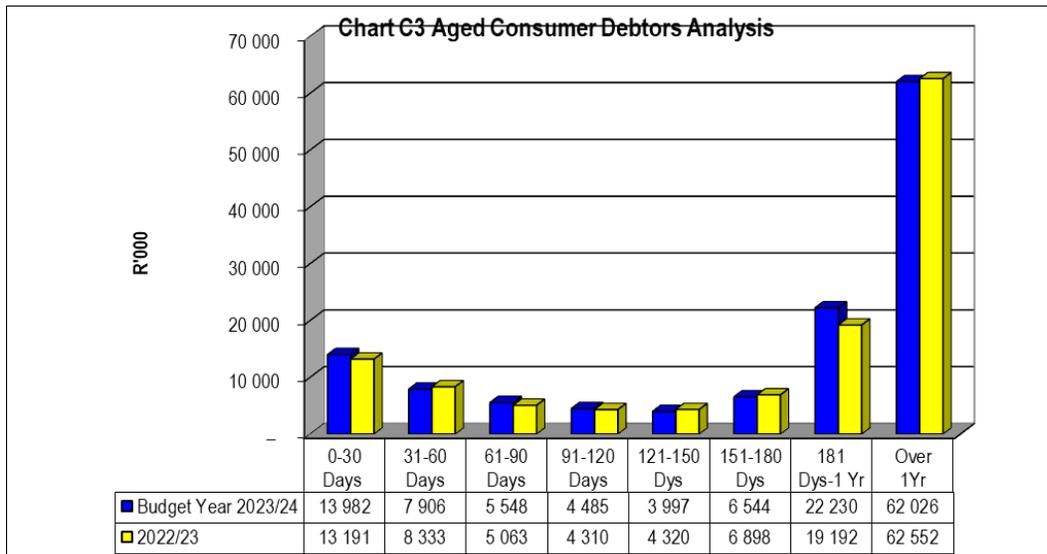


Figure 8: Aged Debtors Analysis

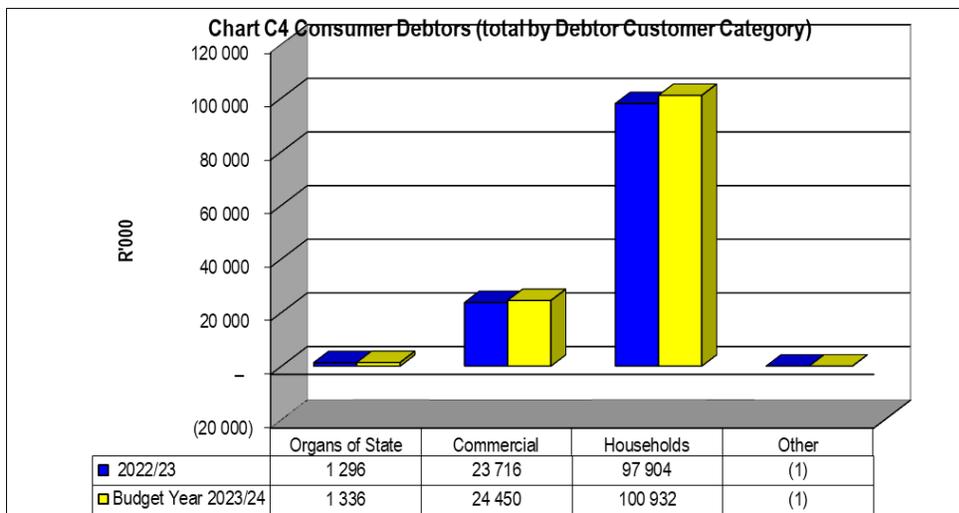


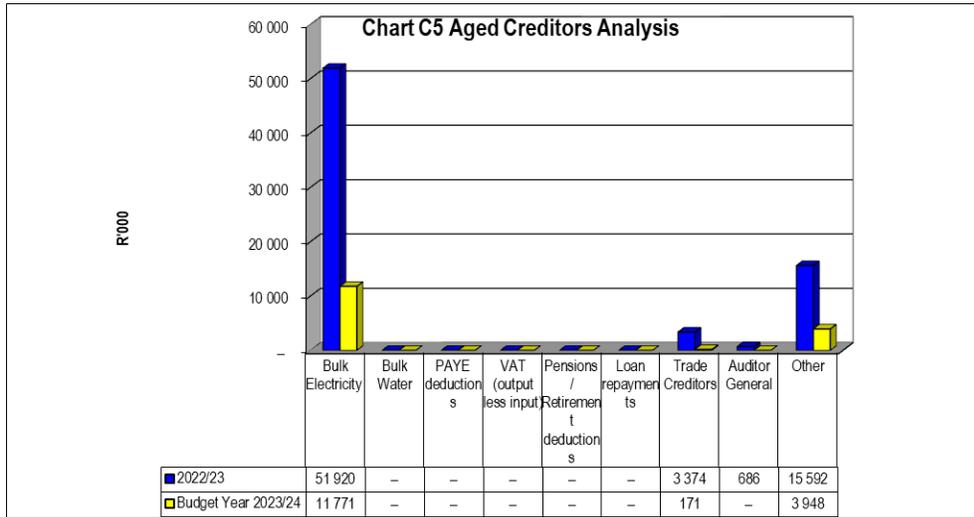
Figure 9: Consumer Debtors by Debtor Customer Category

## 2.2 Creditors' Analysis

**Table 14: SC4 Aged Creditors**

WC012 Cederberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter											
Description	NT Code	Budget Year 2023/24								Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year		
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100	-	6 003	-	-	-	-	-	-	6 003	47 988
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	14	-	-	-	-	-	-	-	14	973
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	151	-	-	1 117	-	-	-	1 267	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>14</b>	<b>6 154</b>	<b>-</b>	<b>-</b>	<b>1 117</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7 284</b>	<b>48 961</b>

The Municipality's outstanding creditors at the end of December 2023 amount to R 7.284 million. The two invoices that are outstanding on the ageing are due to the credit on the accounts on Eskom side. The Municipality overpaid in terms of the arrangement. This will be corrected during January 2024. The outstanding amounts due to Eskom have been accounted for under long term liabilities (Arrangements). It has also applied for the Municipal Debt Relief per Circular 124 and has been approved and monitored on a monthly basis.



**Figure 10: Aged Creditors Analysis**

## 2.3 Investment Portfolio Analysis

**Table 15: SC5 Investment Portfolio**

WC012 Cederberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
<b>Municipality</b>														
Standard Bank Money Market Call Account		Yrs	Call Investment		Variable	8.05%	0	0		32 705	-	-	17 500	50 205
Standard Bank 32 Day Call Account		Yrs	Call Investment		Variable	8.25%	0	0		1 073	-	-	-	1 073
														-
														-
														-
<b>Municipality sub-total</b>										33 778		-	17 500	51 278
<b>Entities</b>														-
														-
														-
														-
<b>Entities sub-total</b>										-		-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>	2									33 778		-	17 500	51 278

The Municipality has Call investment accounts with a balance of R 51.278 million at the end of December 2023. The purposes of the call accounts are to ring fence conditional grants and any surplus funds.

## 2.4 Long Term Liabilities

### REPORT TO FINANCE PORTFOLIO COMMITTEE

#### CEDERBERG MUNICIPALITY

#### SUMMARY OF EXTERNAL LOANS FOR DECEMBER 2023

Borrowing Institution	Balance 01 December 2023	Interest Capital December 2023	Repayment December 2023	Interest Paid	Received	Balance at 31 December 2023	Percentage	Sinking Funds
	R	R	R	R		R	%	R
ABSA (038-7230-0992)	R 612 478.33	R -	R -	R -	R -	R 612 478.33	18.96%	
ABSA (038-7230-0993)	R 1 038 903.06	R -	R -	R -	R -	R 1 038 903.06	32.15%	
ABSA (038-7230-0994)	R 548 291.35	R -	R -	R -	R -	R 548 291.35	16.97%	
ABSA (038-7230-0995)	R 679 409.51	R -	R -	R -	R -	R 679 409.51	21.03%	
Office Equipment - Printers Sky Metro	R 379 648.99	R 3 727.33	R 31 250.00	R -	R -	R 352 126.32	10.90%	
	<b>R 3 258 731.24</b>	<b>R 3 727.33</b>	<b>R 31 250.00</b>	<b>R -</b>	<b>R -</b>	<b>R 3 231 208.57</b>	<b>100%</b>	<b>R -</b>

Figure 11: Long Term Liabilities

## 2.5 Allocation and grant receipts and expenditure

Table 16: SC6 Transfers and Grant Receipts

WC012 Cederberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		69 132	81 545	81 545	22 685	56 173	56 173	-		81 545
Local Government Equitable Share		60 377	67 058	67 058	21 279	49 220	49 220	-		67 058
Finance Management		2 132	2 132	2 132	-	2 132	2 132	-		2 132
EPWP Incentive		1 359	1 658	1 658	747	1 161	1 161	-		1 658
Municipal Infrastructure Grant (PMU)		811	895	895	189	509	509	-		895
Municipal Infrastructure Grant (VAT)		1 474	2 218	2 218	469	1 260	1 260	-		2 218
Regional Bulk Infrastructure Grant (VAT)		-	1 976	1 976	-	-	-	-		1 976
Water Services Infrastructure Grant (VAT)		2 870	652	652	-	326	326	-		652
Integrated National Electrification Grant (VAT)		110	4 956	4 956	-	1 565	1 565	-		4 956
<b>Provincial Government:</b>		17 636	8 004	9 456	-	5 950	5 950	-		9 456
Transport Infrastructure Grant		-	-	-	-	-	-	-		-
Library Services: MRFG		5 408	6 282	6 282	-	4 188	4 188	-		6 282
Thusong Service Centre (Sustainability Operational Support)		150	120	120	-	-	-	-		120
CDW Support		152	151	151	-	151	151	-		151
Human Settlement Development Grant		9 909	493	493	-	-	-	-		493
Financial Management Capability Grant		1 058	958	958	-	958	958	-		958
Municipal Interventions Grant (VAT)		359	-	-	-	-	-	-		-
Municipal Water Resilience Grant (VAT)		391	-	652	-	652	652	-		652
Loadshedding Relief Grant (Vat)		209	-	-	-	-	-	-		-
PGWC Financial Management Capacity Building Grant		-	-	-	-	-	-	-		-
Public Employment Support Grant		-	-	-	-	-	-	-		-
Municipal Library Support Grant		-	-	-	-	-	-	-		-
Municipal Energy Resilience Grant		-	-	500	-	-	-	-		500
Municipal Service Delivery and Capacity Building Grant		-	-	300	-	-	-	-		300
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Total Operating Transfers and Grants</b>	5	86 767	89 549	91 002	22 685	62 123	62 123	-		91 002
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		29 686	65 349	65 349	3 128	21 012	21 012	-		65 349
Municipal Infrastructure Grant (MIG)		9 825	14 783	14 783	3 128	8 403	8 403	-		14 783
Regional Bulk Infrastructure Grant (RBIG)		731	13 177	13 177	-	-	-	-		13 177
Water Services Infrastructure Grant		-	4 348	4 348	-	2 174	2 174	-		4 348
Integrated National Electrification Grant (INEG)		19 130	33 041	33 041	-	10 435	10 435	-		33 041
<b>Provincial Government:</b>		4 391	5 731	10 079	-	7 411	7 411	-		10 079
Human Settlement Development Grant (Capital)		-	5 731	5 731	-	3 063	3 063	-		5 731
Municipal Interventions Grant		391	-	-	-	-	-	-		-
Municipal Water Resilience Grant		2 609	-	4 348	-	4 348	4 348	-		4 348
Loadshedding Relief Grant		1 391	-	-	-	-	-	-		-
Municipal Library Support Grant (Capital)		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	34 077	71 080	75 427	3 128	28 422	28 422	-		75 427
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	120 844	160 629	166 429	25 813	90 545	90 545	-		166 429

**Table 17: SC7(1) Transfers and Grant Expenditure**

WC012 Cederberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter										
Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		69 281	81 545	81 545	22 122	53 067	41 322	11 745	28.4%	81 545
Local Government Equitable Share		60 377	67 058	67 058	21 279	49 220	33 541	15 679	46.7%	67 058
Finance Management		2 083	2 132	2 132	-	507	1 066	(559)	-52.4%	2 132
EPWP Incentive		1 359	1 658	1 658	470	816	829	(13)	-1.6%	1 658
Municipal Infrastructure Grant (PMU)		849	895	895	98	604	447	156	34.9%	895
Municipal Infrastructure Grant (VAT)		1 518	2 218	2 218	88	973	1 109	(136)	-12.3%	2 218
Regional Bulk Infrastructure Grant (VAT)		110	1 976	1 976	-	-	988	(988)	-100.0%	1 976
Water Services Infrastructure Grant (VAT)		116	652	652	76	181	326	(145)	-44.4%	652
Integrated National Electrification Grant (VAT)		2 870	4 956	4 956	111	767	3 015	(2 248)	-74.6%	4 956
<b>Provincial Government:</b>		16 951	8 004	10 563	481	3 797	4 407	(610)	-13.9%	10 563
Transport Infrastructure Grant		-	-	-	-	-	-	-	-	-
Library Services: MRFG		5 408	6 282	6 282	467	3 144	3 141	3	0.1%	6 282
Thusong Service Centre (Sustainability Operational Support)		149	120	120	-	-	60	(60)	-100.0%	120
CDW Support		115	151	267	14	14	92	(78)	-85.1%	267
Human Settlement Development Grant		9 719	493	683	-	163	274	(110)	-40.3%	683
Financial Management Capability Grant		1 053	958	958	-	475	479	(4)	-0.7%	958
Municipal Interventions Grant (VAT)		158	-	201	-	-	29	(29)	-100.0%	201
Municipal Water Resilience Grant (VAT)		-	-	1 043	-	-	149	(149)	-100.0%	1 043
Loadshedding Relief Grant (Vat)		-	-	209	-	-	70	(70)	-100.0%	209
PGWC Financial Management Capacity Building Grant		250	-	-	-	-	-	-	-	-
Public Employment Support Grant		90	-	-	-	-	-	-	-	-
Municipal Library Support Grant		8	-	-	-	-	-	-	-	-
Municipal Energy Resilience Grant		-	-	300	-	-	43	(43)	-100.0%	300
Municipal Service Delivery and Capacity Building Grant		-	-	500	-	-	71	(71)	-100.0%	500
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
None		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
None		-	-	-	-	-	-	-	-	-
<b>Total operating expenditure of Transfers and Grants:</b>		86 232	89 549	92 108	22 603	56 864	45 729	11 135	24.3%	92 108
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		29 919	65 349	65 349	1 834	12 805	29 871	(17 065)	-57.1%	65 349
Municipal Infrastructure Grant (MIG)		10 688	14 783	14 784	587	6 485	7 392	(906)	-12.3%	14 784
Regional Bulk Infrastructure Grant (RBIG)		731	13 177	13 177	-	-	6 588	(6 588)	-100.0%	13 177
Water Services Infrastructure Grant		704	4 348	4 348	504	1 209	2 174	(965)	-44.4%	4 348
Integrated National Electrification Grant (INEG)		17 796	33 041	33 041	743	5 111	13 717	(8 606)	-62.7%	33 041
<b>Provincial Government:</b>		5	5 731	14 470	-	-	4 379	(4 379)	-100.0%	14 470
Human Settlement Development Grant (Capital)		-	5 731	5 731	-	-	2 866	(2 866)	-100.0%	5 731
Municipal Interventions Grant		-	-	391	-	-	56	(56)	-100.0%	391
Municipal Water Resilience Grant		-	-	6 957	-	-	994	(994)	-100.0%	6 957
Loadshedding Relief Grant		-	-	1 391	-	-	464	(464)	-100.0%	1 391
Municipal Library Support Grant (Capital)		5	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
None		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
None		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		29 925	71 080	79 819	1 834	12 805	34 250	(21 444)	-62.6%	79 819
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		116 156	160 629	171 927	24 437	69 669	79 979	(10 309)	-12.9%	171 927

**Table 18: SC7(2) Transfers and Grant Expenditure**

WC012 Cederberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Quarter						
Description	Ref	Budget Year 2023/24				
		Approved Rollover 2022/23	Monthly actual	YearTD actual	YTD variance	YTD variance %
<b>R thousands</b>						%
<b>EXPENDITURE</b>						
<b>Operating expenditure of Approved Roll-overs</b>						
<b>National Government:</b>		-	-	-	-	
Local Government Equitable Share						
Finance Management						
EPWP Incentive						
Municipal Infrastructure Grant (PMU)						
Municipal Infrastructure Grant (VAT)						
Regional Bulk Infrastructure Grant (VAT)						
Water Services Infrastructure Grant (VAT)						
Integrated National Electrification Grant (VAT)						
<b>Provincial Government:</b>		1 107	-	-	1 107	100.0%
Transport Infrastructure Grant						
Library Services: MRFG						
Thusong Service Centre (Sustainability Operational Support)						
CDW Support		116	-	-	116	100.0%
Human Settlement Development Grant		190	-	-	190	
Financial Management Capability Grant						
Municipal Interventions Grant (VAT)		201	-	-	201	
Municipal Water Resilience Grant (VAT)		391	-	-	391	
Loadshedding Relief Grant (Vat)		209	-	-	209	
PGWC Financial Management Capacity Building Grant						
Public Employment Support Grant						
Municipal Library Support Grant						
<b>District Municipality:</b>		-	-	-	-	
None						
<b>Other grant providers:</b>		-	-	-	-	
None						
<b>Total operating expenditure of Approved Roll-overs</b>		1 107	-	-	1 107	100.0%
<b>Capital expenditure of Approved Roll-overs</b>						
<b>National Government:</b>		-	-	-	-	
Municipal Infrastructure Grant (MIG)						
Regional Bulk Infrastructure Grant (RBIG)						
Water Services Infrastructure Grant						
Integrated National Electrification Grant (INEG)						
<b>Provincial Government:</b>		4 391	-	-	4 391	100.0%
Human Settlement Development Grant (Capital)						
Municipal Interventions Grant		391	-	-	391	
Municipal Water Resilience Grant		2 609	-	-	2 609	
Loadshedding Relief Grant		1 391	-	-	1 391	
Municipal Library Support Grant (Capital)						
<b>District Municipality:</b>		-	-	-	-	
None						
<b>Other grant providers:</b>		-	-	-	-	
None						
<b>Total capital expenditure of Approved Roll-overs</b>		4 391	-	-	4 391	100.0%
<b>TOTAL EXPENDITURE OF APPROVED ROLL-OVERS</b>		5 498	-	-	5 498	100.0%

The Municipality has received a total of R 90.545 million of its allocated grant budget. It has incurred expenditure of R 69.669 million (76.94%) on those grants. The roll over for 21-22 funds have been approved as reflected in SC7(2). The unspent portion at the end of December 2023 is R 26.374 million.

## 2.6 Councilor and board member allowances and employee benefits

Table 19:SC8 Councilor and Staff Benefits

WC012 Cederberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter										
Summary of Employee and Councillor remuneration	Ref	2022/23			Budget Year 2023/24					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		4 795	4 889	4 889	434	2 786	2 353	434	18%	4 889
Pension and UIF Contributions		255	123	123	6	37	59	(22)	-37%	123
Medical Aid Contributions		87	78	78	7	42	38	5	12%	78
Motor Vehicle Allowance		140	600	600	20	120	289	(169)	-58%	600
Cellphone Allowance		421	449	449	31	213	216	(3)	-1%	449
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
<b>Sub Total - Councillors</b>		<b>5 697</b>	<b>6 139</b>	<b>6 139</b>	<b>498</b>	<b>3 199</b>	<b>2 954</b>	<b>245</b>	<b>8%</b>	<b>6 139</b>
% increase	4		7.7%	7.7%						7.7%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		2 301	3 520	3 640	341	1 762	1 777	(16)	-1%	3 640
Pension and UIF Contributions		128	586	586	13	64	293	(229)	-78%	586
Medical Aid Contributions		38	229	229	4	20	115	(94)	-82%	229
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		(89)	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		90	360	360	16	129	180	(51)	-28%	360
Cellphone Allowance		108	222	222	9	53	111	(58)	-52%	222
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		13	80	80	0	0	40	(40)	-100%	80
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>2 589</b>	<b>4 997</b>	<b>5 117</b>	<b>382</b>	<b>2 027</b>	<b>2 515</b>	<b>(488)</b>	<b>-19%</b>	<b>5 117</b>
% increase	4		93.0%	97.6%						97.6%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		84 976	95 148	94 862	7 430	46 552	47 617	(1 065)	-2%	94 862
Pension and UIF Contributions		13 363	16 580	16 585	1 167	6 874	8 322	(1 449)	-17%	16 585
Medical Aid Contributions		4 416	5 259	5 259	401	2 371	2 642	(271)	-10%	5 259
Overtime		4 024	4 615	4 615	362	2 167	2 328	(161)	-7%	4 615
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		6 435	7 114	7 174	579	3 343	3 575	(232)	-6%	7 174
Cellphone Allowance		406	398	411	35	187	202	(15)	-7%	411
Housing Allowances		359	418	418	26	158	210	(52)	-25%	418
Other benefits and allowances		4 643	5 497	5 498	445	2 639	2 771	(132)	-5%	5 498
Payments in lieu of leave		571	1 188	1 188	99	594	594	-	-	1 188
Long service awards		532	592	592	49	296	296	-	-	592
Post-retirement benefit obligations	2	2 154	2 409	2 409	201	1 205	1 205	-	-	2 409
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		389	468	468	38	227	234	(7)	-3%	468
Acting and post related allowance		-	-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>		<b>122 268</b>	<b>139 687</b>	<b>139 480</b>	<b>10 832</b>	<b>66 611</b>	<b>69 995</b>	<b>(3 384)</b>	<b>-5%</b>	<b>139 480</b>
% increase	4		14.2%	14.1%						14.1%
<b>Total Parent Municipality</b>		<b>130 555</b>	<b>150 822</b>	<b>150 735</b>	<b>11 712</b>	<b>71 837</b>	<b>75 464</b>	<b>(3 627)</b>	<b>-5%</b>	<b>150 735</b>
Unpaid salary, allowances & benefits in arrears:			15.5%	15.5%						15.5%
Total Municipal Entities		-	-	-	-	-	-	-	-	-
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>130 555</b>	<b>150 822</b>	<b>150 735</b>	<b>11 712</b>	<b>71 837</b>	<b>75 464</b>	<b>(3 627)</b>	<b>-5%</b>	<b>150 735</b>
% increase	4		15.5%	15.5%						15.5%
<b>TOTAL MANAGERS AND STAFF</b>		<b>124 857</b>	<b>144 683</b>	<b>144 596</b>	<b>11 214</b>	<b>68 638</b>	<b>72 510</b>	<b>(3 872)</b>	<b>-5%</b>	<b>144 596</b>

## 2.7 Capital program performance

Table 20: SC12 Capital Expenditure Trend

WC012 Cederberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter									
Month	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July		5 439	5 750	324	324	5 750	5 426	94.4%	0%
August		7 039	7 050	1 666	1 990	12 801	10 811	84.5%	2%
September		6 934	6 845	930	2 920	19 646	16 726	85.1%	3%
October		7 217	7 373	5 278	8 198	27 019	18 822	69.7%	10%
November		9 279	9 435	4 045	12 243	36 455	24 211	66.4%	14%
December		6 889	7 870	2 554	14 797	44 325	29 528	66.6%	17%
January		8 286	9 167	-	-	53 492	-	-	-
February		10 684	11 565	-	-	65 057	-	-	-
March		6 919	7 901	-	-	72 958	-	-	-
April		6 739	7 721	-	-	80 678	-	-	-
May		6 919	7 901	-	-	88 579	-	-	-
June		3 650	4 693	-	-	93 272	-	-	-
<b>Total Capital expenditure</b>	-	<b>85 995</b>	<b>93 272</b>	<b>14 797</b>					

The Municipality has a revised capital budget of R 93.272 million. It has incurred expenditure of R 14.797 million (15.86%) on the capital budget. The commitments (excluding VAT) for the capital projects are R 2.283 million at the end of December 2023.

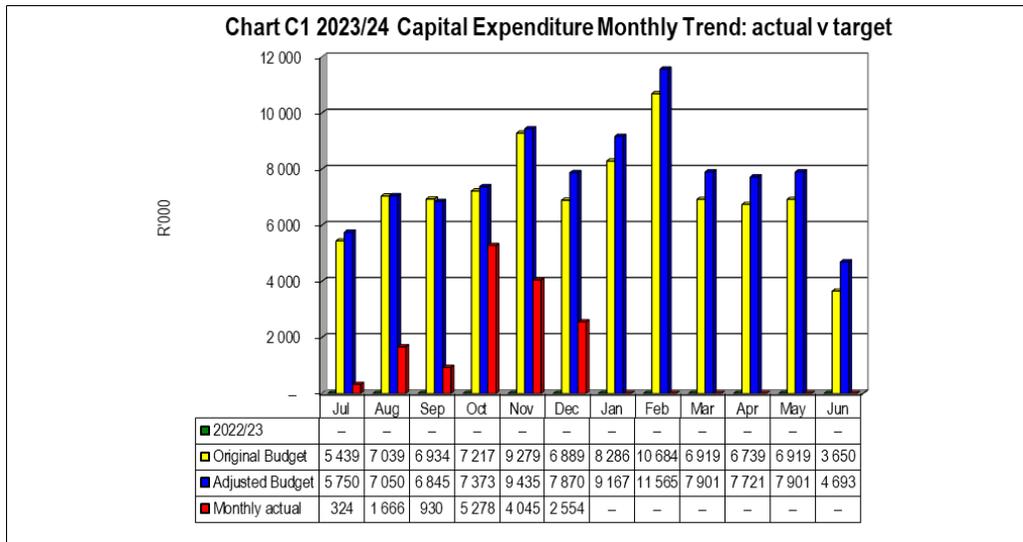


Figure 12: Capital Expenditure Monthly Trend (Actual vs Target)





<b>Computer Equipment</b>		245	1 165	1 165	-	51	582	531	91.2%	1 165
Computer Equipment		245	1 165	1 165	-	51	582	531	91.2%	1 165
<b>Furniture and Office Equipment</b>		57	-	160	16	16	48	31	66.0%	160
Furniture and Office Equipment		57	-	160	16	16	48	31	66.0%	160
<b>Machinery and Equipment</b>		1 231	1 750	3 888	60	217	2 507	2 290	91.3%	3 888
Machinery and Equipment		1 231	1 750	3 888	60	217	2 507	2 290	91.3%	3 888
<b>Transport Assets</b>		-	5 000	7 636	1 165	3 646	3 804	158	4.2%	7 636
Transport Assets		-	5 000	7 636	1 165	3 646	3 804	158	4.2%	7 636
<b>Land</b>		-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
<b>Living resources</b>		-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	1	21 972	66 787	80 464	2 488	10 735	36 249	25 513	70.4%	80 464





<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
<b>Living resources</b>		-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-
Policing and Protection		-	-	-	-	-	-	-	-	-
Zoological plants and animals		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing assets</b>	1	1 237	1 900	525	-	19	679	660	97.3%	525





<b>Computer Equipment</b>		59	148	148	-	28	74	46	61.9%	148
Computer Equipment		59	148	148	-	28	74	46	61.9%	148
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-		-
Furniture and Office Equipment		-	-	-	-	-	-	-		-
<b>Machinery and Equipment</b>		74	296	296	1	1	148	147	99.2%	296
Machinery and Equipment		74	296	296	1	1	148	147	99.2%	296
<b>Transport Assets</b>		4 087	3 854	3 854	695	2 338	1 753	(585)	-33.4%	3 854
Transport Assets		4 087	3 854	3 854	695	2 338	1 753	(585)	-33.4%	3 854
<b>Land</b>		-	-	-	-	-	-	-		-
Land		-	-	-	-	-	-	-		-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-		-
<b>Living resources</b>		-	-	-	-	-	-	-		-
Mature		-	-	-	-	-	-	-		-
Policing and Protection		-	-	-	-	-	-	-		-
Zoological plants and animals		-	-	-	-	-	-	-		-
Immature		-	-	-	-	-	-	-		-
Policing and Protection		-	-	-	-	-	-	-		-
Zoological plants and animals		-	-	-	-	-	-	-		-
<b>Total Repairs and Maintenance Expenditure</b>	1	26 976	32 575	32 824	2 722	15 162	16 060	898	5.6%	32 824

**2.8 Material variances to the Service Delivery and Budget Implementation Plan**

Kindly refer to Top Layer KPI report included in Section 2.11

## 2.9 Other supporting documents

### 2.9.1 Bank Reconciliation

<b>Cederberg Local Municipality</b>	
<b>Bank Reconciliation</b>	
<b>DECEMBER 2023</b>	
	<b>Amount</b>
Bank Statement Balance	<b>1 779 293.79</b>
72194774	-0.00
72194480	0.00
82163324	1 586 267.37
32630263	193 026.42
Cashbook Balance	<b>1 524 732.54</b>
39999010203	-
39999010204	-
39999010301	392 016.10
39999010302	311 334.48
39999010303	-222 129.12
39999010305	-3 985.00
39999010701	2 860 038.86
39999010702	721 491 207.14
39999010703	-722 648 785.59
39999010704	620 789.72
39999010705	-1 550 303.90
39999010802	289 847.23
39999010805	-15 297.38
39999010902	97 524.00
39999010905	-97 524.00
Difference	<b>254 561.25</b>
<b>Reconciling Items</b>	
	<b>Difference</b>
Debtor Payments	58 360.01
Cashier Receipts	141 557.81
Bank Deposits	-16 772.70
Outstanding EFT Payments	-2 111 485.95
Post Office	110 650.38
Wages, Salaries and Council paid after period end	2 490 785.49
Funds Transferred to investment account	-
Sweeping/Offlines to be captured	-143 931.67
Other	-274 602.12
	<b>254 561.25</b>
Unreconciled Difference	-0.0

**Figure 13: Bank Reconciliation**

## 2.9.2 Cost Containment

National Treasury has as part of its drive for more efficient use of government resources introduced the Local Government: Cost Containment Regulation (MCCR), promulgated on 7 June 2019 with effective date 01 July 2019.

Municipalities and municipal entities are required to disclose cost containment measures in their in-year budget reports, and annual costs savings in their annual reports. These reports must be submitted to Council for review and resolution. This measure is to enhance transparency and local accountability.

The effective implementation of the MCCR is the responsibility of the municipal council, board of directors of municipal entities, municipal accounting officer and accounting officers of municipal entities. It is also intended to ensure that municipalities and municipal entities achieve value for money in utilising public resources to deliver municipal services. The MCCR applies to all officials and councillors.

Regulation 4(1) of the MCCR requires municipalities and municipal entities to either develop or review their cost containment policies. The MCCR require municipalities to adopt the cost containment policies as part of their budget related policies.

The expenditure items below are reported as required by the Cost Containment Regulations. Thus far it should be noted that on these items, Cederberg has total potential savings of R 15 347 005.93. The approved budget figures are those of the approved budget, including virements. From the original budget to date, the municipality has aimed to significantly limit the expenditure on travel & subsistence, domestic accommodation. The increase in use of consultants were due to cost reflective tariffs, increased valuation fees due to the new valuation roll, the revenue enhancement project, data cleansing, increased collection fees, legal fees and consultant fees for updating of master plans in the technical department. The above includes grant funding.

TOTAL COST SAVING DISCLOSURE IN THE IN-YEAR REPORT - 30 JUNE 2024								
COST CONTAINMENT IN-YEAR REPORT								
MEASURES	APPROVED BUDGET	Q1: JULY 2023-SEPT 2023	Q2: OCT 2023-DEC 2023	Q3: JAN 2024-MARCH 2024	Q4: APRIL 2024-JUNE 2024	YTD TOTAL	SAVINGS	% SPENT
Travel and Subsistence (Accommodation)	171 649.00	19 554.98	18 976.50	-	-	38 531.48	133 117.52	22.45%
Travel and Subsistence	384 717.00	64 223.85	44 785.49	-	-	109 009.34	275 707.66	28.33%
Communication	359 250.00	138 976.83	75 288.09	-	-	214 264.92	144 985.08	59.64%
Overtime	4 615 193.00	1 091 028.60	1 075 520.23	-	-	2 166 548.83	2 448 644.17	46.94%
Consultants and Professional Services	15 775 129.00	1 080 406.43	2 374 039.17	-	-	3 454 445.60	12 320 683.40	21.90%
Sponsorships, Events & Catering	43 053.00	5 472.30	13 712.60	-	-	19 184.90	23 868.10	44.56%

The Municipality is continuously implementing cost containment measures. Strict debt control operating procedures are implemented. Cash Committee has been re-established and meets on a weekly basis.

The Municipality has applied for debt relief from outstanding Eskom debt and is approved and monitored on a monthly basis. The collection rate is 93.97%. As stated, the municipality continues to make strides in improving the effectiveness and efficiency in the credit control & debt collection unit. The Municipality is also managing and monitoring expenditure closely.

### 2.9.3 Quarterly Withdrawals

 <b>BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET</b> <b>Municipal Finance Management Act, section 11(4)</b> <i>Consolidated Quarterly Report for period 01/10/2023 to 31/12/2023 (complete relevant period)</i>				
Date	Payee	Amount in R'000	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
2023/10/04	Cederberg Municipality	500 000.00	Section 11(h) - Transfers to Call Investment Account	N. Smit
2023/10/06	Cederberg Municipality	1 865 716.21	Section 11(h) - Transfers to Call Investment Account	N. Smit
2023/11/01	Cederberg Municipality	2 000 000.00	Section 11(h) - Transfers to Call Investment Account	N. Smit
2023/11/09	Cederberg Municipality	2 094 000.00	Section 11(h) - Transfers to Call Investment Account	N. Smit
2023/12/06	Cederberg Municipality	5 000 000.00	Section 11(h) - Transfers to Call Investment Account	N. Smit
2023/12/07	Cederberg Municipality	12 500 000.00	Section 11(h) - Transfers to Call Investment Account	N. Smit

**Figure 14: Quarter 2 Withdrawals**

## 2.10 Municipal Manager's quality certification

### QUALITY CERTIFICATE

I, G.F. Matthyse, the Municipal Manager of Cederberg Municipality, hereby certify that

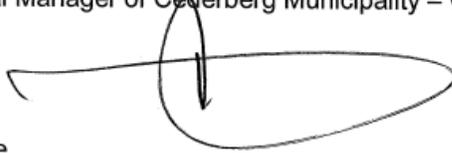
(Mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

For the 2<sup>nd</sup> quarter ending December 2023 has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

G.F. Matthyse

Municipal Manager of Cederberg Municipality – WC012



Signature \_\_\_\_\_

Date: 2024-01-19

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# **Performance Report for the 2<sup>nd</sup> Quarter ending 31 December 2023**



## 2.11 Top Layer KPI Report

### Cederberg Municipality

#### Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council

Internal Ref / Indicator Code	KPI Name	Description of Unit of Measurement	Town	Past Year Performance	Quarter ending September 2023				Quarter ending December 2023				Overall Performance for Quarter ending September 2023 to Quarter ending December 2023		
					Target	Actual	R	Corrective Measures	Target	Actual	R	Corrective Measures	Target	Actual	R
					TL12	Review staff establishment and submit to Council for approval by 31 October 2023	Reviewed staff establishment submitted to Council for approval by 31 October 2023	All		0	0	N/A		1	0
TL14	Spend 90% of the approved capital budget for IT by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	All		0%	0%	N/A		20%	4.40%	R	[D278] Manager Information Technology: Tender process will start during January 2024. Work will commence during March 2024 after the appointment of the contractor. (December 2023)	20%	4.40%	R

#### Summary of Results: Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs:</b>			<b>5</b>

**Improve and sustain basic service delivery and infrastructure development**

Internal Ref / Indicator Code	KPI Name	Description of Unit of Measurement	Town	Past Year Performance	Quarter ending September 2023				Quarter ending December 2023				Overall Performance for Quarter ending September 2023 to Quarter ending December 2023		
					Target	Actual	R	Corrective Measures	Target	Actual	R	Corrective Measures	Target	Actual	R
					TL24	Number of formal residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2024	Number of residential properties which are billed for water or have pre paid meters	All		6 034	6 060	G2		6 034	6 011
TL25	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2024	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	All		8 396	8 466	G2		8 396	6 728	O	[D106] Director: Financial Services: The credit control policy was adjusted and more strict policy requirements were set. Targets to be amended with the Mid-Year review. (December 2023)	8 396	6 728	O
TL26	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2024	Number of residential properties which are billed for sewerage	All		5 148	5 173	G2		5 148	5 154	G2		5 148	5 154	G2
TL27	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2024	Number of residential properties which are billed for refuse removal	All		5 953	6 008	G2		5 953	6 003	G2		5 953	6 003	G2
TL28	Provide free basic water to indigent households as per the requirements in the indigent policy as at 30 June 2024	Number of households receiving free basic water	All		2 302	1 738	O	[D109] Director: Financial Services: Target not achieved due to amendments in the credit control and debt collection policy. The criteria to qualify as an indigent customer were amended from three times the amount of state funded social grant to two times the amount of state funded social grant. The targets of indigent customers to be reviewed with the Mid-Year SDBIP review. (September 2023)	2 302	2 078	O	[D109] Director: Financial Services: The credit control policy was adjusted and more strict policy requirements were set. Targets to be amended with the Mid-Year review. (December 2023)	2 302	2 078	O
TL29	Provide free basic electricity to indigent households as per the requirements in the indigent policy as at 30 June 2024	Number of households receiving free basic electricity	All		2 264	2 000	O	[D110] Director: Financial Services: Target not achieved due to amendments in the credit control and debt collection policy. The criteria to qualify as an indigent customer were amended from three times the amount of state funded social grant to two times the amount of state funded social grant. The targets of indigent customers to be reviewed with the Mid-Year SDBIP review. (September 2023)	2 264	2 028	O	[D110] Director: Financial Services: The credit control policy was adjusted and more strict policy requirements were set. Targets to be amended with the Mid-Year review. (December 2023)	2 264	2 028	O

TL30	Provide free basic sanitation to indigent households as per the requirements in the indigent policy as at 30 June 2024	Number of households receiving free basic sanitation services	All		2 226	1 700	O	[D111] Director: Financial Services: Target not achieved due to amendments in the credit control and debt collection policy. The criteria to qualify as an indigent customer were amended from three times the amount of state funded social grant to two times the amount of state funded social grant. The targets of indigent customers to be reviewed with the Mid-Year SDBIP review. (September 2023)	2 226	2 032	O	[D111] Director: Financial Services: The credit control policy was adjusted and more strict policy requirements were set. Targets to be amended with the Mid-Year review. (December 2023)	2 226	2 032	O
TL31	Provide free basic refuse removal to indigent households as per the requirements in the indigent policy as at 30 June 2024	Number of households receiving free basic refuse removal	All		2 299	1 734	O	[D112] Director: Financial Services: Target not achieved due to amendments in the credit control and debt collection policy. The criteria to qualify as an indigent customer were amended from three times the amount of state funded social grant to two times the amount of state funded social grant. The targets of indigent customers to be reviewed with the Mid-Year SDBIP review. (September 2023)	2 299	2 078	O	[D112] Director: Financial Services: The credit control policy was adjusted and more strict policy requirements were set. Targets to be amended with the Mid-Year review. (December 2023)	2 299	2 078	O
TL32	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2024 (Actual amount spent on capital projects/Total amount budgeted for capital projects)X100	% of the municipal capital budget actually spent on capital projects as at 30 June 2024	All		0%	0%	N/A		20%	15.86%	O	[D113] Director: Financial Services: MIG WWTW Clanwilliam: Request for tender has been completed by user department. BSC was held on 24 August 2023. Tender was advertised on 31 August 2023 and closed on 9 Oct 2023. The tender is now in its evaluation phase. Tender prices for the Refurbishment of Clanwilliam WWTW came in significantly higher than the pre-tender estimates. A budget maintenance application was submitted to the Province to increase both the MIG as well as own funding components. MIG Construction of Multi-Purpose Centre: Due to poor performance, the Municipality terminated the contract on 18 August 2023. BSC was held on 24 August 2023. Tender was advertised on 31 August 2023 closed on 02 Oct 2023. The tender is in evaluation period, the BEC completed on 13 Nov 2023 and award made on 08 December 2023. The contractor is expected to be on site 05 February 2024. MIG Graafwater Roads: Project (Phase 1) is completed. RBIG: The adjudication process was completed in the previous financial year. No new claims submitted or received. The Municipality is awaiting feedback from National Treasury	20%	15.86%	O
TL34	Spend 90% of the approved capital budget for the procurement of Fleet by 30 June 2024 (Actual amount spent /Total amount budgeted )X100	% of budget spent by 30 June 2024	All		0%	0%	N/A		20%	14.44%	R	[D115] Director: Financial Services: Tender for the Supply and Delivery of a 19/20 m <sup>3</sup> Refuse Compactor Truck awarded during December 2023 and appeal period closes on 19 January 2024. (December 2023)	20%	14.44%	R

TL35	Spend 90% of the approved maintenance budget for Technical Services (Water, Waste Water, Electricity, Roads and Stormwater) by 30 June 2024 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2024	All		0%	0%	N/A		20%	58%	B		20%	58%	B
TL36	Spend 100% of the MIG grant by 30 June 2024 [(Actual expenditure on MIG funding received/total MIG funding received)x100]	% of budget spent by 30 June 2024	All		20%	0%	R		40%	45.78%	G2		40%	45.78%	G2
TL37	95% of the water samples comply with SANS 241 micro biological parameters {(Number of water samples that comply with SANS 241 indicators/Number of water samples tested)x100}	% of water samples complying with SANS 241 micro biological parameters	All		95%	0%	R		95%	91%	O	[D175] Director: Technical Services: Planned Treatment Systems to be put in place to improve water quality. (December 2023)	95%	91%	O
TL38	Limit unaccounted for water to less than 15% by 30 June 2024 {(Number of Kilotres Water Purchased or Purified - Number of Kilotres Water Sold (incl free basic water) / Number of Kilotres Water Purchased or Purified x 100)}	% unaccounted water	All		15%	0%	B		15%	28%	R	[D176] Director: Technical Services: Installation of new Bulk Water Meters in high risk areas. To implement Consumer Education by Feb 24 to reduce wastage of water. (December 2023)	15%	28%	R
TL39	Limit unaccounted for electricity losses to less than 15% by 30 June 2024 (Number of Electricity Units Purchased and / or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and / or Generated) x 100	% unaccounted electricity	All		15%	0%	B		15%	7.60%	B	[D177] Director: Technical Services: Acceptable % Nersa allow between 5-12% (December 2023)	15%	7.60%	B
TL40	Spend 90% of the approved INEP budget for the bulk electricity upgrade in Clanwilliam construction of 66kV overhead line and substation by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	16%	O	[D178] Director: Technical Services: Expenditure to increase due and no threads in regards to spending all the allocated funding. (December 2023)	20%	16%	O
TL41	Spend 90% of the Water Services Infrastructure Grant (WSIG) budget to upgrade the Clanwilliam Waste Water Treatment Works by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	27.80%	G2		20%	27.80%	G2
TL42	Spend 90% of the budget approved for the procurement of electricity equipment by 30 June 2024 [(Total actual expenditure on the project/ Approved budget for the project)x100]	% of budget spent by 30 June 2024	2		0%	0%	N/A		20%	0%	R	[D180] Director: Technical Services: Progress is due to appointment of Professional Consultant Tender. (December 2023)	20%	0%	R
TL43	Spend 90% of the approved RBIG budget for the Lamberts Bay Regional Water Supply (Desalination Plant) by 30 June 2024 [(Total actual expenditure on the project/ Approved budget for the project)x100]	% of budget spent by 30 June 2024	5		0%	0%	N/A		20%	0%	R	[D181] Director: Technical Services: KPI to be removed during adjustment process (December 2023)	20%	0%	R

TL44	Spend 90% of the approved budget for the Upgrade of Heuwilsig Pumpstation, Citrusdal by 30 June 2024 [(Total actual expenditure on the project/ Approved budget for the project)x100]	% of budget spent by 30 June 2024	2		0%	0%	N/A		20%	0.49%	R	[D182] Director: Technical Services: The tender process will be completed by end of January 2024. Work will commence by February 2024 after the consultant has been appointed. (December 2023)	20%	0.49%	R
TL45	Spend 90% of the approved ISUPG budget for the installation of basic services of Citrusdal Informal Settlements by 30 June 2024 [(Total actual expenditure on the project/ Approved budget for the project)x100]	% of budget spent by 30 June 2024	2		0%	0%	N/A		20%	0%	R	[D183] Director: Technical Services: Payments will be done in January. Expenditure will reflect during January expenditure reporting. Project will be completed by end of June 2024. (December 2023)	20%	0%	R
TL46	Spend 90% of the approved ISUPG budget for the installation of basic services of Clanwilliam Khayelitsha by 30 June 2024 [(Total actual expenditure on the project/ Approved budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	0%	R	[D184] Director: Technical Services: Payments will be done in January. Expenditure will reflect during January expenditure reporting. Project will be completed by end of June 2024. (December 2023)	20%	0%	R
TL47	Spend 90% of the budget approved for the upgrade of roads and stormwater infrastructure in Graafwater project by 30 June 2023 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	4		0%	0%	N/A		20%	77%	B	[D185] Director: Technical Services: N/a (December 2023)	20%	77%	B
TL48	Spend 90% of the budget approved for the construction of a Multi Purpose Centre in Graafwater by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	4		0%	0%	N/A		20%	9%	R	[D186] Director: Technical Services: "Contract was terminated in line with GCC provisions. Tender Advertised on 31 August 2023 to appoint a new contractor. Contract Award was made on 8 Dec 2023. Remaining cashflow remain feasible to achieve by 30 June 2024" (December 2023)	20%	9%	R
TL49	Spend 90% of the budget approved for the refurbishment of Clanwilliam WWTW by 30 June 2023 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	17%	O	[D187] Director: Technical Services: A budget adjustment application was prepared and submitted to DLG in order to increase budget before appointment can be made. (December 2023)	20%	17%	O
TL50	Spend 90% of the approved budget for the upgrade of Electricity Network: Clanwilliam by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	0%	R	[D188] Director: Technical Services: Progress is due to appointment of Professional Consultant Tender. (December 2023)	20%	0%	R
TL51	Spend 90% of the approved budget for the upgrade of 11kv Cable - Mark Street, Clanwilliam by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	3		0%	0%	N/A		20%	0%	R	[D189] Director: Technical Services: Progress is due to appointment of Professional Consultant Tender. (December 2023)	20%	0%	R

TL52	Spend 90% of the approved budget for the upgrade of Overhead Line In Graafwater by 30 June 2024 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2024	4		0%	0%	N/A		20%	0%	R	[D190] Director: Technical Services: Progress is due to appointment of Professional Consultant Tender. (December 2023)	20%	0%	R
TL54	Develop a Water and Sanitation Masterplan and submit to Council by 30 June	Water and Sanitation Masterplan submitted to Council by 30 June	All		0	0	N/A		0	0	N/A		0	0	N/A

**Summary of Results: Improve and sustain basic service delivery and infrastructure development**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	2
R	KPI Not Met	0% <= Actual/Target <= 74.999%	11
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	10
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	3
	<b>Total KPIs:</b>		<b>30</b>

**Promote Good Governance, Community Development & Public Participation**

Internal Ref / Indicator Code	KPI Name	Description of Unit of Measurement	Town	Past Year Performance	Quarter ending September 2023				Quarter ending December 2023				Overall Performance for Quarter ending September 2023 to Quarter ending December 2023		
					Target	Actual	R	Corrective Measures	Target	Actual	R	Corrective Measures	Target	Actual	R
					TL3	Compile and submit the Strategic and Operational Risk Register to the Risk Committee by 31 December 2023	Strategic and operational risk register submitted to the Risk Committee by 31 December 2023	All		0	0	N/A		1	1
TL4	Report quarterly to Council on the implementation status of the Municipal Recovery Plan	Number of quarterly reports submitted	All		1	1	G		1	1	G		2	2	G
TL5	Report quarterly to Council on the implementation status of the Budget Funding Plan	Number of quarterly reports submitted	All		1	1	G		1	1	G		2	2	G
TL6	Report quarterly to Council on the implementation status of the Government Debt Relief Plan	Number of quarterly reports submitted	All		1	1	G		1	1	G		2	2	G
TL7	Conduct market testing for alternative service delivery mechanisms and submit findings with recommendations to Council by 30 June 2024	Findings and recommendations submitted to Council by 30 June 2024	All		0	0	N/A		0	0	N/A		0	0	N/A
TL15	Address 90% of ICT Audit findings by 30 June 2024	% of Audit findings addressed by 30 June 2024	All		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
TL16	Develop a Municipal Buildings Masterplan and submit to Council by 30 June	Municipal Buildings Masterplan submitted to Council by 30 June	All		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A
TL17	Develop a Municipal Buildings Maintenance Plan and submit to Council by 30 June	Municipal Buildings Masterplan submitted to Council by 30 June	All		0%	0%	N/A		0%	0%	N/A		0%	0%	N/A

**Summary of Results: Promote Good Governance, Community Development & Public Participation**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	6
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	4
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs:</b>			<b>10</b>

**Strive for financial viability and economically sustainability**

Internal Ref / Indicator Code	KPI Name	Description of Unit of Measurement	Town	Past Year Performance	Quarter ending September 2023				Quarter ending December 2023				Overall Performance for Quarter ending September 2023 to Quarter ending December 2023		
					Target	Actual	R	Corrective Measures	Target	Actual	R	Corrective Measures	Target	Actual	R
					TL21	100% of the Financial Management Grant spent by 30 June 2024 [(Total actual grant expenditure/Total grant allocation received)x100]	% of Financial Management Grant spent by 30 June 2024	All		0%	0%	N/A		20%	23.78%
TL22	Submit the annual financial statements to the Auditor-General by 31 August 2023	Approved financial statements submitted to the Auditor-General by 31 August 2023	All		1	1	G		0	0	N/A		1	1	G
TL23	Achievement of a payment percentage of 92% by 30 June 2024 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved by 30 June 2024	All		70%	87.71%	G2		91%	93.97%	G2		91%	93.97%	G2
TL33	Develop a Strategic Asset Management Policy (SAMP) and submit to Council for approval by 31 May 2024	Developed policy submitted to Council for approval by 31 May 2024	All		0	0	N/A		0	0	N/A		0	0	N/A

**Summary of Results: Strive for financial viability and economically sustainability**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs:</b>			<b>8</b>

**Overall Summary of Results**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	17
R	KPI Not Met	0% <= Actual/Target <= 74.999%	13
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	10
G	KPI Met	Actual meets Target (Actual/Target = 100%)	5
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	6
B	KPI Extremely Well Met	150.000% <= Actual/Target	3
<b>Total KPIs:</b>			<b>54</b>