



RB9.1.1/21-12-2020

**ORGANISATIONAL REVIEW FOR CEDERBERG MUNICIPALITY
/ CEDERBERG MUNISIPALITEIT GEWYSIGDE
ORGANISATORIESE STRUKTUUR**

RESOLVED:

- a) Take cognisance of the amendments to the organisational structure; and
- b) Approve the Organisational Structure for implementation

Proposed: Cllr. F Kamfer

Seconded: Cllr. N Qunta

Counter Proposal: Cllr. R Pretorius

(The Organogram was not workshopped with full Council)

Seconded: Cllr. J Meyer

VOTE

FOR	AGAINST	ABSTAIN
ANC - 6	DA – 4 ADC - 1	-

VOORSITTER / CHAIRPERSON

21/12/2020

DATUM / DATE



RB9.1.2/21-12-2020

AMENDMENT TO TRAVEL & SUBSISTENCE POLICY

RESOLVED:

- a. Take cognisance of the amendments to the Travel and Subsistence Policy;
- b. Approve the Travel and Subsistence Policy for implementation with immediate effect

Proposed: Cllr. R Pretorius

Seconded: Cllr. L Scheepers



VOORSITTER / CHAIRPERSON

21/12/2020

DATUM / DATE



RB9.1.3/21-12-2020

INFORMATION TECHNOLOGY: MONITORING AND
SECURITY SOFTWARE SYSTEMS SUITE

RESOLVED:

- a) That council takes cognisance of the report.



VOORSITTER / CHAIRPERSON

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RB9.1.4/21-12-2020

**REPORT TO SEEK COUNCIL RESOLUTION IN SUPPORT
AND APPROVAL OF FUNDING APPLICATION FROM
DEVELOPMENT**

RESOLVED:

- a) That Council resolve to support and approves the project, accepts the DBSA's grant funding and revenue enhancement support, and supports the implementation of the project and the terms of the Agreement;
- b) The Municipal Manager is authorized and mandated to sign the Agreement on its behalf, and to sign and/or dispatch all documents and notices to be signed and/or dispatched by it under or in connection with the Agreement.
- c) That the Municipal Manager provides FICA documents on the Municipality, the Accounting Officer, The CFO or any other person authorized to do process claims regarding the grant approved for non-lending support.
- d) The Municipal Manager provides the DBSA with the Designated and Authorized Signatories, any of whom shall represent the Municipality on the Project Steering Committee.
- e) That upon receipt of the Grant Agreement, the Accounting Officer presents to Council the DBSA offers as well as the Terms and Conditions of.

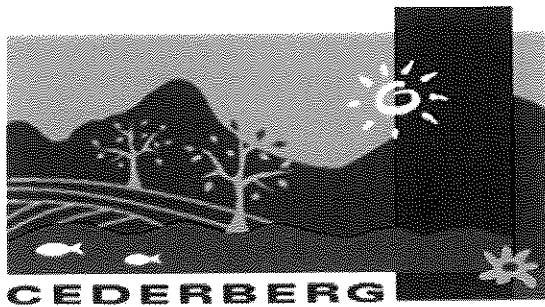
Proposed: Cllr. L Scheepers

Seconded: Cllr. R Pretorius

VOORSITTER / CHAIRPERSON

21/12/2020

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RB9.1.5/21-12-2020

ADJUSTMENT OF FIRE-FIGHTING FUNCTION

RESOLVED:

1. That council give permission to be amenable to an adjustment of the entire fire-fighting function to be performed by the West Coast District Municipality.
2. That where applicable the legal, practical and other consequences of the allocation or reallocation must be regulated, including the transfer of staff, assets, liabilities and administrative and other records.
3. That the administration be tasked to facilitate the process of the transfer of staff in a fair labour relations manner
4. The ward committees communicate the adjustment to the different sectors in their wards

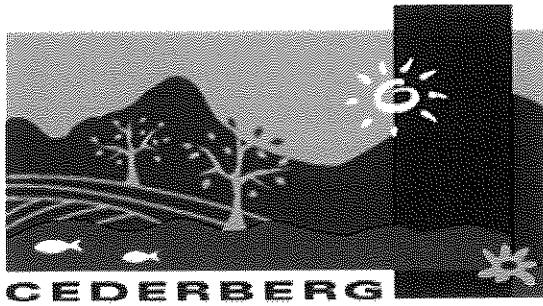
Proposed: Cllr. L Scheepers

Seconded: Cllr. R Pretorius



VOORSITTER / CHAIRPERSON

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RB9.1.6/21-12-2020

**ROOIBOS-2-MUISBOS MOUNTAIN BIKE EVENT ON 14
NOVEMBER 2020**

RESOLVED:

1. Council takes cognisance of the report;
2. Council recognises the importance of the Rooibos2Muisbos Mountain Bike Event as one of the key events on the Cederberg annual events calendar;
3. The Municipality makes a financial contribution of R50,000 (to be reviewed annually, based on affordability) towards the successful hosting of the event;
4. The event is exempted from paying event approval and traffic and law enforcement fees, as a further contribution towards the successful staging of the event;
5. The Cederberg Municipality must be recognised as a key partner to the event;
6. The Municipal Manager be mandated to enter into a Memorandum of Understanding with the event organisers for a period of 3 years;
7. A report must be submitted to council within 3 months after the hosting of the event.

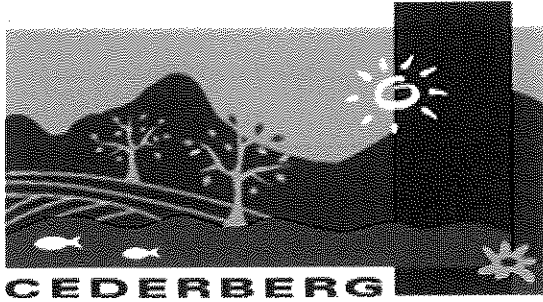
Proposed: Cllr. E Majikijela

Seconded: Cllr. R Pretorius

VOORSITTER / CHAIRPERSON

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RB9.1.7/21-12-2020

**REPORT TO COUNCIL ON PROPOSED SPINNING EVENT IN
CLANWILLIAM**

RESOLVED:

1. Council takes cognisance of the report;
2. Council recognises the growth of Spinning as a popular sport and recreational activity in the Cederberg Municipality;
3. Council supports the efforts of the organisers of the Clanwilliam Spinning Event to host an event in Clanwilliam by providing technical support and to assist with the preparation of the venue where the event can be held safely – the open space at the end of Industrial Road in Clanwilliam;
4. The event is exempted from paying event approval and traffic and law enforcement fees, as a further contribution towards the successful staging of the event;
5. The Cederberg Municipality must be recognised as a key partner to the event;
6. The Municipal Manager be mandated by Council to enter into a Memorandum of Understanding, inclusive of safety regulations, with the event organisers for a period of 3 years;
7. A report must be submitted to council within 3 months after the hosting of the event.

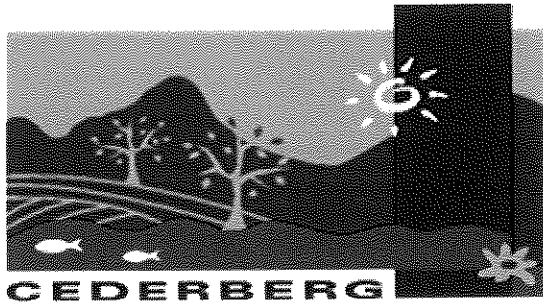
Proposed: Cllr. M Heins

Seconded: Cllr. L Scheepers

VOORSITTER / CHAIRPERSON

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RB9.1.8/21-12-2020

**PROJECT MANAGEMENT UNIT ITEM: INFRASTRUCTURE
CAPITAL PROJECTS REPORT OCTOBER'20**

RESOLVED:

1. Council notes the content of the Infrastructure Capital Projects Report of October 2020.
2. That the PMU submit monthly progress report on implementation of current capital infrastructure projects.
3. That the PMU prepare Business Plans for projects as listed in the IDP.

VOORSITTER / CHAIRPERSON

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RB9.1.9/21-12-2020

**SPORT DEVELOPMENT: DEVELOPMENT OF SPORT FACILITY
MASTER PLAN**

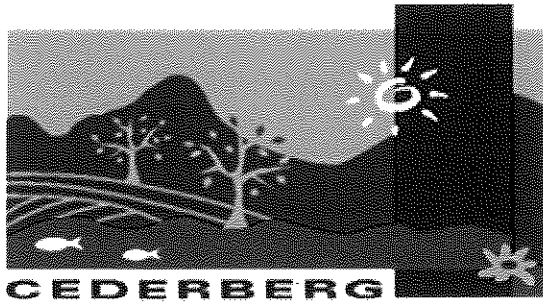
RESOLVED:

1. Take note and support the process plan that will guide the formulation of the Cederberg Sport Facility Master Plan.
2. That the Rural and Sport Coordinator submit monthly Progress Reports on the progress of the Sport Facility Master Plan and the establishment of Cederberg Sport Council, sport activities and events within the municipal area.
3. That Rural and Sport Coordinator is mandated to access external funding for Sport facilities and events due to the current financial position of Council
4. That Council note the Sport Structures, Roles and Responsibilities



VOORSITTER / CHAIRPERSON

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RB9.1.10/21-12-2020

WATER & SANITATION ITEM: WATER QUALITY REPORT FOR OCTOBER

RESOLVED:

1. That Council takes cognisance of the Water Quality Report: October 2020 and support the monitoring of water quality monitoring program.
2. That Council takes cognisance of the risks highlighted and processes which might follow to mitigate the risks as identified in the laboratory results.
3. That the Manager Water and Sanitation ensure that all water comply with all national norms and standards and report to Council on a monthly basis on the water quality within Cederberg Municipality.
4. Simple protocols and implementation manuals indicating and prioritizing step-by-step actions for effective drinking water quality management.
5. On-site mentoring demonstrating the use of the implementation manuals by experienced/qualified staff on water and waste water treatment plants.
6. The introduction of accredited drinking water quality management training courses for all process controllers as part the Human Resource Unit's Skills Development Programme.

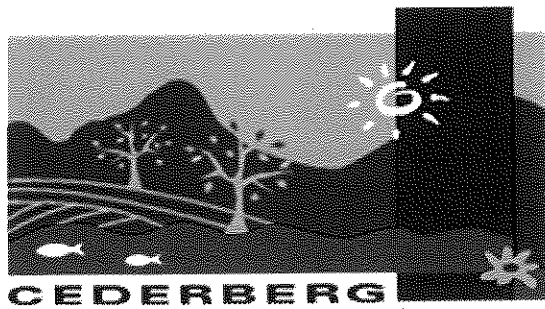
7. That Council make budgetary provision for the next financial year to get accreditation of our laboratory in Graafwater with SABS as a central laboratory for our municipality to cut cost on external service provider which amounts to R 28,000/month.
8. That the PMU Unit develop a Business Plan for the construction of a water treatment plant for Clanwilliam for 2022/2023 financial year



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RB9.1.11/21-12-2020

WATER & SANITATION ITEM: WATERLOSSES REPORT

RESOLVED:

1. That Council approve and support the planned interventions which will be reported on a monthly basis.
2. That Council through the PMU submit funding request for meter replacement programme. (Office of Municipal Manager)
3. That Council investigate the possibility through the PMU to prepare a Business Plan for funding to upgrade the current water infrastructure (pipeline, pipes and pump stations) and construction of a proper water treatment plant for 2022/2023 financial year. (PMU Unit)
4. Approval of all new applications for water connections and finance to be notified to update the billing system in respect of all new meters installed.
5. Water meters to be read each month and to keep estimates as low as possible.
6. Pre- determined monthly route lists for water meter readers to be read must be available to ensure all installed meters are read and billed on a monthly basis. (Finance Department)
7. Exception reports must be available and reviewed on a monthly basis to identify possible incorrect readings, no readings and unusual monthly consumptions (high and low) in order to implement the necessary corrective steps as quickly as possible. (Finance Department)
8. Perform regular checks to identify and investigate properties where other services such as electricity, sewerage and refuse removal are charged but not water and if necessary to implement corrective steps. (Finance Department)
9. Timeous testing of identified faulty meters. (Technical Services)
10. Institute mechanisms through which staff of the municipality should be informed of pipe bursts, leaks and illegal connections for quick responses to fix the problem. (Customer Care)
11. Maintaining water supply infrastructure assets. (Technical Services)
12. Timeous follow-up of any other complaints in this regard. (Customer Care)

13. Replacement programme or critical list for the replacement of high demand commercial and industrial meters. (Technical Services)
14. Replacement programme or critical list for the replacement of domestic meters where high consumption is prevalent or where water quality can influence the accuracy of a meter. (Technical Services)
15. Effective law enforcement for driving customer compliance and prevent/detect unauthorized connections.

Proposed: Cllr. L Scheepers

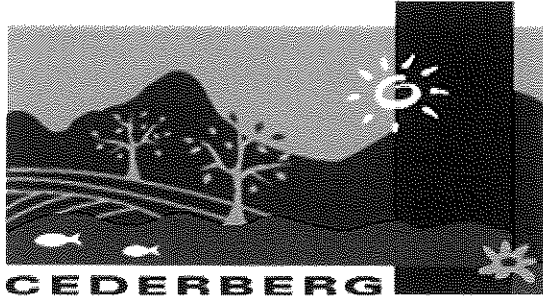
Seconded: Cllr. E Majikijela



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RB9.1.12/21-12-2020

**LEGAL SERVICES SECTION: HIGH LEVEL OVERVIEW OF
LEGAL MATTERS BEING DEALT WITH IN THE SECTION**

RESOLVED:

1. That Council take cognizance of the legal synopsis.
2. That Council take note that the position of legal officer is on the new organogram
3. That Council directs the Municipal Manager and Chief Financial Officer to see whether the post of legal officer could be filled after improvement of the financial position of the municipality in the foreseeable 6months of its financial enhancement program.
4. That the administration and more specifically the HR department be requested to assist in above regard.

Proposed: Cllr. L Scheepers

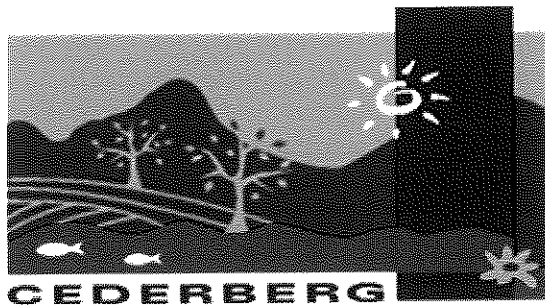
Seconded: Cllr. M Heins



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RB9.1.13/21-12-2020

**INTERGOVERNMENTAL RELATIONS: PENDING DISPUTE
BETWEEN CEDERBERG MUNICIPALITY AND THE
PROVINCIAL GOVERNMENT OF THE WESTERN CAPE**

RESOLVED:

1. That the Executive Mayor writes a letter requesting an urgent meeting after 04 January 2021 within 14 working days after submitting the letter to MEC Anton Bredell to discuss the current deteriorating relationship between his Department and Cederberg Municipality as per The Inter-governmental Relations Framework Act, Nr 13 of 2005, Section 40.
2. That the National Department of Cooperative Governance and Traditional Affairs be requested to facilitate such a meeting with MEC Anton Bredell.
3. If this meeting is not scheduled within 14 days after submitting the letter to MEC Bredell, that Cederberg Municipality immediately declare a dispute to resolve this matter.

Proposed: Cllr. N Qunta

Seconded: Cllr. L Scheepers

Counter Proposal: Cllr. R Pretorius

(Teenstrydig met wetgewende regulasies.
Indien daar 'n koste bevel teen die Raad is,
dat die DA en ADC hul weerhou van
bogenoemde besluit.

Seconded: Cllr. J Meyer

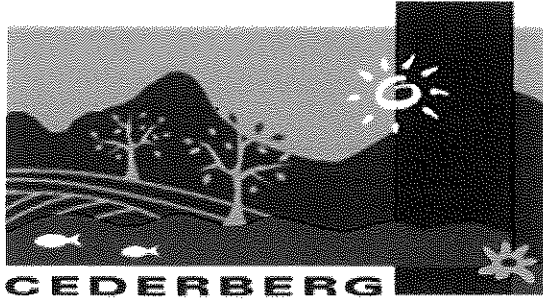
VOTE

FOR	AGAINST	ABSTAIN
ANC - 6	DA - 4 ADC - 1	-



VOORSITTER / CHAIRPERSON

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RB9.1.14/21-12-2020

**REPORT TO COUNCIL ON ERECTION OF CCTV CAMERA
RELAY TOWER AT RAMSKOP, CLANWILLIAM**

RESOLVED:

1. Council takes cognisance of the report;
2. Council grant in-principle approval to lease the identified portion of immovable land in terms of section 14 of the MFMA and the Asset Transfer Regulations as well as the Supply Chain Management Policy and any other related legislative requirements.
3. Subsequent to the above the proposed lease should be advertised for objections and thereafter Council can consider entering into a lease agreement for a period of 5 years given the permanent nature of the structures.
4. It should also be noted in terms of Section 14 of the MFMA that a market related valuation be obtained from Council's independent valuer;
5. The installation of all required services and the obtaining of required statutory approvals should be undertaken by the applicants and all related costs will be for the account of the said applicant.
6. It should also be noted that construction of temporary structures must be approved by our Engineering Department.

Proposed: Cllr. R Pretorius

Seconded: Cllr. J Meyer

VOORSITTER / CHAIRPERSON

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RB9.1.15/21-12-2020

**TO INFORM COUNCIL ON THE REVISED CEDERBERG
MUNICIPALITY BY-LAW RELATING TO THE CONTROL OF
BOATS AND BOATING ON THE CLANWILLIAM DAM**

RESOLVED:

1. That Council takes cognisance of:
 - a) The contents of the Control of Boats and Boating By-law for Cederberg Municipality be noted;
 - b) That council supports the Control of Boats and Boating By-law for Cederberg Municipality;
2. That council approve of administrative procedures required for the publication of the Cederberg Municipality Control of Boats and Boating on the Clanwilliam dam By-law.

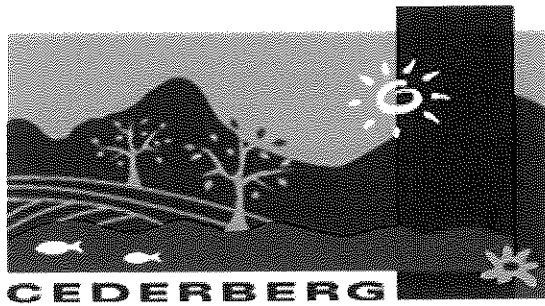
Proposed: Cllr. R Pretorius

Seconded: Cllr. J Meyer

VOORSITTER / CHAIRPERSON

21/12/2020

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RB9.1.16/21-12-2020

**ENVIRONMENTAL HEALTH ITEM: CEDERBERG COASTAL
MANAGEMENT BY-LAW**

RESOLVED:

1. Take note and support the Coastal Management By-law that will guide the operation and management of coastal areas within Cederberg;
2. That the Proposed By-Law be submitted for comment and input by West Coast District Municipality, Environmental Health Section, Provincial Government Environmental Services and the broader public.
3. That the Proposed Draft Policy be work shopped by officials and Councillors before approval by Council
4. That council approve of administrative procedures required for the publication of the Cederberg Municipality Coastal Management By-law.

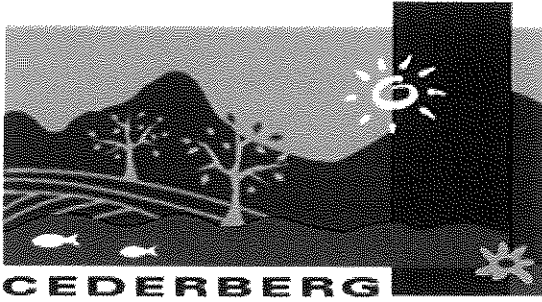
Proposed: Cllr. E Majikijela

Seconded: Cllr. L Scheepers

VOORSITTER / CHAIRPERSON

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RB9.1.17/21-12-2020

**APPLICATION LIQUOR LICENSE: ON-CONSUMPTION, ERF 31
LAMBERT'S BAY – ALLE DINGEN & EATERY RESTAURANT**

RESOLVED:

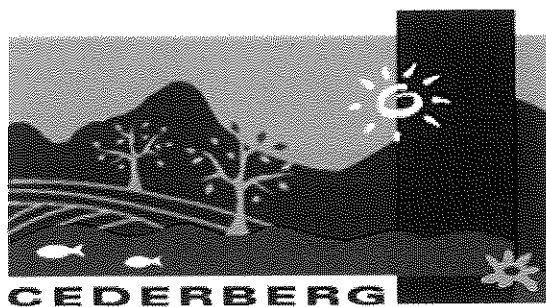
1. Council take cognisance of the application and comments.
2. Council make a recommendation to approve the application.

Proposed: Cllr. M Heins
Seconded: Cllr. E Majikijela

VOORSITTER / CHAIRPERSON

21/12/2020

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RB9.1.18/21-12-2020

**APPLICATION LIQUOR LICENSE: OFF-CONSUMPTION, ERF
2373, CITRUSDAL – CECELIA WINES**

RESOLVED:

1. Council take cognisance of the application and comments.
2. Council make a recommendation to approve the application.

Proposed: Cllr. R Pretorius

Seconded: Cllr. J Meyer

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VOORSITTER / CHAIRPERSON

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RB9.1.19/21-12-2020

**APPLICATION FOR ON-CONSUMPTION LIQUOR LICENSE: THE
HEN HOUSE**

RESOLVED:

1. Council take cognisance of the application and comments.
2. Council make a recommendation to approve the application.

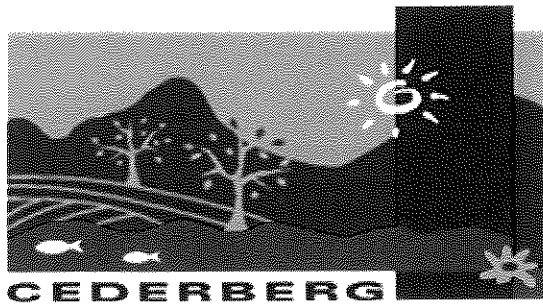
Proposed: Cllr. L Scheepers

Seconded: Cllr. M Heins

VOORSITTER / CHAIRPERSON

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RB9.1.20/21-12-2020

**APPLICATION LIQUOR LICENSE: OFF-CONSUMPTION, ERF 81
GRAAFWATER – HOTSPOT LIQUORS**

RESOLVED:

1. Council take cognisance of the application and comments.
2. Council make a recommendation not to approve the application.

Proposed: Cllr. L Scheepers

Seconded: Cllr. M Heins

Counter proposal: Cllr. R Pretorius
Seconded: Cllr. J Meyer

VOTE

FOR	AGAINST	ABSTAIN
ANC - 6	DA – 4 ADC - 1	-

VOORSITTER / CHAIRPERSON

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RB9.1.21/21-12-2020

APPLICATION LIQUOR LICENSE: OFF-CONSUMPTION, ERF
320, CLANWILLIAM – CHECK-IN LIQUOR

RESOLVED:

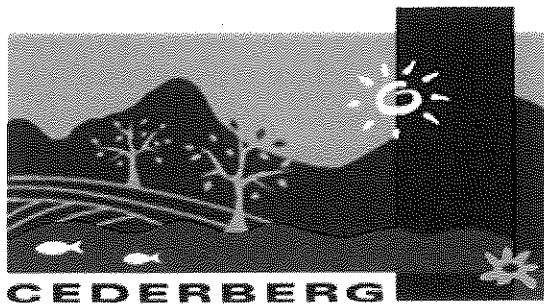
1. Council take cognisance of the application and comments.
2. That the item be referred back to the next Council Meeting pending additional information relating to the parking area and town planning approval.

Proposed: Cllr. F Kamfer
Seconded: Cllr. M Heins

VOORSITTER / CHAIRPERSON

21/12/2020

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RB9.1.22/21-12-2020

SLUITING VAN MUNISIPALE KANTORE: DESEMBER 2020

BESLUIT:

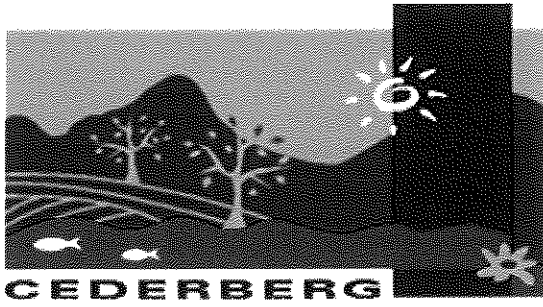
1. Dat die Raad die versoek om sluiting van die kantore goedkeur soos versoek.

Proposed: Cllr. F Kamfer
Seconded: Cllr. R Pretorius

VOORSITTER / CHAIRPERSON

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RB9.1.23/21-12-2020

**AMENDMENTS TO INCOME, OPERATIONAL AND CAPITAL
EXPENDITURE PROJECTIONS - ADJUSTMENT BUDGET
2020/2021 DECEMBER 2020**

RESOLVED:

1. Council approves the Adjustment Budget for 2020/21 financial year, amendments to income, operational and capital expenditure projections as set out in the following:
 - Municipal Budget tables B1 – B10
 - Municipal Budget Supporting Documentation SB1 – SB19
2. The Service Delivery Budget Implementation Plan to be amended in line with these adjustments.

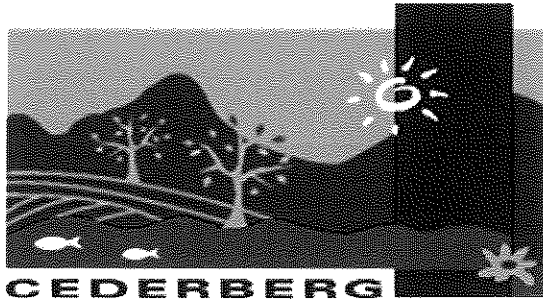
Proposed: Cllr. N Qunta

Seconded: Cllr. L Scheepers

VOORSITTER / CHAIRPERSON

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RB9.1.24/21-12-2020

LAND EXCHANGE: ELANDBAY

RESOLVED:

- a) That Council approve the proposed land exchange subject to certain conditions:
1. A land exchange agreement be entered into between Cederberg Municipality and Elandsbaai Handelsmaatskappy (Pty) Ltd.
 2. Obtain the necessary statutory approvals, surveying and transfer to the respective parties.

Proposed: Cllr. E Majikijela
Seconded: Cllr. L Scheepers



VOORSITTER / CHAIRPERSON

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RB9.2.2/21-12-2020

RURAL DEVELOPMENT: PROEFPLAAS, PORTION 2 OF
LANGEVALLY, FARM 433, DIVISION CLANWILLIAM -
TRANSFER OF OWNERSHIP OF ELECTRICAL
INFRASTRUCTURE

RESOLVED:

- a) That the item be referred to the next Council Meeting.

VOORSITTER / CHAIRPERSON

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