

## **RECORDAL OF MEETING**

as per Rules of Order, Part Three, wrt Section 5.2.2:

- 5.1 The presence of a majority of the members constitutes the quorum.
- 5.2 In the event that no quorum is present at the time at which the meeting was convened, the commencement of the meeting may be delayed for no longer than 30 minutes on the basis that no quorum exists.
  - 5.2.1 Should a quorum exist within this period, the Speaker must assume the chair immediately upon establishing that the quorum exists.
  - 5.2.2 Should no quorum continue to exist at the end of this period, the meeting must be adjourned by the Speaker to an alternate date, time and if applicable venue at his/her discretion. In this instance, the names of members present must be recorded.

A: DATE OF MEETING - 03 February 2023

B: NOTICE

Honourable Councillors, Acting MM and Management

Herewith to inform you of an Urgent Special Council Meeting that will be held on Friday, 03 February 2023 at 09h00 in the Council Chambers of Cederberg Municipality, Clanwilliam.

## Agenda for the said date:

- will be the same document(s) as received for the Council Meeting of 31 January 2023.
- Councillors should also note, and as indicated by the Speaker, that the In-Committee Meeting scheduled for 31/01/2023 will also be handled on the said date.
- The Meeting will start with the In-Committee Meeting items and followed by the open Agenda as distributed to all Councillors.

Please bring your agendas of 31 January 2023 along to the said Meeting.

C: DATE AND TIME OF NOTICE - 01 February 2023; 14H40

## D: COUNCILLORS PRESENT AND IN ATTENDANCE:

Cllr. M Heins Cllr. W Farmer Cllr. F Kamfer

- Cllr. A Scheepers Cllr. P Strauss

## E: COUNCILLORS ABSENT WITHOUT APOLOGY:

- Cllr. R Richards Cllr. M Bergh Cllr. J Van Heerden

- Cllr. J Hayes Cllr. L Venter

VOORSITTER/CHAIRPERSON DATUM / DATE